



Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of February 9, 2026, 7:00 PM

(DRAFT until Accepted in meeting)

AGENDA

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented.

IV. Privilege of the floor

V. Approval of the Minutes.

- a. [Action item] RESOLVED that the Board approve the Minutes of the January 12, 2026, Board Meeting.

VI. Personnel

VII. Finances

- a. Financial report –n/a
[Action item] RESOLVED to approve the Financial Report for January 2026.
- b. Warrant Schedule-- n/a
[Action item] RESOLVED to approve the January 2026 warrant schedule as presented.

VIII. Director's Report – Rose Chiocchi, Library Director

IX. Committee Reports

- a. Standing Committees
 - i. Physical Resources Committee
 - ii. Community Resources Committee

- iii. Human Resources Committee
- iv. Sunshine Committee
- b. Ad hoc Committees
 - i. Historical Society Committee

X. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XI. New Business

XII. Privilege of the floor

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: March 9, 2026 at 7:00 pm.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct. Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of January 12, 2026**

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:02 PM on January 12, 2026.
Attendance:
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi, Principal Account Clerk Jack Denman and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as amended.*
*Budget Vote and Trustee Election added under New Business.
Motion: Trustee Panzer. Seconded by: Trustee Fortugno. (Approved 7-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.
 - a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on December 8, 2025 as presented.
Motion: Trustee Tabbott. Seconded by: Trustee Markey. (Approved 7-0-0)
- VI. Personnel
[Action item] RESOLVED that the Board approve the appointment of Aaron Banse as a part-time Library Clerk.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

VII. Finances

- a. Jack Denman presented the Financial Report for December 2025, marking the halfway point of the fiscal year. The Library received bullet aid in the amount of \$8,928 grant from Senator Skoufis, which will be utilized for an outdoor instrument garden to serve children and adults with memory problems and special needs. The higher than anticipated PILOT revenue, previously received, was due to the Legoland PILOT. The Community Foundation of Orange & Sullivan (CFOS) has reimbursed the Library \$15,455 for the cost of the shed thanks to donations previously made to the Goshen Library Foundation. Electricity expenses were higher due to increased rates, but possibly usage changes during the colder, darker months. A preliminary discussion on budgeting for the 2026-2027 fiscal year was had about upcoming building and grounds expenses.

[Action item] RESOLVED that the Board approve the Financial Report for December 2025 as presented.

Motion: Trustee Newman. Seconded by: Trustee Markey. (Approved 7-0-0)

- b. [Action item] RESOLVED that the Board approve the Warrant Schedule for December 2025 as presented.

Motion: Trustee Fortugno. Seconded by: Trustee Panzer. (Approved 7-0-0)

VIII. Director's Report – In her report, Director Chiocchi reported that visits to the Library were up approximately 6 percent in 2025 in comparison to 2024, with over 100,000 visitors passing through the Library's doors. Trustees thanked Director Chiocchi for the more thorough statistic tracking.

The Library collaborated with the Goshen Ecumenical Food Pantry for a third year during the holiday season, collecting tea kettles and coffee pots. Community members donated 70 kettles and 32 coffee pots and were distributed with the help of Erica Gati (HR) and Chiocchi on January 10. Chiocchi thanked Gati as well as Food Pantry volunteer Susan Armistead and confirmed the collaboration with the two organizations will continue next holiday season.

Erica Gati held a staff decorating contest, making the Library extra festive during the holiday season. The winning departments were Tech Services, the Administration Office and the Children's Department. Staff enjoyed the holiday party won through RCLS at Newburgh Brewing Company. Chiocchi reported that more than 20 staff members attended and enjoyed the evening together.

Staff members from Nanuet Library toured the Goshen Library in preparation for their own building renovations.

A part-time Library Clerk position has been filled. Chiocchi has completed her annual staff evaluations. Department heads will complete their evaluations next.

A Goshen resident donated a John F. Gould painting of the Harriman Foundation. The painting currently is on display in the Local History Room.

Chiocchi confirmed that books culled from the Library's collection that are not in poor shape are given to the Friends' used book store.

