



**Goshen Public Library and Historical Society Board of Trustees**

Regular Meeting of April 13, 2026 7:00 PM

(DRAFT until Accepted in meeting)

**AGENDA**

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented.

IV. Privilege of the floor

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the March 9, 2026 Board Meeting.

b. [Action item] RESOLVED that the Board approve the Special Meeting Minutes of February 24, 2026.

VI. Personnel

VII. Finances

a. Financial report

[Action item] RESOLVED to approve the Financial Report for March 2026.

b. Warrant Schedule for March 2026.

[Action item] RESOLVED to approve the March 2026 Warrant Schedule as presented.

VIII. Director's Report – Rose Chiocchi, Library Director

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee

ii. Community Resources Committee

- iii. Human Resources Committee
- iv. Sunshine Committee

b. Ad hoc Committees

- i. Historical Society Committee

X. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XI. New Business

XII. Privilege of the floor

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: May 11, 2026 at 7:00 PM.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct. Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.



**Goshen Public Library and Historical Society Board of Trustees  
Regular Meeting of March 9, 2026**

**Draft Minutes**

- I. Call to order  
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:08 PM on March 9, 2026.  
Attendance:  
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer (joined remotely from Albany, NY), and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda  
[Action item] RESOLVED that the Board approve the Agenda as presented.  
Motion: Trustee Markey. Seconded by: Trustee Tabbott. (Approved 7-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.  
[Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on February 9, 2026 as presented.  
Motion: Trustee Fortugno. Seconded by: Trustee LaBruna. (Approved 7-0-0)
- VI. Personnel - None
- VII. Finances  
The Board examined a new format for Profit & Loss review for the February 2026 Financial Report. Electric utility expenses were again sharply higher than anticipated, likely due to a particularly cold winter.  
[Action item] RESOLVED that the Board approve the February 2026 Financial Report.  
Motion: Trustee Markey. Seconded by: Trustee Newman. (Approved 7-0-0)
- VIII. Director's Report – In her report, Director Chiocchi reported that circulation continues to grow. Notably, e-content circulation is growing at a fast pace. Chiocchi

explained to trustees why e-content is more expensive than physical books and the limited platforms available for libraries to utilize.

Inclement weather continued to impact library hours during the month of February. A power outage resulted in a minor elevator repair. The door counter that tracks patron visits has been repaired. This statistic is important for submission of the Annual State Report, which is coming up soon. The Department of Library Development requested more information for the generator grant reimbursement, which must be closed by June 2026.

Chiocchi attended an annual Civil Service workshop with Erica Gati (Human Resources). Chiocchi also attended a webinar on ICE interactions in library settings with the director of the Hannepin Library System, which includes Minneapolis. She also attended the monthly "Coffee with the Superintendent" hosted by the School District and connected with more community leaders.

Chiocchi and Trustee Tabbott, along with Stephen Hoefer from RCLS, met with School District representatives regarding the tax certiorari reimbursement requested by the District of the Library. More information was requested for the Library to review.

Reference desk employees have been praised by patrons for their work. Chiocchi noted the growing number of reference questions employees receive.

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee – Parking lot lines will need to be redone.

ii. Community Resources Committee – Trustee Newman will prepare a letter from the Board for the annual newsletter. Meet the Candidates will be held Monday, April 13 at 7 PM. The Board's Regular Meeting will immediately follow at 7:15 PM.

iii. Human Resources – None.

iv. Sunshine Committee – None.

b. Ad Hoc Committees

i. Historical Society Committee – Local History Journal remains under review. Release may coincide with Great American Weekend.

X. Reports from Partner Groups

a. Friends of the GPL&HS will host Cory Harris, a SUNY Orange professor who will be speaking about local mastodon discoveries. The event will be held Saturday, March 14<sup>th</sup> at 10 AM in the Pomares Community Room.

b. Junior Friends' community dance event was canceled due to inclement weather. The teens plan to reschedule the event for a future date.

XI. New Business

a. Director Chiocchi presented fiscal year 2026-2027 budget options to the Board. The largest, unanticipated strain on the budget is a charge back by the School District of a portion of court-ordered tax refunds in tax certiorari proceedings over the past few years. This unprecedented request here in Goshen will cost the Library \$66,500 in the coming fiscal year. Chiocchi did not increase Library Materials/Services or Programming categories, though individual budget lines within those categories were adjusted based on patron circulation trends. For example, the e-content budget line was increased because of growing use of Library-provided apps. Budgets lines for video games, a popular resource, and Library of Things were added. Serials, audio books, and adult and teen books have decreased budgets. The Building-related budget lines will increase in the next fiscal year. Continued maintenance on the parking lot is planned to ensure the longevity of the lot. Under the Employee Benefits category, there is a new Longevity Pay budget line, resulting from the first collective bargaining agreement. Health insurance expenses, the costliest benefit, will increase. Payroll fees will increase due to contracting out of payroll processing. Professional services budget lines were adjusted. Postage is anticipated to increase. Continuing education expenses are budgeted to decrease because the annual ALA conference will be held too far for employees to reasonably attend.

[Action item] The Board approves a proposed tax levy of \$2,113,467 for Fiscal Year 2026-2027.

Motion: Trustee Tabbott. Seconded by: Trustee Markey. (Approved 7-0-0)

b. Tax Cap Override

[Action item] WHEREAS, the adoption of this FY2027 budget for the Goshen Public Library & Historical Society requires a tax cap levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and WHEREAS, General Municipal Law Section 3-c expressly permits the Library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Goshen Public Library & Historical Society voted and approved to exceed the tax levy limit for FY2027 by at least the sixty percent of the Board of Trustees as required by state law on March 9, 2026.

