



Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of March 9, 2026, 7:00 PM

(DRAFT until Accepted in meeting)

AGENDA

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented.

IV. Privilege of the floor

V. Approval of the Minutes.

[Action item] RESOLVED that the Board approve the Minutes of the February 9, 2026, Board Meeting.

VI. Personnel

VII. Finances

a. Financial report

[Action item] RESOLVED to approve the Financial Report for February 2026.

b. Warrant Schedule for February 2026.

[Action item] RESOLVED to approve the February 2026 Warrant Schedule as presented.

VIII. Director's Report – Rose Chiocchi, Library Director

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee

ii. Community Resources Committee

- iii. Human Resources Committee
- iv. Sunshine Committee
- b. Ad hoc Committees
 - i. Historical Society Committee

X. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XI. New Business

- a. Budget Vote for 2026-2027

[Action item] Tax Cap Override

RESOLVED that the Board approve the Tax Cap override.

WHEREAS, the adoption of this FY2027 budget for the Goshen Public Library & Historical Society requires a tax cap levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

WHEREAS, General Municipal Law Section 3-c expressly permits the Library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Goshen Public Library & Historical Society voted and approved to exceed the tax levy limit for FY2027 by at least the sixty percent of the board of trustees as required by state law on March 9, 2026.

- b. Pollinator Garden update
- c. Healthcare options
- d. Bookkeeper options

XII. Privilege of the floor

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: April 14, 2026 at 7:00 PM.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct. Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.

DRAFT



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of February 9, 2026**

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by Vice President Tina Fortugno at 7:05 PM on February 9, 2026.
Attendance:
Board members present: Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer (arrived at 7:11 PM), and Lynn Tabbott (departed at 8:30 PM). Absent: Emily Collado. Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as amended.*
*Executive Session moved to item V. after first Privilege of the Floor.
Motion: Trustee LaBruna. Seconded by: Trustee Tabbott. (Approved 5-0-0)
- IV. Privilege of the floor – None.
- V. Executive Session
[Action item] RESOLVED that the Board enter Executive Session at 7:07 PM to discuss the employment history of particular individuals.
Motion: Trustee LaBruna. Seconded by: Trustee Tabbott. (Approved 5-0-0)
No action was taken.
[Action item] RESOLVED that the Board exit Executive Session at 8:34 PM.
Motion: Trustee Panzer. Seconded by: Trustee Newman. (Approved 5-0-0)
- VI. Approval of the Minutes.
[Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on January 12, 2025 as presented.
Motion: Trustee Panzer. Seconded by: Trustee Newman. (Approved 5-0-0)
- VII. Personnel - None

VIII. Finances – No Financial Report.

IX. Director's Report – In her report, Director Chiocchi reported that winter programs have been well attended despite frigid temperatures and inclement weather disruptions. The statistic for overall visits is inaccurate this month because the door counting sensor has not operated properly and is being worked on. Chiocchi explained that the final missing piece for a grant that funded the generator was submitted to the Department of Library Development. The Library now awaits reimbursement. She has also secured the services of Goshen business Pay Day Employer Solutions to process the Library's payroll. Also, the Library received the second installment from an Orange County grant in the amount of \$3,250 from the Orange County Legislature's Planning Department through an agreement with the Orange Library Association (OLA). The agreement states that the funds be used to offset technical fees that libraries pay, including fees paid to RCLS. Chiocchi informed the Board about a very impactful Narcan training program provided by Lauren Mandel, founder of Keep it Moving Zane. The training was attended by 15 staff members and is good for two years. Narcan is available in the building for emergencies. Finally, Chiocchi explained that due to recent court-ordered tax refunds in proposed settlements of the Galleria at Crystal Run and Meinwald tax certioraris, the Goshen School District notified the Library that a statute in Section 726(1)(c) of the Real Property Tax Law allows (but does not require) a school board to charge back any portion of any court-ordered tax refund in a tax certiorari proceeding attributable to a school district public library. Since the District's tax refund exposure in the proposal includes the Goshen Public Library taxes that were collected, the Board of Education decided to revisit the question of whether to charge back the Library for its share of the refunds in those proceedings. Since the settlement with the Crystal Run Galleria was quite large, the Board of Education felt it necessary to begin charging the Library for its share. Rising costs and minimal revenue from state aid led to the decision. Chiocchi will communicate with the District on repayment options.

X. Committee Reports

a. Standing Committees

i. Physical Resources Committee - None.

ii. Community Resources Committee – A springtime event with Chiocchi as the keynote speaker is under consideration by the Board.

iii. Human Resources – None.

iv. Sunshine Committee – None.

b. Ad Hoc Committees

i. Historical Society Committee – Local History Journal remains under review.

XI. Reports from Partner Groups

- a. Friends of the GPL&HS hosted Sal LaBruna speaking on former Goshen artist, Horace Pippin. The event was well attended. The Friends next host Cory Harris, a SUNY Orange professor who will be speaking about local mastodon discoveries.
- b. Junior Friends are planning a community dance on February 22nd.