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee - None.

ii. Community Resources Committee

iii. Human Resources – None.

iv. Sunshine Committee – None.

b. Ad Hoc Committees

i. Historical Society Committee – Local History Journal remains under review.

X. Reports from Partner Groups

a. Friends of the GPL&HS will continue its lecture series after the New Year.

b. Junior Friends meets the last Sunday of the month.

XI. New Business

a. Budget Vote and Trustee Election date

[Action item] RESOLVED that the Board set the trustee election and budget vote date of Wednesday, April 15, 2026. Motion: Trustee Panzer. Seconded by: Trustee Newman. (Approved 7-0-0)

b. 2026-2027 Budget discussion. Trustees Collado and Fortugno will represent the Board in budget development discussions for fiscal year 2026-2027.

XII. Privilege of the Floor – None.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 7:55 PM to discuss the employment history of particular individuals.

Motion: Trustee Tabbott. Seconded by: Trustee Fortugno. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 9:31 PM.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

XIV. Report of Continuing Education Credits – Trustees continue to participate in classes as required by NYS law.

XV. Adjournment

[Action item] RESOLVED that the Board adjourn at 9:32 PM.

Motion: Trustee Tabbott. Seconded by: Trustee Markey. (Approved 7-0-0)

Next Regular Meeting: February 9, 2026 at 7:00 PM.

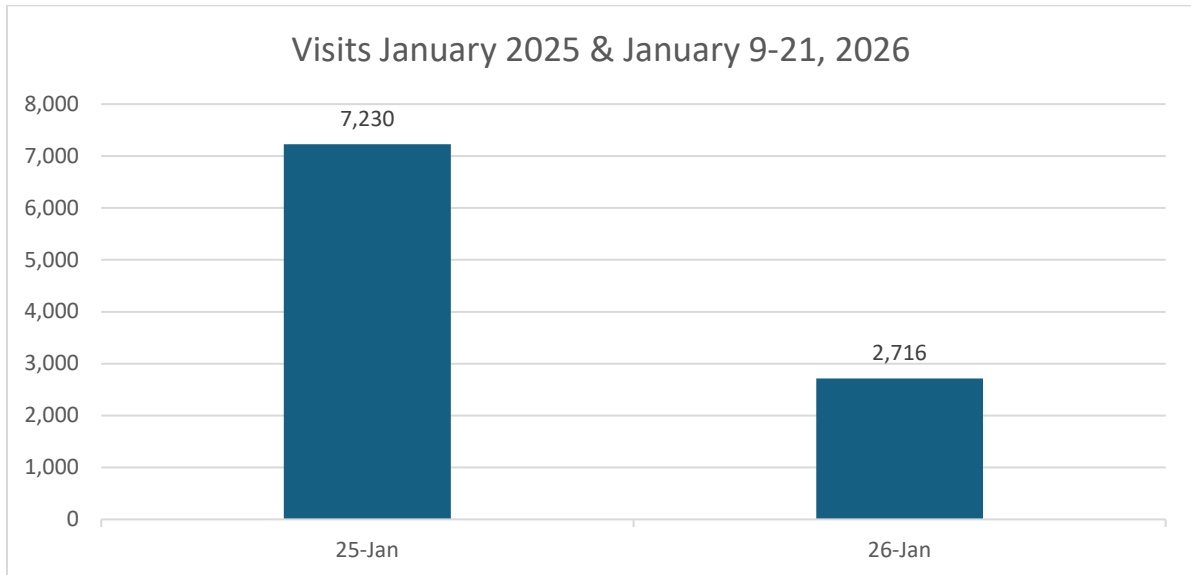
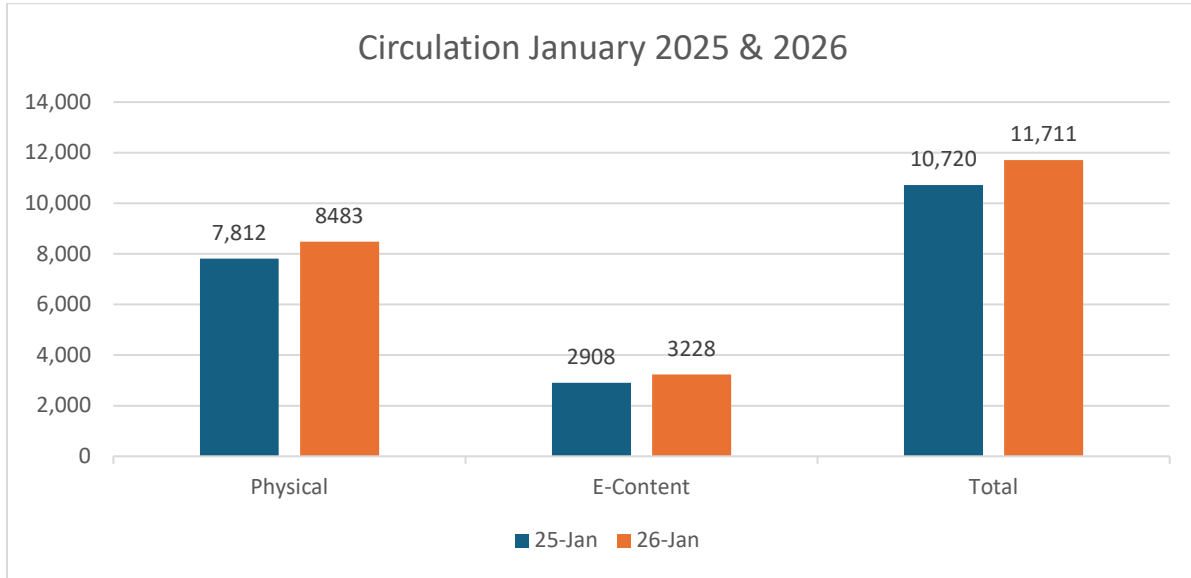
Submitted by: Meghan Boroden, Clerk of the Board