Motion: Trustee Fortugno. Seconded by: Trustee LaBruna. (Approved 7-0-0)

c. Pollinator Garden

Director Chiocchi shared with the Board a request from a community member to expand the pollinator garden. More information on the viability of this is needed.

d. Healthcare insurance

[Action item] RESOLVED that the Board approves the renewal of health insurance policies with Oxford Liberty (EPO).

Motion: Trustee Newman. Seconded by: Trustee Fortugno. (Approved 7-0-0)

e. Bookkeeping Services

[Action item] RESOLVED that the Board approves bookkeeping services to be provided by RW Schultz.

Motion: Trustee LaBruna. Seconded by: Trustee Newman. (Approved 7-0-0)

XII. Privilege of the Floor – Employee Harlene Kresse spoke about options for vision and dental care plans.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 9:02 PM to discuss the advice of counsel.

Motion: Trustee Tabbott. Seconded by: Trustee Fortugno. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 10:15 PM.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

XIV. Advice of Counsel

[Action item] RESOLVED that the Board authorizes Director Chiocchi to seek the advice of a tax attorney.

Motion: Trustee Tabbott. Seconded by: Trustee Markey. (Approved 7-0-0)

XV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.

XVI. Adjournment

[Action item] RESOLVED that the Board adjourn at 10:16 PM.

Motion: Trustee LaBruna. Seconded by: Trustee Fortugno. (Approved 7-0-0)

Next Regular Meeting: April 13, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board

**Goshen Public Library and Historical Society**  
**Profit & Loss Budget vs. Actual**  
**July 2025 through March 2026**

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Real Property Taxes	1,828,962.34	2,032,180.00	-203,217.66	90.0%
4010 · PILOT	81,641.59	45,000.00	36,641.59	181.4%
RCLS Grants	14,405.57	3,750.02	10,655.55	384.1%
Other Grants	18,705.14	750.01	17,955.13	2,494.0%
Library Charges	6,751.23	4,125.01	2,626.22	163.7%
Copier Charges	817.81			
Interest Income	25,121.77	26,250.02	-1,128.25	95.7%
Unrestricted Gifts & Donations	469.38			
Donation Historical Room	1,995.00			
Donation - Friends of the GPLHS	6,723.74	1,875.01	4,848.73	358.6%
Miscellaneous Income	61.00			
Appropriated Reserve	0.00	50,000.00	-50,000.00	0.0%
<b>Total Income</b>	<b>1,985,654.57</b>	<b>2,163,930.07</b>	<b>-178,275.50</b>	<b>91.8%</b>
<b>Expense</b>				
<b>Salaries &amp; Wages</b>				
Librarian Salaries	104,368.22			
Other Salaries & Wages	739,245.43			
Salaries & Wages - Other	0.00	859,232.89	-859,232.89	0.0%
<b>Total Salaries &amp; Wages</b>	<b>843,613.65</b>	<b>859,232.89</b>	<b>-15,619.24</b>	<b>98.2%</b>
<b>Employee Benefits</b>				
Direct Deposit Fees	6,463.39	1,800.00	4,663.39	359.1%
FICA	51,683.89	53,272.34	-1,588.45	97.0%
Medicare	12,087.35	12,458.89	-371.54	97.0%
Worker's Compensation	5,899.00	6,000.02	-101.02	98.3%
Unemployment Insurance	5,155.50	7,500.01	-2,344.51	68.7%
Disability Insurance	-874.80	5,250.01	-6,124.81	-16.7%
Health Insurance	147,433.94	162,750.01	-15,316.07	90.6%
Vision Care	942.00	1,125.00	-183.00	83.7%
State Retirement	163,453.36	173,000.00	-9,546.64	94.5%
<b>Total Employee Benefits</b>	<b>392,243.63</b>	<b>423,156.28</b>	<b>-30,912.65</b>	<b>92.7%</b>
<b>Library Materials/Services</b>				
Books - Adult	26,076.43	31,500.00	-5,423.57	82.8%
Books - Teen	1,697.21	5,250.01	-3,552.80	32.3%
Books - Juvenile	4,906.52	12,750.02	-7,843.50	38.5%
AV-Audio Music	0.00	374.99	-374.99	0.0%
Books - Reference	1,358.00			
Reference Databases	1,625.48	3,375.00	-1,749.52	48.2%
Serials	7,246.41	6,000.02	1,246.39	120.8%
AV - Audio Books	902.96	3,000.01	-2,097.05	30.1%
Library Materials-Memberships	3,207.50	1,500.02	1,707.48	213.8%
AV	4,800.72	3,000.01	1,800.71	160.0%
E Content	18,084.11	15,000.02	3,084.09	120.6%
<b>Total Library Materials/Services</b>	<b>69,905.34</b>	<b>81,750.10</b>	<b>-11,844.76</b>	<b>85.5%</b>
<b>Building</b>				
Equipment	33,610.79	1,800.00	31,810.79	1,867.3%
Building Repairs	18,642.49	7,500.01	11,142.48	248.6%
Utilities	46,714.36	37,500.02	9,214.34	124.6%
Insurance	37,904.85	42,000.00	-4,095.15	90.2%
Building Services	47,419.13	36,000.00	11,419.13	131.7%
Custodial Services	3,814.74	7,500.01	-3,685.27	50.9%
<b>Total Building</b>	<b>188,106.36</b>	<b>132,300.04</b>	<b>55,806.32</b>	<b>142.2%</b>