XII. New Business - None

XIII. Privilege of the Floor – None.

XIV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.

XV. Adjournment

[Action item] RESOLVED that the Board adjourn at 9:48 PM.

Motion: Trustee Panzer. Seconded by: Trustee LaBruna. (Approved 5-0-0)

Next Regular Meeting: March 9, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board

Goshen Public Library and Historical Society

03/05/26

Profit & Loss Budget Performance

Accrual Basis

February 2026

	Feb 26	Budget
Ordinary Income/Expense		
Income		
Real Property Taxes	0.00	0.00
4010 - PILOT	0.00	5,000.00
RCLS Grants	0.00	416.66
Other Grants	3,250.14	83.33
Library Charges	773.07	458.33
Copier Charges	112.95	
Interest Income	3,104.74	2,916.66
Unrestricted Gifts & Donations	125.00	
Donation Historical Room	0.00	
Donation - Friends of the GPLHS	1,625.48	208.33
Miscellaneous Income	0.00	
Appropriated Reserve	0.00	0.00
Total Income	8,991.38	9,083.31
Expense		
Salaries & Wages		
Librarian Salaries	12,862.41	
Other Salaries & Wages	79,534.19	
Salaries & Wages - Other	0.00	90,445.46
Total Salaries & Wages	92,396.60	90,445.46
Employee Benefits		
Direct Deposit Fees	680.00	200.00
FICA	5,638.12	5,607.62
Medicare	1,318.57	1,311.46
Worker's Compensation	0.00	666.66
Unemployment Insurance	1,938.30	833.33
Disability Insurance	-471.20	583.33
Health Insurance	15,450.07	18,083.33
Vision Care	111.39	125.00
State Retirement	0.00	
Total Employee Benefits	24,665.25	27,410.73
Library Materials/Services		
Books - Adult	2,857.81	3,500.00
Books - Teen	299.15	583.33
Books - Juvenile	300.03	1,416.66
AV-Audio Music	0.00	41.67
Books - Reference	0.00	
Reference Databases	0.00	375.00
Serials	0.00	666.66
AV - Audio Books	0.00	333.33
Library Materials-Memberships	0.00	166.66
AV	373.40	333.33
E Content	1,654.89	1,666.66
Total Library Materials/Services	5,485.28	9,083.30
Building		
Equipment	0.00	200.00
Building Repairs	0.00	833.33
Utilities	6,930.28	4,166.66
Insurance	0.00	
Building Services	4,084.48	4,000.00
Custodial Services	115.76	833.33
Total Building	11,130.52	10,033.32

Goshen Public Library and Historical Society

Profit & Loss Budget Performance

03/05/26

February 2026

Accrual Basis

	Feb 26	Budget
Electronic Resources		
IT Services	85.64	4,000.00
Computer Hardware	46.22	333.33
Computer Software	818.75	458.33
ILS	0.00	1,916.66
Electronic Materials	0.00	
Total Electronic Resources	950.61	6,708.32
Programs/Public Relations		
Local History	0.00	416.66
Newsletter/Marketing	60.58	333.33
Programs - Adult	2,476.53	1,500.00
Programs-Community Dev	0.00	958.33
Programs - Juvenile	802.34	1,500.00
Programs - Teen	0.00	416.66
Total Programs/Public Relations	3,339.45	5,124.98
Administrative Expenses		
Human Resources	197.46	250.00
Telephone	905.73	833.33
Printing	0.00	500.00
Postage	502.25	208.33
Professional Services		
Legal fees- HR	0.00	
Accounting	0.00	750.00
Legal	0.00	1,000.00
CSEA Matters	0.00	1,666.66
CSEA Contract Negotiations	0.00	208.33
Other Professional Services	0.00	
Total Professional Services	0.00	3,624.99
Library Supplies	514.99	945.00
Personnel	0.00	
Toshiba Lease	582.80	275.00
Continuing Education	0.00	416.66
Election	1,321.52	0.00
Membership Dues	45.00	208.33
Credit Card Fees	3.21	
Miscellaneous Expenses	0.00	250.00
Total Administrative Expenses	4,072.96	7,511.64
Debt Service		
Interest on Indebtedness	0.00	
Total Debt Service	0.00	
Total Expense	142,040.67	156,317.75
Net Ordinary Income	-133,049.29	-147,234.44
Net Income	-133,049.29	-147,234.44