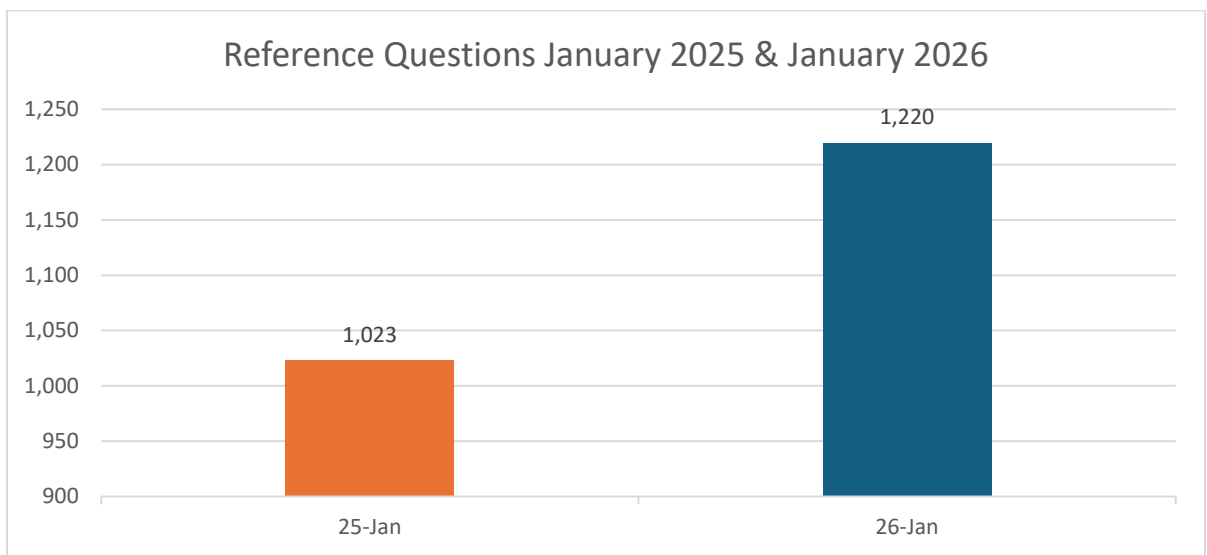
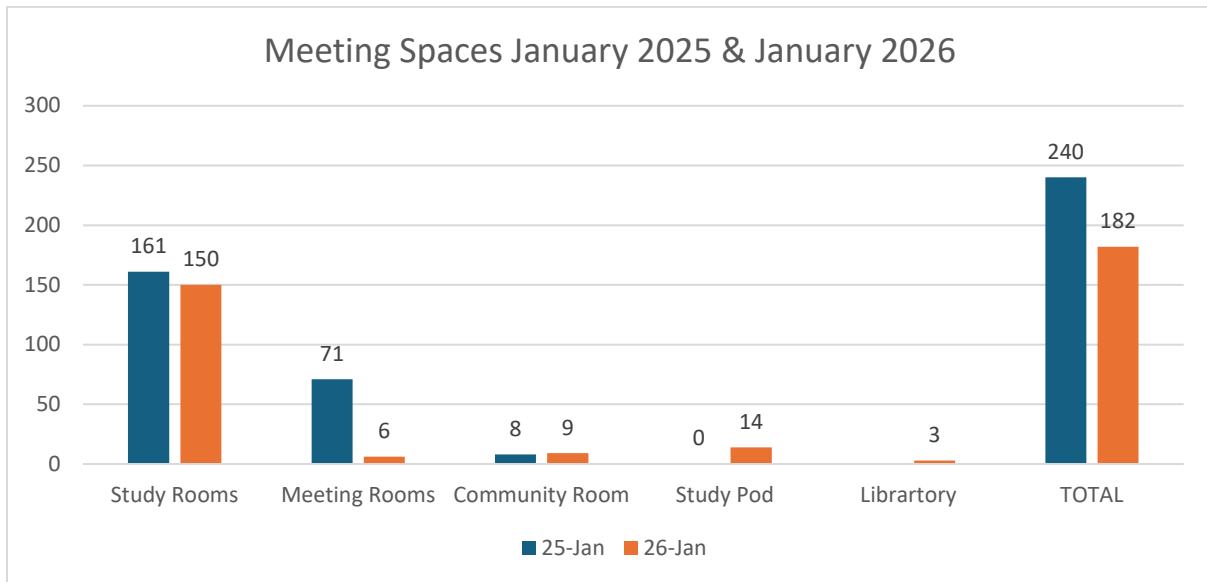
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**Director's Report
February 9, 2026**

