



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of October 13, 2025**

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:00 PM on October 13, 2025.
Attendance:
Board members present: Emily Collado, Tina Fortugno, Alison Newman, Michael Panzer (arrived after agenda item VI. Personnel), and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi, Principal Account Clerk Jack Denman and Clerk of the Board Meghan Boroden. Absent: Heather LaBruna and Julie Markey.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda.
Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 4-0-0)
- IV. Privilege of the floor
Goshen resident Barry Popick, a historian and researcher specializing in the origins of American words and names, informed the Board that the microfilm copier in the Local History Room is not working and interfering with his research. When it did work it took poor quality copies. Board President Emily Collado and Director Chiocchi assured Mr. Popik that the issue would be addressed.
- V. Approval of the Minutes.
a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on September 8, 2025 as amended.*
*Date on Minutes amended to September 8, 2025 and vote results - (7-0-0) - added to item XI. New Business. b. Review RCLS Annual Budget.
Motion: Trustee Tabbott. Seconded by: Trustee Newman. (Approved 4-0-0)
- VI. Personnel – None

VII. Finances

- a. Jack Denman presented the Financial Report for September 2025, reporting that the first 50 percent of the tax levy was expected during the coming week from the Goshen Central School District. Director Chiocchi informed the Board that book distributor Baker & Taylor, a vendor utilized by the Library, is going out of business. An alternative supplier(s) will be utilized, but is yet to be determined. [Action item] RESOLVED that the Board approve the Financial Report for September 2025 as presented. Motion: Trustee Fortugno. Seconded by: Trustee Panzer. (Approved 5-0-0)
- b. [Action item] RESOLVED that the Board approve the warrant schedule for September 2025 as presented. Motion: Trustee Newman. Seconded by: Trustee Fortugno. (Approved 5-0-0)

VIII. Director's Report – In her report, Director Chiocchi reported that while September is historically a slower month for libraries as patrons adjust to new schedules with the start of the school year, Goshen Library's patron visits and circulation statistics were up in comparison to the prior year. Use of the newly opened Libratory is steadily growing. Director Chiocchi is attending RCLS events, including the RCLS annual meeting and an RCLS Service Plan focus group. In addition to staff and department meetings, Chiocchi has met with the Historical Society Committee and Friends of the Library. The Friends group was asked to match a Bullet Aid grant from Senator Skoufis for a proposed outdoor musical collection. The request is under consideration.

There was another leak from a blocked pump, but it has been replaced with a bigger pump to hopefully prevent this issue in the future. The annual snow-plowing contract with Billco has been signed. A quote from Grey's Woodworks for purchase and installation of a storage shed has been received. Director Chiocchi reintroduced the discussion about movement of the Battle of Minisink monument, after its cleaning and placement in a glass case. A final location was not agreed upon.

Director Chiocchi has attended a seminar on AI and web accessibility. She is presently working on an AI policy for the Library that will create guardrails on its use by staff. The website is in compliance with new laws on accessibility.

Director Chiocchi shared that 20 staff members are participating in the Making Strides of Hudson Valley walk on October 19th. Erica Gati, has been spearheading fundraising efforts with more than \$1,400 raised. A pajama drive is also underway at the Library for non-profit Beyond Bedtime. A part-time Library Assistant position is presently open.

IX. Committee Reports

a. Standing Committees

- i. Physical Resources Committee – Review of the proposed shed.

[Action item] RESOLVED that the Board approve the purchase and installation of a shed, to be placed on Library property for storage purposes, with the use of funds from the Goshen Library Foundation, through CFOS. Motion, Trustee Panzer.

Seconded by: Trustee Newman. (Approved 5-0-0)

- ii. Community Resources Committee – None.

- iii. Human Resources – None.

- iv. Sunshine Committee – None.

b. Ad Hoc Committees

i. Historical Society Committee – Committee representative Bob Quinn reported committee members hope to have the second edition of the journal completed later this year. Copies of the journal will be supplied to trustees before it goes to print. The Friends of the Library will be putting up the funds for printing of the journal. Quinn also reported that with the help of committee members Hilde Quinn and Mary Kay Jankowski, staff member Charles DeYoe and technology in the Library and Orange County, historic maps have been copied and digitized. Artifact Day is scheduled for November 15th at which 40 items from the Library's Local History collection will be displayed in the Pomares Community Room.

X. Reports from Partner Groups

- a. Friends of the GPL&HS held another successful book sale raising \$1,100. Goshen teacher Chrissy Pahucki will be speaking about the history of Goshen schools from one-room schoolhouses to present day on Saturday, October 18.
- b. Junior Friends held its October meeting and will host a viewing of 'Winter of the Witch', a 1969 film made in Goshen, on October 17th.

XI. New Business - None

XII. Privilege of the Floor

Trustee Panzer thanked staff member Harlene Kresse for printed copies of the first union contract. Kresse said she has supplied a copy to the Local History room for its collection.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 8:13 PM for the purpose of discussing the employment history of particular individuals. Motion:

Trustee Tabbott. Seconded by: Trustee Fortugno. (Approved 5-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 9:55 PM. Motion, Trustee Newman. Seconded by: Trustee Fortugno. (Approved 5-0-0)

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the Board adjourn at 9:56 PM. Motion: Trustee Tabbott. Seconded by: Trustee Newman. (Approved 5-0-0)

Next Regular Meeting: November 10, 2025 at 7:00 pm.

Submitted by: Meghan Boroden, Clerk of the Board

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