Goshen Public Library and Historical Society

03/05/26

Profit & Loss Budget Performance

Accrual Basis

February 2026

	Jul '25 - Feb 26	YTD Budget
Ordinary Income/Expense		
Income		
Real Property Taxes	1,828,962.34	1,828,962.00
4010 - PILOT	81,641.59	40,000.00
RCLS Grants	5,477.00	3,333.36
Other Grants	27,633.71	666.68
Library Charges	6,335.02	3,666.68
Copier Charges	239.57	
Interest Income	22,257.40	23,333.36
Unrestricted Gifts & Donations	128.38	
Donation Historical Room	1,995.00	
Donation - Friends of the GPLHS	6,723.74	1,666.68
Miscellaneous Income	61.00	
Appropriated Reserve	0.00	50,000.00
Total Income	1,981,454.75	1,951,628.76
Expense		
Salaries & Wages		
Librarian Salaries	91,230.36	
Other Salaries & Wages	659,611.39	
Salaries & Wages - Other	0.00	768,787.43
Total Salaries & Wages	750,841.75	768,787.43
Employee Benefits		
Direct Deposit Fees	6,033.39	1,600.00
FICA	46,043.75	47,664.72
Medicare	10,768.27	11,147.43
Worker's Compensation	5,899.00	5,333.36
Unemployment Insurance	5,379.47	6,666.68
Disability Insurance	-1,006.99	4,666.68
Health Insurance	129,825.84	144,666.68
Vision Care	877.81	1,000.00
State Retirement	163,419.75	173,000.00
Total Employee Benefits	367,240.29	395,745.55
Library Materials/Services		
Books - Adult	22,861.24	28,000.00
Books - Teen	1,400.65	4,666.68
Books - Juvenile	4,307.92	11,333.36
AV-Audio Music	0.00	333.32
Books - Reference	988.00	
Reference Databases	1,625.48	3,000.00
Serials	6,323.41	5,333.36
AV - Audio Books	821.99	2,666.68
Library Materials-Memberships	1,118.94	1,333.36
AV	4,542.01	2,666.68
E Content	18,023.61	13,333.36
Total Library Materials/Services	62,013.25	72,666.80
Building		
Equipment	17,132.29	1,600.00
Building Repairs	18,642.49	6,666.68
Utilities	40,870.21	33,333.36
Insurance	41,120.06	42,000.00
Building Services	42,289.40	32,000.00
Custodial Services	3,329.57	6,666.68
Total Building	163,384.02	122,266.72

Goshen Public Library and Historical Society

Profit & Loss Budget Performance

03/05/26

February 2026

Accrual Basis

	Jul '25 - Feb 26	YTD Budget
Electronic Resources		
IT Services	36,819.94	32,000.00
Computer Hardware	750.48	2,666.68
Computer Software	6,345.17	3,666.68
ILS	13,950.00	15,333.36
Electronic Materials	1,268.00	
Total Electronic Resources	59,133.59	53,666.72
Programs/Public Relations		
Local History	4,581.95	3,333.36
Newsletter/Marketing	2,843.62	2,666.68
Programs - Adult	14,835.54	12,000.00
Programs-Community Dev	5,000.00	7,666.68
Programs - Juvenile	12,694.47	12,000.00
Programs - Teen	979.25	3,333.36
Total Programs/Public Relations	40,934.83	41,000.08
Administrative Expenses		
Human Resources	254.83	2,000.00
Telephone	8,938.97	6,666.68
Printing	645.59	4,000.00
Postage	1,468.21	1,666.68
Professional Services		
Legal fees- HR	7,543.61	
Accounting	6,595.00	6,000.00
Legal	1,477.50	8,000.00
CSEA Matters	2,637.75	13,333.36
CSEA Contract Negotiations	165.85	1,666.68
Other Professional Services	4,104.00	0.00
Total Professional Services	22,523.71	29,000.04
Library Supplies	7,161.81	7,560.00
Personnel	29.87	0.00
Toshiba Lease	4,766.00	2,200.00
Continuing Education	2,343.14	3,333.36
Election	1,321.52	0.00
Membership Dues	4,325.50	1,666.68
Credit Card Fees	50.86	
Miscellaneous Expenses	0.00	2,000.00
Total Administrative Expenses	53,830.01	60,093.44
Debt Service		
Interest on Indebtedness	0.00	0.00
Total Debt Service	0.00	0.00
Total Expense	1,497,377.74	1,514,226.74
Net Ordinary Income	484,077.01	437,402.02
Net Income	484,077.01	437,402.02