**Goshen Public Library and Historical Society**  
**Profit & Loss Budget vs. Actual**  
**July 2025 through March 2026**

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
<b>Electronic Resources</b>				
IT Services	36,909.89	36,000.00	909.89	102.5%
Computer Hardware	750.48	3,000.01	-2,249.53	25.0%
Computer Software	9,499.72	4,125.01	5,374.71	230.3%
ILS	13,950.00	17,250.02	-3,300.02	80.9%
Electronic Materials	1,268.00			
<b>Total Electronic Resources</b>	<b>62,378.09</b>	<b>60,375.04</b>	<b>2,003.05</b>	<b>103.3%</b>
<b>Programs/Public Relations</b>				
Local History	4,581.95	3,750.02	831.93	122.2%
Newsletter/Marketing	2,935.28	3,000.01	-64.73	97.8%
Programs - Adult	17,221.70	13,500.00	3,721.70	127.6%
Programs-Community Dev	5,000.00	8,625.01	-3,625.01	58.0%
Programs - Juvenile	13,565.24	13,500.00	65.24	100.5%
Programs - Teen	1,011.29	3,750.02	-2,738.73	27.0%
<b>Total Programs/Public Relations</b>	<b>44,315.46</b>	<b>46,125.06</b>	<b>-1,809.60</b>	<b>96.1%</b>
<b>Administrative Expenses</b>				
Human Resources	587.63	2,250.00	-1,662.37	26.1%
Telephone	9,921.71	7,500.01	2,421.70	132.3%
Printing	706.08	4,500.00	-3,793.92	15.7%
Postage	1,704.37	1,875.01	-170.64	90.9%
<b>Professional Services</b>				
Legal fees- HR	10,043.77			
Accounting	7,910.00	6,750.00	1,160.00	117.2%
Legal	1,477.50	9,000.00	-7,522.50	16.4%
CSEA Matters	2,637.75	15,000.02	-12,362.27	17.6%
CSEA Contract Negotiations	165.85	1,875.01	-1,709.16	8.8%
Other Professional Services	4,533.00	0.00	4,533.00	100.0%
<b>Total Professional Services</b>	<b>26,767.87</b>	<b>32,625.03</b>	<b>-5,857.16</b>	<b>82.0%</b>
Library Supplies	7,576.45	8,505.00	-928.55	89.1%
Personnel	29.87	0.00	29.87	100.0%
Toshiba Lease	5,338.00	2,475.00	2,863.00	215.7%
Continuing Education	2,936.68	3,750.02	-813.34	78.3%
Election	1,372.80	0.00	1,372.80	100.0%
Membership Dues	3,186.94	1,875.01	1,311.93	170.0%
Credit Card Fees	84.76			
Miscellaneous Expenses	0.00	2,250.00	-2,250.00	0.0%
<b>Total Administrative Expenses</b>	<b>60,213.16</b>	<b>67,605.08</b>	<b>-7,391.92</b>	<b>89.1%</b>
<b>Debt Service</b>				
Interest on Indebtedness	0.00	0.00	0.00	0.0%
<b>Total Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>1,660,775.69</b>	<b>1,670,544.49</b>	<b>-9,768.80</b>	<b>99.4%</b>
<b>Net Ordinary Income</b>	<b>324,878.88</b>	<b>493,385.58</b>	<b>-168,506.70</b>	<b>65.8%</b>
<b>Net Income</b>	<b>324,878.88</b>	<b>493,385.58</b>	<b>-168,506.70</b>	<b>65.8%</b>

