



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of November 10, 2025**

I. Call to order

A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:01 PM on November 10, 2025.

Attendance:

Board members present: Emily Collado, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi, Principal Account Clerk Jack Denman and Clerk of the Board Meghan Boroden. Absent: Tina Fortugno.

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda.

Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 6-0-0)

IV. Privilege of the floor

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on October 13, 2025 as amended.*

*Spelling of Senator corrected

Motion: Trustee LaBruna. Seconded by: Trustee Newman. (Approved 6-0-0)

b. [Action item] RESOLVED that the Board approve the Minutes of the Special Meeting on October 23, 2025.

Motion: Trustee Markey. Seconded by: Trustee Panzer. (Approved 6-0-0)

VI. Personnel – None

VII. Finances

a. Jack Denman presented the Financial Report for October 2025, reporting that the next 40 percent of the tax levy was expected from the Goshen Central School District in the coming weeks. The first installment of the bond payment for this fiscal year was paid. Interest income is now growing since the arrival of the first 50 percent of the tax levy. Library materials expenditures will temporarily be

lower as new distributors are found to replace Baker & Taylor, which is going out of business. Baker & Taylor has been the Library's primary supplier of books. Director Chiocchi informed the Board that libraries everywhere are competing for new book distributors.

[Action item] RESOLVED that the Board approve the Financial Report for October 2025 as presented.

Motion: Trustee LaBruna. Seconded by: Trustee Newman. (Approved 6-0-0)

- b. [Action item] RESOLVED that the Board approve the warrant schedule for October 2025 as presented.

Motion: Trustee Newman. Seconded by: Trustee LaBruna. (Approved 6-0-0)

- VIII. Director's Report – In her report, Director Chiocchi reported that circulation is up compared to last year at this time. The new study pod is receiving a lot of use from patrons.

A shed, selected to compliment the Library building, has been purchased and is scheduled to arrive later this month. This storage space will eliminate the need for offsite storage saving the Library in the long term. Chiocchi thanked Grey's Woodworks, Trustee Collado and employee Gustavo Lopez for their coordination. The broken microfilm reader and printer in the Local History Room is being replaced by one secured from Albert Wisner Public Library in Warwick.

Out in the community, Library staff and friends successfully participated in the American Cancer Society's Making Strides of Hudson Valley event, raising nearly \$1,800 in donations. Chiocchi attended a Goshen Central School District meet and greet at Diplomat Café in Goshen. Interim Superintendent Mr. Bongiovi discussed with Chiocchi potential future collaborations between the Library and District to increase usage of the Library and improve student performance. Mr. Bongiovi followed up with a tour of the Library building. Chiocchi also met Chief of Police Ryan Rich, Goshen Mayor Molly O'Donnell and County Executive Steve Neuhaus. Chiocchi met with RCLS Executive Director Grace Riario to discuss her first six months in the role of Goshen Library Director and priorities moving forward. Monroe Free Library's director met with Chiocchi to discuss issues impacting their libraries. Election Day at the Library was successful. Chiocchi thanked staff member Gustavo Lopez for opening the building at 4:30 AM for poll workers.

Chiocchi announced that matching funding in the amount of \$8,000 has been secured from the Friends of the Library for the outdoor musical instrument project. A grant was previously secured from State Sen. Skoufis in the amount of \$8,000. The plan is to purchase 6 instruments that will be installed in the spring.

The remaining funds from a DLD grant that funded the generator and security cameras are expected soon. Chiocchi thanked Stephen Hoefer and Joanna Goldfarb from RCLS for assisting with finalizing the documents.

One part-time library assistant position remains open. An employee has been promoted to library clerk and will be assisting in Human Resources. All job descriptions for department heads are completed.

Chiocchi shared that the staff enjoyed a festive Halloween, wearing costumes and competing in a Halloween-themed bakeoff. Finally, employees Krystal Coleman, Charles DeYoe and Anne Tichy were praised in notes from patrons.

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee – Shed arrives November 21.

ii. Community Resources Committee – None.

iii. Human Resources – None.

iv. Sunshine Committee – None.

b. Ad Hoc Committees

i. Historical Society Committee– Discussion of second edition of the Journal.

[Action item] RESOLVED that the Board implement a procedure for editing, reviewing, copyright clearance and publishing of the GPL&HS Local History Journal with final approval of editions by the Board of Trustees.

Motion: Trustee Panzer. Seconded by: Trustee LaBruna (Approved 6-0-0)

ii. [Action item] RESOLVED that the Board approve the relocation of the Battle of Minisink monument into the lobby to prevent further weathering of the stone.

Motion: Trustee Newman. Seconded by: Trustee Markey. (Approved 6-0-0)

X. Reports from Partner Groups

a. Friends of the GPL&HS were again thanked for their financial support of the outdoor musical instrument project. The monthly lecture series continues with well-attended audiences.

b. Junior Friends meets November 16th and will be supplying children's books at the Goshen tree lighting event for attendees to bring home.

XI. New Business

a. 2026 Library Hours and Holiday Schedule

[Action item] RESOLVED that the Board approve the closure of the Library on Sundays from the Sunday prior to Memorial Day, through the summer, to the Sunday prior to Labor Day. The Board also approves the transition of floating federal holidays as Library openings (Martin Luther King, Jr. Day, Juneteenth Day, Columbus Day and Veterans Day) to Library closures. The Board will meet Tuesday, October 13 for its monthly regular meeting rather than Monday due to the holiday.
Motion: Trustee Newman. Seconded by: Trustee Panzer. (Approved 6-0-0)

XII. Privilege of the Floor – None.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 8:36 PM for the purpose of discussing the employment history of particular individuals.

Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 6-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 10:04 PM.

Motion, Trustee Tabbott. Seconded by: Trustee Newman. (Approved 6-0-0)

XIV. Library Director Appointment

[Action item] RESOLVED that the Board terminate probation and appoint Rose Chiocchi as permanent full-time Library Director of the Goshen Public Library & Historical Society.

Motion: Trustee LaBruna. Seconded by: Trustee Newman. (Approved 6-0-0)

XV. Report of Trustee Continuing Education Credits

XVI. Adjournment

[Action item] RESOLVED that the Board adjourn at 10:06 PM.

Motion: Trustee LaBruna. Seconded by: Trustee Panzer. (Approved 6-0-0)

Next Regular Meeting: December 8, 2025 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board