Goshen Public Library and Historical Society

03/05/26

Profit & Loss Budget Performance

Accrual Basis

February 2026

	Annual Budget
Ordinary Income/Expense	
Income	
Real Property Taxes	2,032,180.00
4010 - PILOT	60,000.00
RCLS Grants	5,000.00
Other Grants	1,000.00
Library Charges	5,500.00
Copier Charges	
Interest Income	35,000.00
Unrestricted Gifts & Donations	
Donation Historical Room	
Donation - Friends of the GPLHS	2,500.00
Miscellaneous Income	
Appropriated Reserve	50,000.00
Total Income	2,191,180.00
Expense	
Salaries & Wages	
Librarian Salaries	
Other Salaries & Wages	
Salaries & Wages - Other	1,175,792.00
Total Salaries & Wages	1,175,792.00
Employee Benefits	
Direct Deposit Fees	2,400.00
FICA	72,899.00
Medicare	17,049.00
Worker's Compensation	8,000.00
Unemployment Insurance	10,000.00
Disability Insurance	7,000.00
Health Insurance	217,000.00
Vision Care	1,500.00
State Retirement	173,000.00
Total Employee Benefits	508,848.00
Library Materials/Services	
Books - Adult	42,000.00
Books - Teen	7,000.00
Books - Juvenile	17,000.00
AV-Audio Music	500.00
Books - Reference	
Reference Databases	4,500.00
Serials	8,000.00
AV - Audio Books	4,000.00
Library Materials-Memberships	2,000.00
AV	4,000.00
E Content	20,000.00
Total Library Materials/Services	109,000.00
Building	
Equipment	2,400.00
Building Repairs	10,000.00
Utilities	50,000.00
Insurance	42,000.00
Building Services	48,000.00
Custodial Services	10,000.00
Total Building	162,400.00

Goshen Public Library and Historical Society

Profit & Loss Budget Performance

03/05/26

February 2026

Accrual Basis

	Annual Budget
Electronic Resources	
IT Services	48,000.00
Computer Hardware	4,000.00
Computer Software	5,500.00
ILS	23,000.00
Electronic Materials	
Total Electronic Resources	80,500.00
Programs/Public Relations	
Local History	5,000.00
Newsletter/Marketing	4,000.00
Programs - Adult	18,000.00
Programs-Community Dev	11,500.00
Programs - Juvenile	18,000.00
Programs - Teen	5,000.00
Total Programs/Public Relations	61,500.00
Administrative Expenses	
Human Resources	3,000.00
Telephone	10,000.00
Printing	6,000.00
Postage	2,500.00
Professional Services	
Legal fees- HR	
Accounting	9,000.00
Legal	12,000.00
CSEA Matters	20,000.00
CSEA Contract Negotiations	2,500.00
Other Professional Services	0.00
Total Professional Services	43,500.00
Library Supplies	11,340.00
Personnel	0.00
Toshiba Lease	3,300.00
Continuing Education	5,000.00
Election	3,000.00
Membership Dues	2,500.00
Credit Card Fees	
Miscellaneous Expenses	3,000.00
Total Administrative Expenses	93,140.00
Debt Service	
Interest on Indebtedness	0.00
Total Debt Service	0.00
Total Expense	2,191,180.00
Net Ordinary Income	0.00
Net Income	0.00

Goshen Public Library and Historical Society

03/05/26

Balance Sheet

Accrual Basis

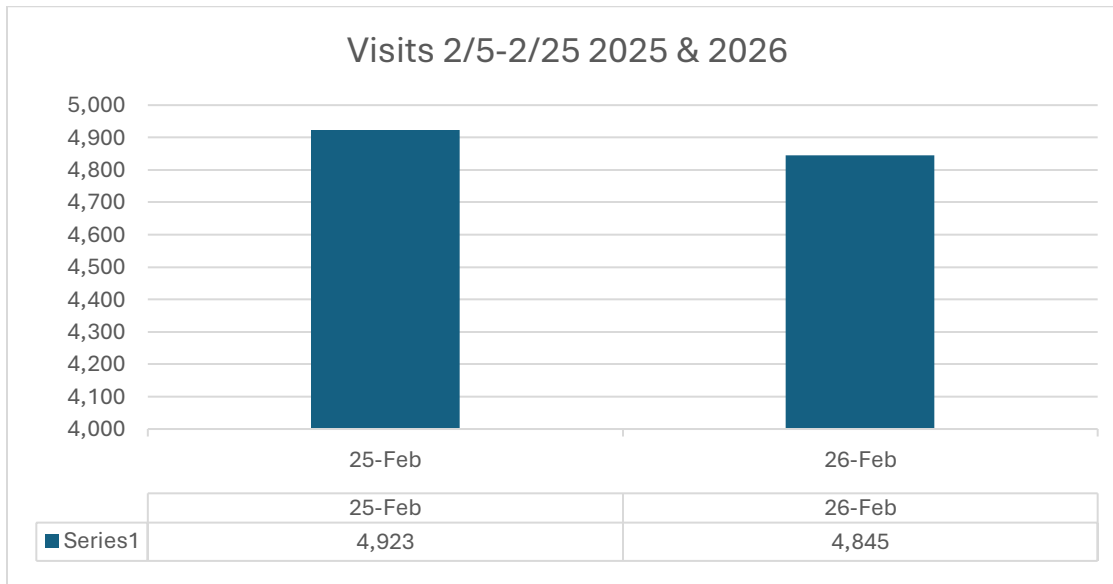
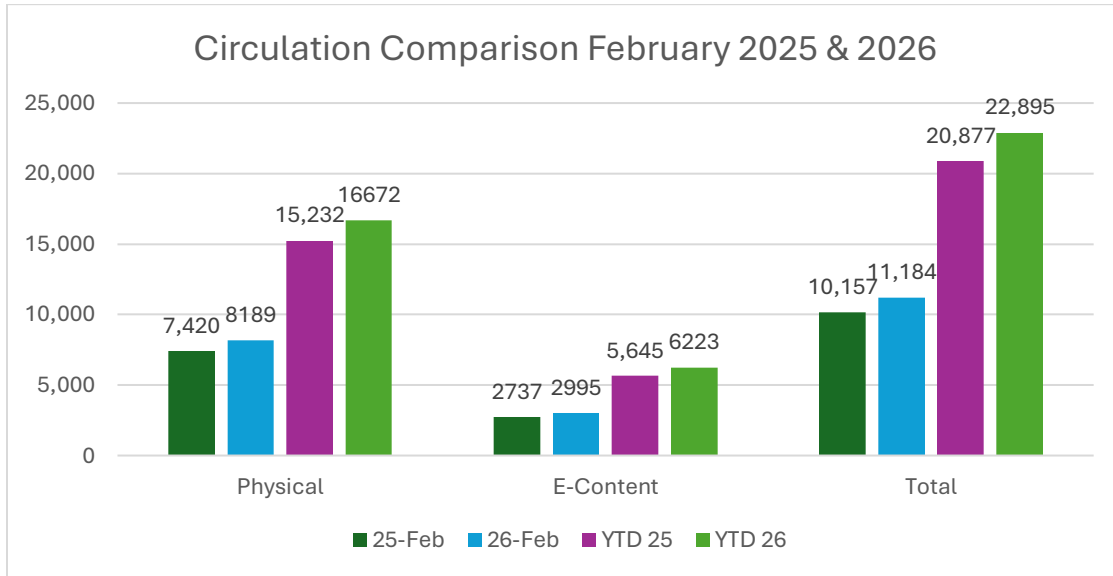
As of March 5, 2026