General Statistics





Building

The door counting sensor continues to give us problems. We are working on fixing it, but the statistics are incorrect this month.

The final missing piece of the Generator Grant was submitted last week to the Department of Library Development. The Certificate of Occupancy was found and digitized.

Financial

I have hired the local company, Pay Day Employer Services, to process the library’s payroll going forward. They have an office on Main Street and another in Southern New Jersey.



We received the second payment from the Orange County Grant of 2025 in the amount of \$3,250. The Orange Library Association (OLA) signs a contract every year, and libraries receive funds from the Orange County Legislature's Planning Department. The contract states that the funds will be used to offset technical fees that libraries pay, including fees we pay to RCLS.

Outreach & Programming

Thank you, Lauren Mandel, for training 15 staff members on how to properly use Narcan. Her organization, *Keep it Moving Zane*, provides Narcan training for free to the public. She also provides Narcan, which is available in case of an emergency on both floors of the library.

Winter programming sessions have begun at the library, despite all the snow and rescheduling.

School District

Due to recent court-ordered tax refunds in proposed settlements of the Galleria at Crystal Run and Meinwald tax certioraris, the Goshen School District notified the Library that a statute in Section 726(1)(c) of the Real Property Tax Law allows (but does not require) a school board to charge back any portion of any court-ordered tax refund in a tax certiorari proceeding attributable to a school district public library. Since the District's tax refund exposure in the proposed includes the Goshen Public Library taxes that were collected, the School Board decided to revisit the question of whether to charge back the library for its share of the refunds in those proceedings. Since the settlement with the Crystal Run Galleria was quite large, the School Board felt it was time to begin charging the library for its share. Rising costs and minimal revenue from state aid led to their decision.

