



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of December 8, 2025**

I. Call to order

A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:00 PM on December 8, 2025.

Attendance:

Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi, Principal Account Clerk Jack Denman, Clerk of the Board Meghan Boroden and attorneys Ben Gailey and Maria Donovan.

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as amended.*

*Executive Session moved from item XIII to item IX, after the Director's Report.

Motion: Trustee Fortugno. Seconded by: Trustee Panzer. (Approved 7-0-0)

IV. Privilege of the floor

Goshen resident Elizabeth Tarvin thanked the Library for the added ability to reserve study rooms on the Library's website. She requested a tour of the new Libratory for the Junior Friends group and expanded hours of both the Libratory and Local History Room for patrons who can only make it to the Library during the evening hours or on weekends.

Director Chiocchi responded that she would be happy to facilitate a tour of the Libratory and expanding hours of the Libratory and Local History Room are goals.

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on November 10, 2025 as amended.*

*Under the Financial Report, 'Interest income is now growing since the arrival of the first 50 percent of the tax levy.' The draft Minutes previously used the word 'in' instead of 'is.'

Motion: Trustee LaBruna. Seconded by: Trustee Markey. (Approved 7-0-0)

VI. Personnel – No action taken.

VII. Finances

a. Jack Denman presented the Financial Report for November 2025, the fifth month of the fiscal year. He reported that the next 40 percent of the tax levy was received from the Goshen Central School District. Additionally, the PILOT revenue was received in one lump sum from the District and was \$21,642 more than anticipated. The Friends also donated \$3,318, which will fund resources and materials for the Local History Room. The NYS retirement bill has been paid. The line is over budget due to an arrears situation dating back many years. The library materials budget lines will remain lower than planned as staff members continue to work with alternative book distributors since the sudden closure of Baker & Taylor.

[Action item] RESOLVED that the Board approve the Financial Report for November 2025 as presented.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the warrant schedule for November 2025 as presented.

Motion: Trustee Panzer. Seconded by: Trustee Markey. (Approved 7-0-0)

VIII. Director's Report – In her report, Director Chiocchi reported that visits to the Library were up significantly compared to last year at this time. The new study pod and other meeting spaces are receiving a lot of use from patrons.

Grey's Woodworks delivered the shed on November 21st. Staff emptied an offsite storage unit and canceled use of it. Items from the unit were moved to the onsite shed.

There is a part-time library clerk position open.

Chiocchi reported that the Library participated in the Books for the 'Burgh event for the first time with tremendous success. The Library received donations of dozens of books and won a staff party at the Newburgh Brewing Company, as well as a piece of artwork by artist Rob Mounier. The Library will be closed January 11th to allow staff to celebrate at the party that was earned. Chiocchi thanked the staff and trustees who attended the event and helped to reach the goal, as well as the team at Newburgh Brewing Company for hosting.

The Library hosted a Garden of Gratitude event for patrons, which was supported by a bullet aid grant from Senator James Skoufis. Multiple departments contributed to this program with activities targeted at all age groups.

Erica Gati of Human Resources has planned festive activities, games and prizes during the holidays.

- IX. Executive Session
[Action item] RESOLVED that the Board enter Executive Session at 7:41 PM for the advice of counsel, attorneys Ben Gailey and Maria Donovan of J&G Law.
Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 7-0-0)
No action was taken.
[Action item] RESOLVED that the Board exit Executive Session at 9:19 PM.
Motion, Trustee LaBruna. Seconded by: Trustee Fortugno. (Approved 7-0-0)
- X. Committee Reports
- a. Standing Committees
 - i. Physical Resources Committee - None.
 - ii. Community Resources Committee – Meet the Director event after the New Year.
 - iii. Human Resources – None.
 - iv. Sunshine Committee – None.
 - b. Ad Hoc Committees
 - i. Historical Society Committee – Local History Journal remains under review.
- XI. Reports from Partner Groups
- a. Friends of the GPL&HS will continue its lecture series after the New Year.
 - b. Junior Friends transported and distributed books at the Goshen Tree Lighting ceremony. At the last meeting the teens brainstormed potential future endeavors.
- XII. New Business
- XIII. Privilege of the Floor – None.
- XIV. Report of Continuing Education Credits – Trustees continue to participate in classes as required by NYS law.
- XV. Adjournment
[Action item] RESOLVED that the Board adjourn at 10:03 PM.
Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 7-0-0)

Next Regular Meeting: January 12, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board