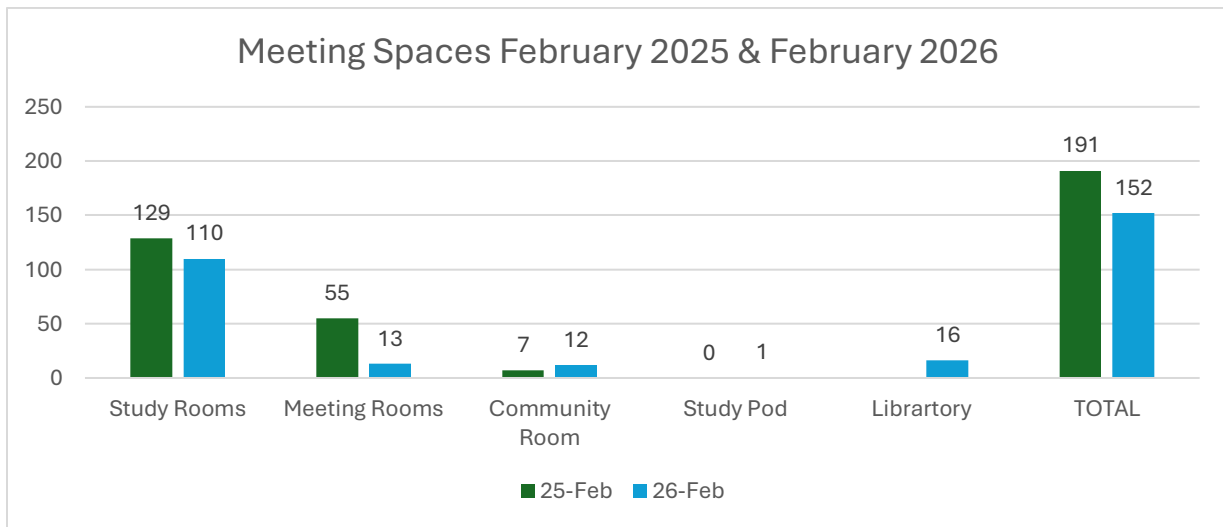
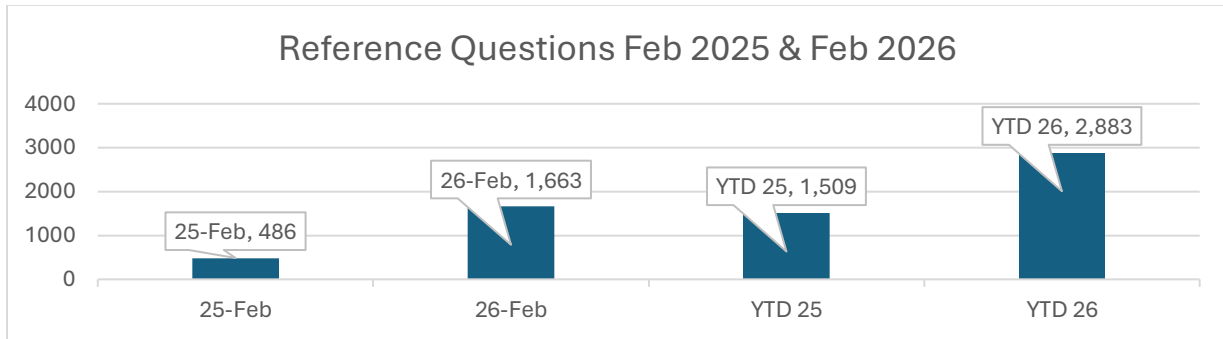
	Mar 5, 26
ASSETS	
Current Assets	
Checking/Savings	
Cash - Key - Checking	112,035.05
NYCLASS	1,036,619.89
Cash - Orange County Trust	5,439.70
Petty Cash	99.25
Total Checking/Savings	1,154,193.89
Other Current Assets	
Prepaid Insurance	6,531.14
Grants Receivable	8,650.00
Total Other Current Assets	15,181.14
Total Current Assets	1,169,375.03
TOTAL ASSETS	1,169,375.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
American Express Card	134.72
Total Credit Cards	134.72
Total Credit Cards	134.72
Other Current Liabilities	
ERS owed to Employees	-33.61
Payroll Liabilities	
Life Insurance	201.02
Paid Family Leave	2,611.78
CSEA Dues	590.94
ERS Withholding Payable	1,076.00
403(b) Withholding	5,550.00
Unemployment Taxes Payable	-919.28
Payroll Liabilities - Other	139.86
Total Payroll Liabilities	9,250.32
Total Other Current Liabilities	9,216.71
Total Current Liabilities	9,351.43
Total Liabilities	9,351.43
Equity	
Fund Balance - Appropriated	50,000.00
Fund Balance - Non-Spendable	6,531.14
Fund Balance - Assigned	1,015.32
3900 - Retained Earnings	-52,541.11
Fund Balance - General Fund	721,768.07
Net Income	433,250.18
Total Equity	1,160,023.60
TOTAL LIABILITIES & EQUITY	1,169,375.03