**Goshen Public Library and Historical Society**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2026

	Mar 31, 26	Mar 31, 25	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Cash - Key - Checking	216,287.95	56,317.98	159,969.97	284.1%
NYCLASS	839,484.13	1,104,470.32	-264,986.19	-24.0%
Cash - Orange County Trust	5,439.83	5,408.34	31.49	0.6%
Petty Cash	99.25	99.25	0.00	0.0%
<b>Total Checking/Savings</b>	<b>1,061,311.16</b>	<b>1,166,295.89</b>	<b>-104,984.73</b>	<b>-9.0%</b>
<b>Other Current Assets</b>				
Prepaid Insurance	6,531.14	6,531.14	0.00	0.0%
Grants Receivable	8,650.00	23,650.00	-15,000.00	-63.4%
<b>Total Other Current Assets</b>	<b>15,181.14</b>	<b>30,181.14</b>	<b>-15,000.00</b>	<b>-49.7%</b>
<b>Total Current Assets</b>	<b>1,076,492.30</b>	<b>1,196,477.03</b>	<b>-119,984.73</b>	<b>-10.0%</b>
<b>TOTAL ASSETS</b>	<b>1,076,492.30</b>	<b>1,196,477.03</b>	<b>-119,984.73</b>	<b>-10.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Accounts Payable	23,788.30	44,073.63	-20,285.33	-46.0%
<b>Total Accounts Payable</b>	<b>23,788.30</b>	<b>44,073.63</b>	<b>-20,285.33</b>	<b>-46.0%</b>
<b>Credit Cards</b>				
<b>Credit Cards</b>				
American Express Card	2,661.08	0.00	2,661.08	100.0%
<b>Total Credit Cards</b>	<b>2,661.08</b>	<b>0.00</b>	<b>2,661.08</b>	<b>100.0%</b>
<b>Total Credit Cards</b>	<b>2,661.08</b>	<b>0.00</b>	<b>2,661.08</b>	<b>100.0%</b>
<b>Other Current Liabilities</b>				
2110 - Direct Deposit Liabilities	0.00	-0.01	0.01	100.0%
<b>Payroll Liabilities</b>				
Life Insurance	114.55	627.27	-512.72	-81.7%
Paid Family Leave	0.00	2,587.13	-2,587.13	-100.0%
ERS Withholding Payable	-79.80	222.98	-302.78	-135.8%
403(b) Withholding	-780.00	0.00	-780.00	-100.0%
Unemployment Taxes Payable	-919.28	4,025.66	-4,944.94	-122.8%
Due to AFLAC	-84.71	0.00	-84.71	-100.0%
Payroll Liabilities - Other	139.86	0.00	139.86	100.0%
<b>Total Payroll Liabilities</b>	<b>-1,609.38</b>	<b>7,463.04</b>	<b>-9,072.42</b>	<b>-121.6%</b>
<b>Total Other Current Liabilities</b>	<b>-1,609.38</b>	<b>7,463.03</b>	<b>-9,072.41</b>	<b>-121.6%</b>
<b>Total Current Liabilities</b>	<b>24,840.00</b>	<b>51,536.66</b>	<b>-26,696.66</b>	<b>-51.8%</b>
<b>Total Liabilities</b>	<b>24,840.00</b>	<b>51,536.66</b>	<b>-26,696.66</b>	<b>-51.8%</b>
<b>Equity</b>				
Fund Balance - Appropriated	50,000.00	40,000.00	10,000.00	25.0%
Fund Balance - Non-Spendable	6,531.14	6,241.52	289.62	4.6%
Fund Balance - Assigned	1,015.32	0.00	1,015.32	100.0%
Fund Balance - General Fund	669,226.96	748,073.01	-78,846.05	-10.5%
Net Income	324,878.88	350,625.84	-25,746.96	-7.3%
<b>Total Equity</b>	<b>1,051,652.30</b>	<b>1,144,940.37</b>	<b>-93,288.07</b>	<b>-8.2%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,076,492.30</b>	<b>1,196,477.03</b>	<b>-119,984.73</b>	<b>-10.0%</b>

# Goshen Public Library and Historical Society

## Profit & Loss

July 2025 through March 2026

	Jul '25 - Mar 26	Jul '24 - Mar 25	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Real Property Taxes	1,828,962.34	1,758,617.29	70,345.05
4010 - PILOT	81,641.59	62,391.78	19,249.81
RCLS Grants	14,405.57	9,194.14	5,211.43
Other Grants	18,705.14	10,000.00	8,705.14
Library Charges	6,751.23	4,248.00	2,503.23
Copier Charges	817.81	0.00	817.81
Interest Income	25,121.77	30,931.93	-5,810.16
Unrestricted Gifts & Donations	469.38	96.93	372.45
Donation Historical Room	1,995.00	550.00	1,445.00
Donation - Friends of the GPLHS	6,723.74	8,045.51	-1,321.77
Miscellaneous Income	61.00	0.00	61.00
<b>Total Income</b>	<b>1,985,654.57</b>	<b>1,884,075.58</b>	<b>101,578.99</b>
<b>Expense</b>			
<b>Salaries &amp; Wages</b>			
Librarian Salaries	104,368.22	97,874.93	6,493.29
Other Salaries & Wages	739,245.43	596,270.84	142,974.59
<b>Total Salaries &amp; Wages</b>	<b>843,613.65</b>	<b>694,145.77</b>	<b>149,467.88</b>
<b>Employee Benefits</b>			
Direct Deposit Fees	6,463.39	6,500.85	-37.46
FICA	51,683.89	42,763.15	8,920.74
Medicare	12,087.35	10,001.07	2,086.28
Worker's Compensation	5,899.00	7,769.00	-1,870.00
Unemployment Insurance	5,155.50	5,525.67	-370.17
Disability Insurance	-874.80	-651.47	-223.33
Health Insurance	147,433.94	123,898.91	23,535.03
Vision Care	942.00	860.90	81.10
State Retirement	163,453.36	91,895.25	71,558.11
<b>Total Employee Benefits</b>	<b>392,243.63</b>	<b>288,563.33</b>	<b>103,680.30</b>
<b>Library Materials/Services</b>			
Books - Adult	26,076.43	40,610.58	-14,534.15
Books - Teen	1,697.21	1,294.62	402.59
Books - Juvenile	4,906.52	10,174.52	-5,268.00
AV-Audio Music	0.00	58.44	-58.44
Books - Reference	1,358.00	763.45	594.55
Reference Databases	1,625.48	1,825.51	-200.03
Serials	7,246.41	5,382.30	1,864.11
AV - Audio Books	902.96	2,546.92	-1,643.96
Library Materials-Memberships	3,207.50	0.00	3,207.50
AV	4,800.72	3,227.97	1,572.75
E Content	18,084.11	17,956.51	127.60
<b>Total Library Materials/Services</b>	<b>69,905.34</b>	<b>83,840.82</b>	<b>-13,935.48</b>
<b>Building</b>			
Equipment	33,610.79	933.19	32,677.60
Building Repairs	18,642.49	2,684.57	15,957.92
Utilities	46,714.36	43,036.06	3,678.30
Insurance	37,904.85	38,929.12	-1,024.27
Building Services	47,419.13	59,692.79	-12,273.66
Custodial Services	3,814.74	6,371.32	-2,556.58
<b>Total Building</b>	<b>188,106.36</b>	<b>151,647.05</b>	<b>36,459.31</b>
<b>Electronic Resources</b>			
IT Services	36,909.89	36,277.50	632.39
Computer Hardware	750.48	2,073.74	-1,323.26
Computer Software	9,499.72	6,345.64	3,154.08
ILS	13,950.00	14,080.00	-130.00
Electronic Materials	1,268.00	2,432.00	-1,164.00
<b>Total Electronic Resources</b>	<b>62,378.09</b>	<b>61,208.88</b>	<b>1,169.21</b>

