



**Goshen Public Library and Historical Society Board of Trustees  
Regular Meeting of April 13, 2026**

**Draft Minutes**

- I. Call to order  
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:09 PM on April 13, 2026.  
Attendance:  
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer (arrived at 7:23 PM), and Lynn Tabbott.  
Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda  
[Action item] RESOLVED that the Board approve the Agenda as amended.  
The Board will vote on Minutes for the Special Meeting of March 31, 2026 not February 24, 2026. Under New Business the Board will approve the 2025 Annual Report.  
Motion: Trustee Newman. Seconded by: Trustee Fortugno. (Approved 6-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.
  - a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on March 9, 2026 as amended.  
\*Minutes amended to reflect that Trustee Panzer did not vote on resolutions.  
Motion: Trustee Markey. Seconded by: Trustee LaBruna. (Approved 6-0-0)
  - b. [Action item] RESOLVED that the Board approve the Minutes of the Special Meeting on March 31, 2026.  
Motion: Trustee Tabbott. Seconded by: Trustee LaBruna. (Approved 6-0-0)
- VI. Personnel - None
- VII. Finances  
Director Chiocchi reported that she continues to work with the accountant to review

bookkeeping and together they are working to streamline processes for the upcoming fiscal year. She highlighted that the new credit card payment system is being utilized by patrons without issues. Museum passes, which are funded by donations to the Friends group, are frequently used. In March, health insurance costs increased.

[Action item] RESOLVED that the Board approve the March 2026 Financial Report.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the January – March 2026 Warrant Schedule

Motion: Trustee Markey. Seconded by: Trustee Panzer. (Approved 7-0-0)

VIII. Director's Report – In her report, Director Chiocchi reported that circulation continues to grow both in the areas of e-content and physical materials. Four outdoor instruments, funded by a grant from Sen. Skoufis and donations from the Friends group, were ordered and will be shipped in 4-6 weeks. Quotes on installation are presently being sought. Spring cleanup of the grounds has been completed.

The annual budget vote and trustee election is Wednesday, April 15 from 8 AM to 7 PM. Absentee ballots went out and the annual newsletter was mailed.

Director Chiocchi attended the monthly Friends meeting and reported that the group is generously supporting the Summer Reading Program again this year with a \$4,000 donation. She also attended webinars about Bullet Aid, the New York State Retirement System, and Storytelling in Libraries.

She met with local high school senior Joshua Geller to discuss his Eagle Scout project to install a "bug hotel" on the grounds to provide bug species with nutrients and habitats to thrive and promote biodiversity and insect conservation.

Chiocchi reported that she attended the Monthly Directors Association meeting, RCLS Bylaws Committee meeting and an Annual Report Workshop through RCLS. She explained that due to the closure of Baker & Taylor, new software had to be utilized by all libraries to submit annual reports. Chiocchi had familiarity with the new software in her former role and was able to submit the annual report on time, with help from employees who provided the necessary statistics.

She reported that the Library now has a full access digital subscription to the New York Times and is available through the Library's website both onsite and at home. This service was purchased by RCLS for a discounted annual rate.

Chiocchi signed a letter of engagement with attorney Dylan Harris with Whiteman Osterman & Hanna LLP for tax certiorari matters.

Finally, she highlighted the work of Librarian Ruth Mallard who is working to improve the Library's home delivery service and is completing a bicycle borrowing project that will soon be available to patrons.

IX. Committee Reports

a. Standing Committees

- i. Physical Resources Committee – Parking lot striping will need to be redone.
- ii. Community Resources Committee – Trustees praised the letter written by Trustee Newman for the annual newsletter. An event is scheduled for May 28<sup>th</sup> 5 to 7 PM to recognize Director Chiocchi's first year at the Library and will feature tours, free prizes that highlight the technology in the Libratory, scavenger hunts and more.
- iii. Human Resources – None.
- iv. Sunshine Committee – None.

b. Ad Hoc Committees

- i. Historical Society Committee – Progress on the next volume of the Local History Journal continues to be made.

X. Reports from Partner Groups

- a. Friends of the GPL&HS will hold its spring book sale April 24<sup>th</sup> and 25<sup>th</sup>. Lectures continue to be well attended.
- b. Junior Friends' – Ideas for the future of the group for the next school year were discussed.

XI. New Business

a. Annual Report

[Action item] RESOLVED that the Board approve the 2025 Annual Report.  
Motion: Trustee Panzer. Seconded by: Trustee Markey. (Approved 7-0-0)

XII. Privilege of the Floor – None.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 8:34 PM to discuss the employment history of particular individuals.

Motion: Trustee Panzer. Seconded by: Trustee Fortugno. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 9:44 PM.

Motion: Trustee Tabbott. Seconded by: Trustee Fortugno. (Approved 7-0-0)

XIV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.

XVI. Adjournment

[Action item] RESOLVED that the Board adjourn at 9:47 PM.

Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 7-0-0)

Next Regular Meeting: May 11, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board

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