**Director's Report
March 9, 2026**

General Statistics





Building

There was a power outage that led to a minor elevator repair, and the door counter is not working again. I adjusted the chart (above) to reflect the days that the door counter wasn't working. It's working again currently. This is a statistic that we need for the Annual State Report, so it is important to have this up and running.

The Department of Library Development requested more information for the Generator Grant before it can be closed out. The project must be closed by the end of June 2026.

Programs & Outreach

Erica Gati and I attended the annual Civil Service workshop on February 10.

I attended a webinar about ICE in Public Libraries that the NY State Library hosted. The speaker was the director of the Hennepin Library System, which includes Minneapolis.



I attended the monthly “Coffee with the Superintendent” event and connected with more school departments and the Chief of the Goshen Police Department.

Lynn Tabbott and I met with Stephen Hoefer from RCLS, Interim Superintendent Tom Bongiovi, and Director of Finance of the Goshen Central School District, to discuss next steps in the tax certiorari process. We have requested more information.

Staff

All evaluations from all departments are now complete. I will check back in with my direct reports in the summer to see where they are with the goals they were given.

A patron stopped by my office to praise multiple staff members, but especially Krystal Coleman.

Respectfully submitted,
Rose Chiocchi



Meeting Date: 2/26
Submitted by: Ruth Mallard

Reporting Month: January 2025
Department: Adult Services

Current Activities:

- Displays: Voices of the Past & Future
- Reading Challenges:
 - Party Hard with Your Library Card - 2026 year-long Adult reading challenge.
 - 19 registered
 - 8 completed the February challenge
 - The Winter Reading Challenge ran January 18- February 28
 - 19 registered
 - 9 completed
 - Over 27,000 pages read
- Collection maintenance: nonfiction weeding begun with the 300s (social sciences)
 - Weeding the nonfiction will be a large, overdue project to refresh the collection, making sure materials are current and relevant. A smaller, higher quality collection is better than holding onto things just for the sake of having something.

Financials:

- Books (\$42000) [*does not include vendor discounts or processing charges*]:
 - \$ 6327
 - 56% remaining
- Ebooks (\$20000):
 - Hoopla: \$1655
 - Libby/Overdrive: \$141
 - % remaining
- Audiobooks (\$4000):
 - 77% remaining
- A/V Materials (\$4000)
 - \$151
 - 30% remaining
- Music (~~\$1000~~ 500):
 - 9% remaining

Statistics:

- Reference/ Readers' Advisory interactions: 724
- Study Rooms:
 - unique users: 68
 - bookings: 126
 - Study Room 1: 56
 - Study Room 2: 54
 - The Pod: 16



Select Adult Collections Circulation	2026	2025
New Fiction	550	467
New Nonfiction	160	179
Fiction	849	866
Nonfiction	652	597
Large Print	312	360
Audiobook	120	77
DVDs	316	351
Videogames	102	104
Library of Things	32	34
Museum Passes	8	2