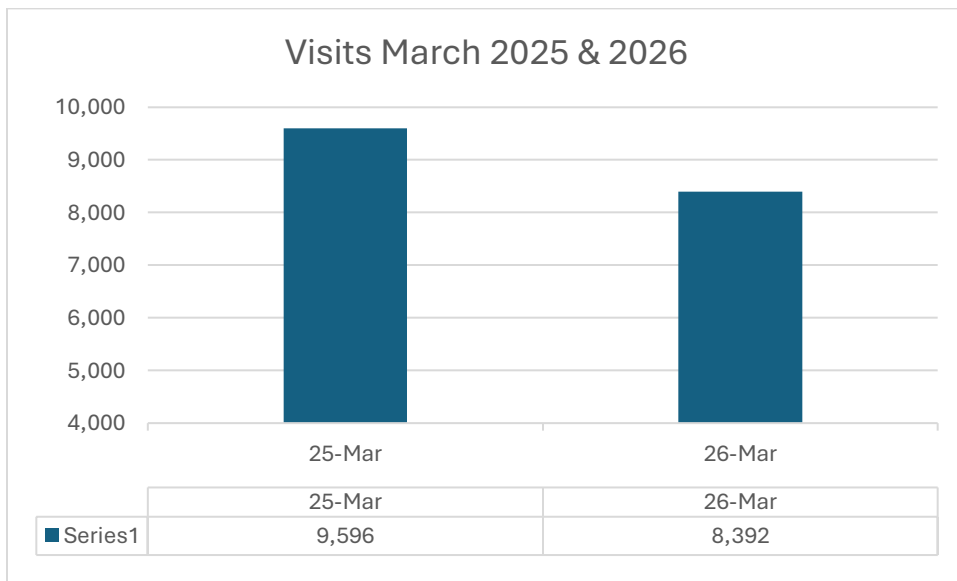
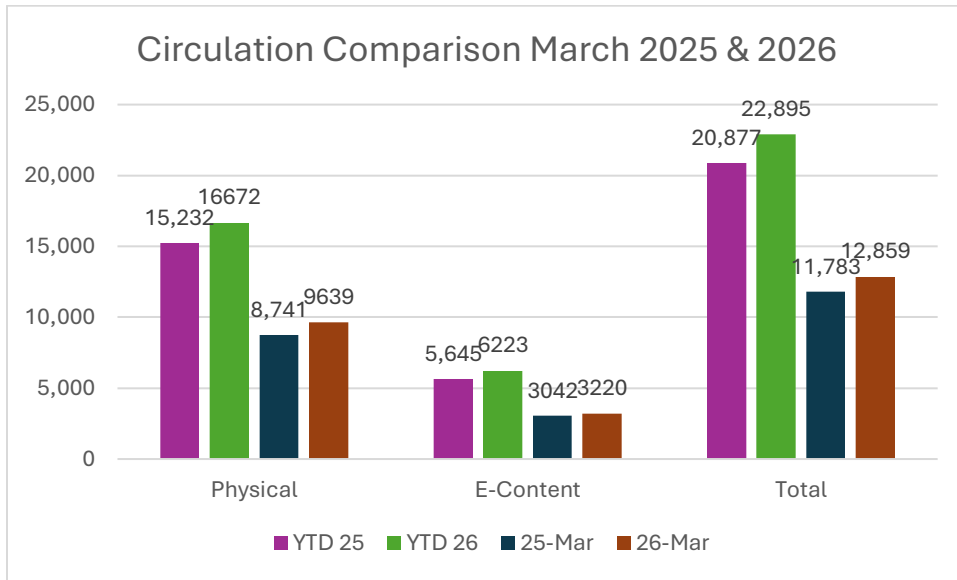
**Goshen Public Library and Historical Society**  
**Profit & Loss**  
**July 2025 through March 2026**