Respectfully submitted,

Rose Chiocchi



Meeting Date: 2/9/2026

Reporting Month: January 2026

Submitted by: Charles DeYoe

Department: IT/Adult Services

Department Summary: For the new year, we have started to refresh our computers and network capabilities

Accomplishments/Current Activities: January has involved some changes to our IT structure that I believe are for the better. Most significantly, we have gotten rid of two public-access PCs, one in the YA section and one in the Kids section. We additionally have gotten rid of two staff PCs that were not being used – all of this is saving the library a considerable amount of money compared to last year's RCLS service contract. However, we are also going to have to replace one desktop early due to its hardware causing problems with Windows 11. We have also upgraded the remote connection for our elevator system to one based on fiber optics rather than copper wire, which should save money in the long term and potentially allow for a secondary network with other devices.

Upcoming Events: 2/12- The Midnight Society horror book club (*My Sister, the Serial Killer* by Oyinkan Braithwaite)

3/12 – The Midnight Society horror book club (*The Accursed* by Joyce Carol Oates)

Financial Impact:

Amazon Libratory supplies purchase: \$11.99 (approximately \$1,708 remaining in budget)

December Libratory revenue from materials: \$7.10

[Total Libratory revenue to date: \$85.20]

Statistics:

- Libratory appointments: 3
- 1-on-1 tech help sessions: 1
- Total public PC users: 424
- Total time spent on public PCs: 26 hours, 13 minutes
- Average PC session length: 37.531 minutes
- Total monthly Wi-Fi users: 6340
- Average Wi-Fi users per day: 204.5

Notes:



Meeting Date: February 9, 2026

Reporting Month: January 2026

Submitted by: Kitty Ruberte-Smith

Department: Marketing & Communications

Department Summary:

January focused on community engagement, winter program promotion, and a new collaboration opportunity with RCLS.

Accomplishments & Current Activities:

- Successfully concluded the Coffee Pot and Tea Kettle Challenge in partnership with the local food pantry. Seeing strong community participation and highlighting the library's role in supporting local needs.
- Promoted the launch of children's winter story times and programs to re-engage families after the holiday season.
- Became involved in the monthly RCLS marketing group to collaborate, share messaging, exchange ideas, and coordinate future promotional efforts across the system.

Upcoming Events / Promotions

- Library Advocacy Day (February 3): Planning promotional messaging and materials to raise awareness of the library's value and impact.
- Seasonal Promotions: Developing additional marketing efforts for Valentine's Day and Lunar New Year.
- Preparing materials to support upcoming staff appreciation efforts

Financial Impact:

\$22.28 - Promotional supplies for Advocacy Day



Statistics: Facebook Analysis; January 2026

- **3,523 followers**
- **53.5k views**
- **790 content interaction**
- **2.4k Visits**
- **13.6k viewers**
- **122 Follows**

Statistics: Instagram Analysis; January 2026

- **1,532 followers**
- **10.1k views**
- **370 content interaction**
- **171 Visits**
- **1.2 k Reach**
- **12 Follows**



Meeting Date: Feb 9th, 2026

Reporting Month: January 2026

Submitted by: Amber Kirkwood

Department: Head of Programming

Department Summary: January Highlights and Upcoming Programming

Accomplishments/Current Activities:

January was a great start for the new year despite some cancelled events due to the snowstorm we had. The Defensive Driving course we had planned was postponed and then postponed again to March. January 26th was meant to be the start of Children's programs, but we were closed. Regardless, the rest of the week had amazing turnouts. All of the children's programming had great numbers, some classics like Kathy's Toddletime (which Lynn lead for Kathy's absence) and Lynn's Friday Fun Storytime and some newbies, Clarisa's Middle Grade Mayhem and Krystal's Comics Crash Course. Ruth had an amazing idea of having a Puzzle Swap.

Upcoming Events:

The Children and Adult Departments have a pretty busy program schedule for the next couple of months before our short break into Spring. Anne's Homeschool Hub will start in March. A couple of staff, including myself, have ideas for next season's clubs, and we look forward to seeing interest and having some fresh ideas implemented. I had a meeting with a representative with the Goshen Senior Center and have a date in March to discuss Spring programming with their Senior Club. This will be a seasonal reoccurrence. They expressed interest in Tech programs, and I am in discussion with a professional about having a monthly program. We also have an amazing team put together for our second GoCon, an all-day event for comics and fandoms.