Digital Circulation	2026	2025
Libby (Overdrive)	2302	2084
<i>e-book</i>	<i>933</i>	<i>891</i>
<i>audio</i>	<i>1030</i>	<i>909</i>
Hoopla	693	653
<i>e-book</i>	<i>196</i>	<i>170</i>
<i>audio</i>	<i>398</i>	<i>364</i>
Total	2995	2737



Meeting Date: 3/9/2026

Reporting Month: February 2026

Submitted by: Charles DeYoe

Department: IT/Adult Services

Department Summary: Continuing to tackle IT challenges and helping patrons meet their tech needs

Accomplishments/Current Activities: This past month I was able to recycle some of the library's e-waste that had been accruing and restored the functionality of the TV in the YA room, making it once again ready for a librarian to use the space. We saw two appointments in The Libratory, one solo adult and one family of four who enjoyed learning how to use the creativity software to bring creations to life and were happy to share photos to be used for promotional purposes. I have also restored some previously locked functionality to our AWE children's computers that have been having issues, so we are once again able to perform regular maintenance and updates.

Upcoming Events: 3/12 – The Midnight Society horror book club (*The Accursed* by Joyce Carol Oates)

Financial Impact:

Libratory expenses: \$90.47 (approximately \$1,617 remaining in budget)

December Libratory revenue from materials: \$9.50

[Total Libratory revenue to date: \$94.70]

Statistics:

- Libratory appointments: 2 (with a total of five patrons)
- 1-on-1 tech help sessions: 1
- Total public PC users: 441
- Total time spent on public PCs: 292 hours, 42 minutes
- Average PC session length: 39.823 minutes
- Total monthly Wi-Fi users: 5974
- Average Wi-Fi users per day: 213.4

Notes:



Meeting Date: March 9, 2026

Reporting Month: February 2026

Submitted by: Kitty Ruberte-Smith

Department: Marketing & Communications

Department Summary:

February focused on advocacy and seasonal engagement. Marketing efforts highlighted Library Advocacy Day, celebrated Black History Month, and promoted an interactive “Guess the Couple” activity for Valentine’s Day.

Accomplishments & Current Activities:

- Continued monthly “Did You Know?” series highlighting Orange & Rockland Boost Boxes
- Ongoing participation in the RCLS monthly marketing meet-up.
- Planning meetings for development and promotion of upcoming spring programs.
- Interactive “Guess the Couple” promotion for Valentine’s Day

Upcoming Events / Promotions

- Spring Children’s Brochure:
Beginning layout and content planning to ensure timely distribution.
- “Lucky Picks” St. Patrick’s Day promotion, featuring surprise book selections to drive circulation and engagement.
- “Did You Know?” post spotlighting Accessibility Kits. Promoting their availability to support patrons of all abilities.

Financial Impact:

\$15.59 - Promotional supplies for Valentine promotion: “Guess the Couple”



Statistics: Facebook Analysis; February 2026

- **3,590 followers**
- **53.3k views**
- **484 content interaction**
- **2.7k Visits**
- **6.8k viewers**
- **62 Follows**

Statistics: Instagram Analysis; February 2026

- **1,548 followers**
- **9.7k views**
- **296 content interaction**
- **147 Visits**
- **1.2 k Reach**
- **21 Follows**



Meeting Date: March 9, 2026

Reporting Month: February, 2026

Submitted by: Ann M. Roche

Department: Local History

Department Summary:

Genealogy, house and land history, Cemetery records, yearbooks, city directories, Maps, History of Goshen High School Football team rivals, Minisink Battle,

Accomplishments/Current Activities:

Shelf reading, obituary indexing, accessioning artifact. (Total to date 441).

The microfilm reader printer has been used many times this month. For sports reports, graduates. Also Someone brought in their own microfilm.

The "History Journal" is still being edited.

Showcases: Black History and Women's month. Display of Winnie the Pooh (Joey & Diane Vento)

Financial Impact: ?

Statistics: Phone calls 5; Emails 4; Visitors 10

Notes: Because of the holidays and snow days, the local history room was not open as many hours as usual.

Thank you to my faithful volunteers Don, Liz,



Meeting Date: March 9th, 2026

Reporting Month: February 2026

Submitted by: Amber Kirkwood

Department: Head of Programming

Department Summary: February Highlights and Upcoming Programming

Accomplishments/Current Activities:

We had a few more snow days in February causing us to either cancel or postpone some programs for both children and adults. Thankfully, the ones that were rescheduled still had an amazing turnout. Krystal's Comics Crash course is doing incredibly well with steady, consistent numbers. Toddlertime and Fun Friday Storytime continue to do extremely well as they are the most popular storytimes we have at the library, (Wee Read included, sadly two classes were cancelled due to weather). Brringo was a hit as usual, and I spoke with a parent afterward about our love for it in general. For Adult Programming, I was really impressed with the turnout of Voices of the Harlem Renaissance, a reading of Langston Hughes's work. We had a significant amount of people show up, (the actor mentioned he had a similar show at another library, and he performed for only 1 patron). Just a firm reminder that this community's engagement is dependable, and they truly are intrigued by the arts!