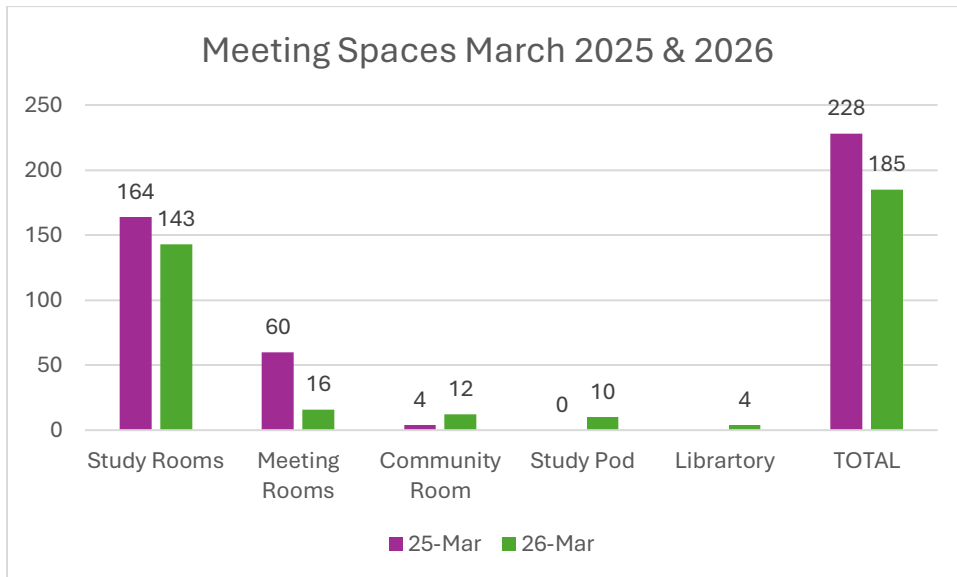
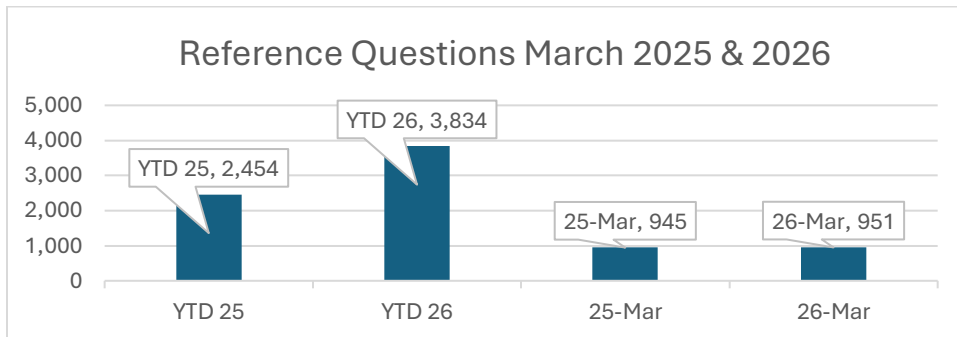
	Jul '25 - Mar 26	Jul '24 - Mar 25	\$ Change
<b>Programs/Public Relations</b>			
Local History	4,581.95	2,311.46	2,270.49
Newsletter/Marketing	2,935.28	1,632.00	1,303.28
Programs - Adult	17,221.70	15,180.49	2,041.21
Programs-Community Dev	5,000.00	7,500.00	-2,500.00
Programs - Juvenile	13,565.24	4,521.88	9,043.36
Programs - Teen	1,011.29	1,092.46	-81.17
<b>Total Programs/Public Relations</b>	<b>44,315.46</b>	<b>32,238.29</b>	<b>12,077.17</b>
<b>Administrative Expenses</b>			
Human Resources	587.63	0.00	587.63
Telephone	9,921.71	8,088.02	1,833.69
Printing	706.08	2,211.52	-1,505.44
Postage	1,704.37	1,674.70	29.67
<b>Professional Services</b>			
Contract Director	0.00	115,374.41	-115,374.41
Legal fees- HR	10,043.77	0.00	10,043.77
Accounting	7,910.00	6,800.00	1,110.00
Legal	1,477.50	15,816.04	-14,338.54
CSEA Matters	2,637.75	13,605.86	-10,968.11
CSEA Contract Negotiations	165.85	0.00	165.85
Other Professional Services	4,533.00	32,990.21	-28,457.21
<b>Total Professional Services</b>	<b>26,767.87</b>	<b>184,586.52</b>	<b>-157,818.65</b>
Library Supplies	7,576.45	9,373.85	-1,797.40
Personnel	29.87	0.00	29.87
Toshiba Lease	5,338.00	4,813.60	524.40
Continuing Education	2,936.68	3,625.36	-688.68
Election	1,372.80	4,149.91	-2,777.11
Membership Dues	3,186.94	3,282.12	-95.18
Credit Card Fees	84.76	0.00	84.76
Miscellaneous Expenses	0.00	0.00	0.00
<b>Total Administrative Expenses</b>	<b>60,213.16</b>	<b>221,805.60</b>	<b>-161,592.44</b>
<b>Total Expense</b>	<b>1,660,775.69</b>	<b>1,533,449.74</b>	<b>127,325.95</b>
<b>Net Ordinary Income</b>	<b>324,878.88</b>	<b>350,625.84</b>	<b>-25,746.96</b>
<b>Net Income</b>	<b>324,878.88</b>	<b>350,625.84</b>	<b>-25,746.96</b>



**Director's Report  
April 13, 2026**

**General Statistics**





## Building

We placed the order for the 4 outdoor instruments. Shipping will take about 4-6 weeks. We are waiting for a proposal from Billco for the installation.

Spring cleanup is complete. In the near future we are going to fill in a portion of the lawn near the Generator with topsoil and grass. It's very difficult to mow this area and it will be safer for patrons and staff.

## Election

Thanks to Erica Gati and Sandra Delgado, absentee ballots were mailed.



Thanks to Erica and Kitty Ruberte-Smith, the newsletter was sent to print and mailed out.

Everything is set up for the election on Wednesday, April 15<sup>th</sup>.

### **Outreach & Programs**

I attended the monthly Friends of the Library meeting, and they have agreed to donate \$4,000 to the Summer Reading program again this year.

I attended webinars about Bullet Aid, the NY State Retirement system, and Storytelling in Libraries

I met with high school senior and Eagle Scout, Joshua Geller, to discuss his Eagle Scout project. He would like to install a "bug hotel." These hotels are extremely effective at providing local bug species with nutrients and habitats to thrive. It will give us a chance to promote biodiversity projects and insect conservation, as well.