Financial Impact:

We have used 52% of the Children's programming budget and 50% of Adult programming budget thus far. The Children's and Young Adult Departments' placed their orders for Summer Reading material, and we will be invoiced in the months to come. We normally spend significantly more money on Summer Reading, so we're on an amazing track!



Children's Programming:

Storytimes:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Fetching Reads	8	30
Bilingual Storytime	1	13
ToddleTime	1	24
Fun Friday Storytime	1	42

Specials :

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Pokemon : Winter Warm Up	1	9
Hopper Bots	1	37
Sensory Playgroup	1	13
Comic Crash Course	1	11

Asynchronous :

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Scavenger Hunt	1	56
Tiny Tales	1	1

Adult Programming

Clubs:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Cookbook Club	1	8
Midnight Society	1	6
Sweet Peppers Book Club	1	Snow Day
Murderous Mondays	1	Snow Day
Saturday Book Club	1	10
Herbal Hour	1	11
Gentle Yoga	2	15
Gentle Zumba	2	19
Salute and Sip	1	4
Chess Club	1	4
Video Game Club	1	Snow Day
Second Helpings	1	12
Yarn Gang	4	22



Fiber Arts	1	12
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Specials :

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Manifest Your Best	1	12

Asynchronous :

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Trading Pieces (Puzzle Swap)	1	9

Outreach :

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Inspire - Doodle Lab	2	40
Inspire - Move and Groove	2	40



Meeting Date: 2/26
Submitted by: Ruth Mallard

Reporting Month: January 2025
Department: Adult Services

Current Activities:

- Displays: Best Books of 2025
- Reading Challenges:
 - Party Hard with Your Library Card is the 2026 year-long Adult reading challenge.
 - The Winter Reading Challenge runs January 18- February 28
- Homeboost Kits: Three kits (Android, iPhone – lightning, iPhone – USB-c) were provided by O&R for lending, allowing patrons to conduct their own home energy audit through Homeboost. With their account number, the cost of the assessment is covered by O&R. On February 7, a representative from O&R will be here for an informational session about the kits.
- Accessibility Kits: New kits with a variety of sensory and accessibility tools have been added. The Adapt Kit has a variety of tools to try that help support various limitations. It includes items such as writing guides, a grabber, button hook and magnifiers. The Calm Kit includes sensory items such as a weighted lap pad, noise blocking earmuffs, and tinted blue-light blocking glasses. The Focus Kit has a variety of fidgets to try from a variety set of therapy putty to magnetic tiles to a wire mandala.
- Orders have started to be placed through new vendor Ingram, and come in. Books seem to come in quickly as they become available. The processing services are still getting set up, so Tech Services still has a heavy workload.
- Continuing Education:
 - Webinar- Weed 'em and Reap: keeping a healthy collection through weeding
- Added a small CPC (cost-per-circ) budget to Overdrive/Libby to ensure access to titles chosen for our many book clubs. Some of our Book Clubs are large enough to make it difficult to get enough copies of the books, especially if patrons require large print or audio versions. The upcoming titles for discussion are available until the date of the meeting, but the CPC titles only get used if there are no other available licensed copies and it is exclusive to Goshen cardholders.
- The year started with **another month of record usage** of both Hoopla with 759 checkouts and Libby with 2469 checkouts.