Upcoming Events:

Spring Programming starts officially the week of April 13th. The Children's Department has a lot of fun things planned. Thus far, Krystal is having a more advanced version of her successful comic program called Manga Madness and will be having another button contest which was very popular in Summer of last year. Clarisa's favored Pokemon program will be celebrating its 30th anniversary with lots of cool activities lined up. For adult programming, our seasonal collaborations with Cornerstone Theater and Music for Humanity will start in March. We also have a History of Goshen discussion in April that I hope will be very well attended. Due to the Bingo conversation I mentioned earlier, I am thinking of potentially planning a Pocketbook Bingo in the future!

Financial Impact:

We have used 53% of the Children's programming budget and 61% of Adult programming budget thus far.



Children's Programming:

Storytimes:

Program	Sessions	Total # of Patrons
Fetching Reads	8	19
Bilingual Storytime	4	29
ToddleTime	4	103
Fun Friday Storytime	3	83
Circle Time	2	8
Wee Read	2	48
Shape Up Storytime	3	64
Snuggle Up	2	12

Specials :

Program	Sessions	Total # of Patrons
Pokemon : Winter Warm Up	3	27
Sensory Playgroup	1	5
Comic Crash Course	4	48
Library Lab	2	29
Let It Snow	1	15
Lots of Lego Love	1	31
Anansi Scavenger Hunt	1	10
Brringo	1	19

Asynchronous :

Program	Sessions	Total # of Patrons
Scavenger Hunt	1	86
Tiny Tales	1	9
Cozy Up with a Good Book	1	62
Valentines Drop In Craft	1	89

Adult Programming

Clubs:

Program	Sessions	Total # of Patrons
Cookbook Club	1	6
Midnight Society	1	12
Sweet Peppers Book Club	1	7



Murderous Mondays	1	Snow Day
Saturday Book Club	1	10
Herbal Hour	1	9
Gentle Yoga	2	22
Gentle Zumba	2	15
Salute and Sip	1	11
Chess Club	1	11
Video Game Club	1	4
Second Helpings	1	10
Yarn Gang	4	22
Fiber Arts	1	11

Specials :

Program	Sessions	Total # of Patrons
KimeKome Keepsake	1	21
Homeboost Kit Demo	1	1
Fire Heart : Cacao Cere	1	19
Voices of Harlem	1	19
Abominable Snowfelt	1	18

Asynchronous :

Program	Sessions	Total # of Patrons
----------------	-----------------	---------------------------

Outreach :

Program	Sessions	Total # of Patrons
Inspire - Doodle Lab	2	35
Inspire - Move and Groove	2	36



Meeting Date: March 9, 2026

Reporting Month: February 2026

Submitted by: Karen Golding

Department: Children's and Teen Services

Department Summary: This month we focused on our regular weekly programming schedule, continued weeding the children's collection and finalized our planning for spring programs.

Accomplishments/Current Activities:

- Regular, weekly programming continued throughout the month. We had several disruptions due to inclement weather but attendance remained strong for the programs that took place. The children's activity room also remained a popular spot for families looking for a respite from the cold and snow. Families are happy to have a safe, warm place to go with their children when it is cold outside.
- Clarisa's new sensory storytime is a popular new addition to our programming schedule. Families are seeking more opportunities for sensory based programming for children that may otherwise be overwhelmed in a larger storytime setting. I am happy that we are able to offer this type of programming as an alternative to a traditional storytime.
- I attended the RCLS Performer's Showcase this month which featured performers that offer programming to libraries. We saw a variety of performers including; musicians, jugglers, animal handlers, and crafters. I thought all of the performers were high quality and we are in the process of deciding on which ones might be appropriate for our summer programming.
- I attended a training offered by RCLS on sustainability in libraries. This training focused on practical ways that libraries can be more sustainable. We collaborated on ideas about how to be more mindful about sustainability and discussed ways to do more with less waste.
- I completed employee evaluations of Lynn, Kathy and Virginia this month. I am happy to say that all of them are working at a high level and we are fortunate to have them on staff.
- I attended a Lightning Talk session offered by RCLS on outreach and community connections. This training gave some examples of ways area libraries are connecting with other agencies to enhance or supplement library services. It was very helpful in highlighting some out of the box thinking about library programming.
- We continue to work on weeding the children's collection and book orders are going well with Ingram as we work to catch up after the Baker and Taylor disruption.



Upcoming Events:

- In March several children's staff members will attend 2 RCLS trainings around summer programming.
- We will be inventorying our craft supplies so that we know what we have to work with for upcoming programming in an effort to use what we have before ordering new supplies.

Financial Impact:

- J book purchases: \$641.98
- YA book purchases: \$316.74

Statistics:

- Dungeons and Dragons: 2 sessions, 21 teen attendees
- Fetching Reads: 1 sessions, 2 teen attendees
- Chess Club: 1 session, 4 teen attendees
- Volunteers: 5 kids, 12 hours given