### **RCLS**

I attended the monthly Directors Association meeting, as well as the RCLS Bylaws Committee meeting and an Annual Report Workshop.

I received account and login information for the new NY State Annual Report on April 2<sup>nd</sup>. The finished report is due to RCLS for review on April 13<sup>th</sup>.

We now have a full access digital subscription to the New York Times. It is available through the library's website both onsite and at home. This was purchased through RCLS for a discounted annual rate.

### **Misc.**

I signed the engagement letter with Attorney Dylan Harris with Whiteman Osterman & Hanna regarding the Tax Certiorari questions that we had.

Respectfully submitted,

*Rose Chiocchi*



Meeting Date: 4/26  
Submitted by: Ruth Mallard

Reporting Month: March 2025  
Department: Adult Services

#### Current Activities:

- Displays: Dangerous Minds (featuring authors presenting at the March 31<sup>st</sup> panel)
- Reading Challenges:
  - Party Hard with Your Library Card - 2026 year-long adult reading challenge.
    - 22 registered
    - 9 completed the March challenge
- Collection maintenance: weeding Biographies
- Hoopla is still in high demand with another month of record use.
- Working on updating/revising our home delivery service to make it a more effective service for our eligible patrons. The current home delivery policy is inadequate to serve the patrons.

*"The Library will arrange to select, based on stated preferences, and deliver materials to homebound Goshen Central School District residents with a valid Goshen library card. The library card will be held at the Circulation Desk."*

This may have worked when first created in 1997, but by keeping the cards patrons are unable to access the digital services they are eligible for. The Vespasian Warner Public Library has a good example of a more comprehensive home delivery policy.

[https://www.vwarner.org/files/ugd/126db1\\_af2b9ce282874dc5aa6677f2d9760bb7.pdf](https://www.vwarner.org/files/ugd/126db1_af2b9ce282874dc5aa6677f2d9760bb7.pdf)

- Continuing Education:
  - Webinar- Wellness in the Library: supporting staff needs

#### Financials:

- Books (\$42000) [*does not include vendor discounts or processing charges*]:
  - \$ 1800
  - 52% remaining
- Ebooks (\$20000):
  - Hoopla: \$1948
  - Libby/Overdrive: \$272
  - 18% remaining
- Audiobooks (\$4000):
  - \$250
  - 71% remaining
- A/V Materials (\$4000)
  - \$348
  - 21% remaining
- Music (~~\$1000~~ 500):
  - 9% remaining

#### Statistics:

- Reference/ Readers' Advisory interactions: 951

- Study Rooms:
  - Unique users: 80
  - Bookings: 153
    - Study Room 1: 75
    - Study Room 2: 68
    - The Pod: 10
- E-content
  - Libby
    - Unique users: 530
    - New Users: 22
  - Hoopla
    - Unique users: 311
    - New users: 27

Select Adult Collections Circulation	2026	2025
New Fiction	603	533
New Nonfiction	208	189
Fiction	996	988
Nonfiction	720	650
Large Print	397	412
Audiobook	96	73
DVDs	266	390
Videogames	144	136
Library of Things	41	32
Museum Passes	6	1

Digital Circulation	2026	2025
Libby (Overdrive)	2399	2333
<i>e-book</i>	955	970
<i>audio</i>	1136	1014
Hoopla	821	709
<i>e-book</i>	246	174
<i>audio</i>	468	411
<b>Total</b>	<b>3220</b>	<b>3042</b>



**Meeting Date:** 4/13/2026

**Reporting Month:** March 2026

**Submitted by:** Charles DeYoe

**Department:** IT/Adult Services

**Department Summary:** Spring has arrived and we have seen an increase in patrons, many are looking for assistance with technology and accessing our electronic resources.

**Accomplishments/Current Activities:** Most of my time in March consisted of the usual things that take up time in the adult services area of the library: covering the reference desk, assisting in collection management, working with colleagues to plan future library activity, and generally assisting patrons with their needs. I also completed two webinars as part of my continuing education: one of cybersecurity with a focus on passwords and passkeys and another on staying current with generative AI. The Libratory has seen an increase in use from both patrons and staff after a slow winter. We've primarily had patrons looking to use the inkjet printer, 3D printer, and Cricut Maker. I have also continued to meet with patrons on a one-on-one basis to help them achieve their technology-related goals (eg how to use Google Translate, how to change certain settings in a laptop computer). Finally, I updated part of the library website to highlight some of our most in-demand electronic resources including Consumer Reports and The New York Times.

**Upcoming Events:** 5/14 – The Midnight Society horror book club (*Bag of Bones* by Stephen King)

**Financial Impact:**

Libratory expenses: \$117.38 (approximately \$1,499 remaining in budget)

March Libratory revenue from materials: \$19.20

[Total Libratory revenue to date: \$119.90]

**Statistics:**

- Libratory appointments: 4
- 1-on-1 tech help sessions: 2
- Total public PC users: 514
- Total time spent on public PCs: 319 hours, 32 minutes
- Average PC session length: 41.582 minutes
- Total monthly Wi-Fi users: 7520
- Average Wi-Fi users per day: 242.58

**Notes:**



Meeting Date: April 13, 2026

Reporting Month: March, 2026

Submitted by: Ann M. Roche

Department: Local History

Department Summary:

Genealogy, house and land history, Cemetery records, yearbooks, city directories, Maps, History of Goshen; Sites for a TV series; Indian artifacts; West Point area; Murder in Newburgh.

Accomplishments/Current Activities:

Shelf reading, obituary indexing (up to date), accessioning artifact. (Total to date 449).

