



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of September 8, 2025**

I. Call to order

A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:00 PM on September 8, 2025.

Attendance:

Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer (arrived after agenda item VI. Personnel), and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi, Principal Account Clerk Jack Denman and Clerk of the Board Meghan Boroden.

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda.

Motion: Trustee Newman. Seconded by: Trustee Fortugno (Approved 6-0-0)

IV. Privilege of the floor – None.

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on August 11, 2025.

Motion: Trustee Tabbott. Seconded by: Trustee Markey. (Approved 6-0-0)

VI. Personnel

a. [Action item] RESOLVED that the Board approve the appointment of Krystal Coleman to full-time Library Assistant. Motion: Trustee LaBruna. Seconded by: Trustee Fortugno. (Approved 6-0-0)

VII. Finances

a. Jack Denman presented the Financial Report for August 2025, reporting on the second month of the fiscal year. The one-time expense to sealcoat and re-stripe the parking lot resulted in the budget being over. The salaries line will increase with the recent appointment of full-time library assistants. The first tax revenue

check from the school district is anticipated later this month.

[Action item] RESOLVED that the Board approve the Financial Report for August 2025 as presented. Motion: Trustee Markey. Seconded by: Trustee Fortugno. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the warrant schedule for August 2025 as presented. Motion: Trustee Markey. Seconded by: Trustee Panzer. (Approved 7-0-0)

c. [Action item] RESOLVED that the Board accept the NYCLASS Municipal Cooperation Agreement. Motion: Trustee Newman. Seconded by: Trustee LaBruna. (Approved 7-0-0)

VIII. Director's Report – In her report, Director Chiocchi thanked employee Gustavo Lopez for coordinating the sealcoating and re-striping of the Library's parking lot. The Village of Goshen notified the Library of a suspected water leak and the likely culprit has been identified as toilet flushers, which will be replaced. Director Chiocchi explained that the Circulation Desk is now accepting credit cards for payments to better serve patrons who don't carry cash. The opening of the Libratory, which was funded by a grant secured by Assemblyman Mahar, was successful and well-attended by local elected officials. The study pod is also regularly used. Director Chiocchi has met with the publisher of a new publication, Goshen Living. The publication will be reaching all mailboxes in the community and will regularly include Library programming information. Director Chiocchi is regularly meeting with staff. She thanked Erica Gati for a very successful Staff Appreciation gathering last month. Last, Director Chiocchi reported the final 10 percent of a DLD grant reimbursement will be forthcoming after meeting with representatives from RCLS to put together the proper documentation. The grant initially was secured to fund a generator, but because the project came in under budget, the cost of security cameras was also added on.

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee – The paint color to match the shed with the Library building has been identified. The purchase and installation of a shed will provide onsite storage space and eliminate the need and expense of an off-site storage unit.

ii. Community Resources Committee – Trustee Newman met with Lisa Clancy of the Goshen Chamber of Commerce and shared ideas they brainstormed for a potential event series. Trustees also discussed a separate Meet the Director event to introduce Director Chiocchi to interested community members.

iii. Human Resources – Staff evaluations will be forthcoming.

- iv. Sunshine Committee – Funds were contributed for desserts at the Staff Appreciation gathering.
 - b. Ad Hoc Committees
 - i. Historical Society Committee – The committee resumes meeting this month.
- X. Reports from Partner Groups
 - a. Friends of the GPL&HS event updates: The annual Big Band Concert was successful with approximately 150 attendees.
 - b. Junior Friends resumes meeting on Sunday, September 14 at 3 PM.
- XI. New Business
 - a. [Action item] RESOLVED that the Board approve the photo release form. Motion: Trustee Tabbott. Seconded by: Trustee Panzer. (Approved 7-0-0)
 - b. [Action item] RESOLVED that the Board approve the RCLS annual budget for 2026. Motion: Trustee Fortugno. Seconded by: Trustee LaBruna. (Approved 7-0-0)
- XII. Privilege of the Floor – None.
- XIII. Executive Session
 - [Action item] RESOLVED that the Board enter Executive Session at 8:14 PM for the purpose of discussing the employment history of particular individuals. Motion: Trustee Newman. Seconded by: Trustee LaBruna. (Approved 7-0-0)
 - No action was taken.
 - [Action item] RESOLVED that the Board exit Executive Session at 9:30 PM. Motion, Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 7-0-0)
- XIV. Report of Trustee Continuing Education Credits. Several trustees reported having participated in recent continuing education classes and upcoming classes.
- XV. Adjournment
 - [Action item] RESOLVED that the Board adjourn at 9:36 PM. Motion: Trustee Fortugno. Seconded by: Trustee LaBruna. (Approved 7-0-0)

Next Regular Meeting: October 13, 2025 at 7:00 pm.

Submitted by: Meghan Boroden, Clerk of the Board