Financials:

- Books (\$42000) [*does not include vendor discounts or processing charges*]:
 - \$ 9,244
 - 71% remaining (*recalculated to account for the cancelled B&T orders*)
- Ebooks (\$20000):
 - Hoopla: \$1851
 - Libby/Overdrive: \$451
 - 38% remaining
- Audiobooks (\$4000):
 - \$282
 - 77% remaining
- A/V Materials (\$4000)

- \$482
- 34% remaining
- Music (\$1000):
 - 55% remaining

Statistics:

- Reference/ Readers' Advisory interactions: 702
- Study Rooms:
 - unique users: 86
 - bookings: 164
 - Study Room 1: 46
 - Study Room 2: 48
 - The Pod: 10

Select Adult Collections Circulation	2026	2025
New Fiction	579	567
New Nonfiction	228	206
Fiction	1007	1,096
Nonfiction	679	641
Large Print	292	409
Audiobook	62	94
DVDs	320	555
Videogames	100	117
Library of Things	46	33
Museum Passes	12	4

Digital Circulation	2026	2025
Libby (Overdrive)	2469	2283
<i>e-book</i>	1038	1002
<i>audio</i>	1131	996
Hoopla	759	625
<i>e-book</i>	207	152
<i>audio</i>	435	363
Total	3228	2908



Meeting Date: February 9, 2026

Reporting Month: January 2026

Submitted by: Ann M. Roche

Department: Local History

Department Summary:

Genealogy, house and land history, Cemetery records, yearbooks, city directories, Maps, History of Goshen High School Football team rivals, Minisink Battle,

Accomplishments/Current Activities:

Shelf reading, obituary indexing, accessioning artifact. (Total to date 431).

The microfilm reader printer has been used many times this month.

The "History Journal" is still being edited.

Showcases: Snow storms. Display of Winnie the Pooh (Joey & Diane Vento)

Financial Impact: ?

Statistics: Phone calls 5; Emails 3; Visitors 12

Notes: Because of the holidays and snow days, the local history room was not open as many hours as usual.

Thank you to my faithful volunteers Don, Liz, Mary Kay and Hildi.





Meeting Date: February 9, 2026

Reporting Month: January 2026

Submitted by: Karen Golding

Department: Children's and Teen Services

Department Summary: Winter programming began this month and we started some very preliminary planning for spring and summer programming.

Accomplishments/Current Activities:

- We began regular weekly winter programming after a few disruptions due to inclement weather. Hopefully we are able to get through February with less cancellations. Our storytimes remain popular. Especially Wee Read and Toddletime which are both fully registered and have consistently high attendance rates.
- Clarisa began offering a new sensory storytime which is also in demand and getting good attendance.
- The children's activity room is being used regularly between programs by families looking to escape the extreme cold. This space is a great resource for families and we are happy to see it being used regularly.
- Lynn, Kathy, Virginia and I attended the Mock Awards discussions at RCLS this month. At these programs we discuss the books we believe will be honored by the ALA at their Youth Media Awards. We choose our own winners and see how they compare when the awards are announced at the end of the month. We were moderately successful this year, choosing a few of the same honors and a couple of winners. This is a great way to keep up with current children's books and gain some insight for readers advisory.
- Lynn is attending a 6-week e-course on using American Sign Language in Storytime that began this month. In this course she is learning individual signs as well as stories, songs and other activities that incorporate ALS. These are skills she will be able to use in future storytime sessions.
- I attended a Lightning Talk session offered by RCLS on outreach and community connections. This training gave some examples of ways area libraries are connecting with other agencies to enhance or supplement library services. It was very helpful in highlighting some out of the box thinking about library programming.
- Anne Tichy began offering a Dungeons and Dragons program for teens that meets twice a month. This was immediately popular and has been well attended.
- Book ordering resumed this month as our account with Ingram was established.

Upcoming Events:

- Weeding will continue in the children's room until we complete the entire collection.



- We are attending several upcoming programs offered by RCLS around summer programming.
- I will be attending the Performer's Showcase at RCLS which highlights performers from the area who are available to book for summer reading.
- I will be attending a webinar offered by RCLS on library sustainability practices.

Financial Impact:

- J book purchases: \$516.72
- YA book purchases \$349.75
- YA programming purchases: \$458.11 (includes summer supplies ordered from CSLP)

Statistics:

- Chess Club: 1 session, 2 teen attendees
- Dungeons and Dragons: 2 sessions, 17 teen attendees
- Fetching Reads: 1 sessions, 2 teen attendees
- Teen Take and Make: 12 kits taken
- Volunteers: 2 kids, 6 hours given