The microfilm reader printer has been used many times this month. (Story of the building of the jail; Chester New York history)

Storeroom is being organized.

The "History Journal" is still being edited.

Showcases: Women's month. Display of Winnie the Pooh (Joey & Diane Vento)

Financial Impact: ?

Statistics: Phone calls 6; Emails ; Visitors 12

Notes:

The room was open after the Friends lecture on March 11.

We are preparing for an exhibit for the Woodbury Historical Society.

"Orange County's 250<sup>th</sup>, April 26<sup>th</sup>.

Thank you to my faithful volunteers Don, Liz,



Meeting Date: April 13, 2026

Reporting Month: March 2026

Submitted by: Kitty Ruberte-Smith

Department: Marketing & Communications

**Department Summary:**

March focused on seasonal promotions, yearly community newsletter publication, and increasing community awareness for upcoming library initiatives and events.

**Accomplishments & Current Activities:**

- Successfully wrapped up the “Luck Picks: Blind Date with a Book” program, which received strong participation and positive community feedback.
- Dedicated significant time to planning and preparing the annual community newsletter.
- Designed and developed the Children’s Spring Programming Brochure.
- Began marketing efforts for the Library Board Election & Budget Vote on April 15 to boost community awareness and engagement.
- Began planning for the upcoming spring campaign, “Catch Cappy Vibes @ the Library.”
- Developed a new adult program, “**Cappy Hour @ the Library**,” featuring a capybara-inspired display of relaxing reads, themed mocktail recipe cards, and opportunities for patrons to engage and earn prizes.

**Upcoming Events / Promotions**

- Continued promotion of the Library Board Election & Budget Vote (April 15).
- Launch of the “Catch Cappy Vibes @ the Library” spring marketing campaign.
- Rollout and promotion of “**Cappy Hour @ the Library**” for adult patrons.
- Distribution of the annual community newsletter.
- Promotion of Children’s Spring Programs and related activities.

**Financial Impact:**

\$54.48 - Promotional program supplies and promotional Display Materials



**Statistics: Facebook Analysis; March 2026**

- **3,707 followers**
- **51.0k views**
- **487 content interaction**
- **1.7k Visits**
- **17.6k viewers**
- **112 Follows**

**Statistics: Instagram Analysis; March 2026**

- **1,575 followers**
- **6.8k views**
- **210 content interaction**
- **119 Visits**
- **1.1 k Reach**
- **29 Follows**

Budget Year	Vendor	July	August	September	October	November	December	January	February	March	April	May	June
Promotional Supplies	AMZN	\$ 152.15	\$ 148.67	\$ 14.19	\$ 57.38	\$ 24.98	\$ 9.97	\$ 22.28	\$ 15.59	\$ 54.48			
\$				\$ 40.00		\$ 13.78	\$ 90.40						
						\$ 56.54							

<b>TOTAL</b>		\$ 152.15	\$ 148.67	\$ 54.19	\$ 57.38	\$ 95.30	\$ 100.37	\$ 22.28	\$ 15.59	\$ 54.48	\$ -	\$ -	\$ -
remaining		\$ 2,347.85	\$ 2,199.18	\$ 2,144.99	\$ 2,087.61	\$ 1,992.31	\$ 1,891.94	\$ 1,869.66	\$ 1,854.07	\$ 1,799.59	\$ 1,799.59	\$ 1,799.59	\$ 1,799.59
percentage		94%	88%	86%	84%	80%	76%	75%	74%	72%	72%	72%	72%



Meeting Date: April 13th, 2026

Reporting Month: March 2026

Submitted by: Amber Kirkwood

Department: Head of Programming

**Department Summary:** March Highlights and Upcoming Programming

**Accomplishments/Current Activities:**

March was the official end of Winter programming for Children and Adults. After postponing twice due to weather, we had our first Defensive Driving course with Ian Prastein. Many patrons stated afterward how it was the best Defensive Driving course they've done, and that Ian was friendly, funny, and informative. I plan on having another course in the Fall and will proceed with 2 a year, moving forward, (in the Spring to avoid potential snow cancellations). Goshen High School students performed a small concert on March 26th with songs they've learned with an organization called Chamber Music. This was a collaboration organized with Kristen Calohan, the High School Orchestra Teacher. It was such an amazing performance, well attended, and we're planning on having more concerts in the future. Another great program was Dangerous Minds, an all-women's writer panel organized with Eleanor Kuhns. She did a fantastic job as host and patrons learned a lot about the writers process' with tips to help newbies!

**Upcoming Events:**

Spring Programming starts this month, and the theme is centered around Nature and our season mascot, the Cabybara, (which can be found throughout the library). Krystal is having her 2nd "Cute as a Button" contest starting April 13th through May 4th. Kids can design their own Cabybara button, and winners will be chosen on May 5th. We've changed one of our bi-monthly programs with the Inspire Community, from "Move and Groove" to "Boardom Busters", a learning new and enjoying old board game program. We made this switch so we could keep programs fully in-house rather than hiring an outside company.

**Financial Impact:**

We have used 60% of the Children's programming budget and 73% of Adult programming budget thus far.



**Children's Programming:**

**Storytimes:**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
Fetching Reads	8	25
Bilingual Storytime	1	3
ToddleTime	1	18
Fun Friday Storytime	1	25
Circle Time	2	5
Wee Read	2	44
Shape Up Storytime	2	39
Snuggle Up	2	8

**Specials :**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
Pokemon : Winter Warm Up	1	10
Sensory Playgroup	1	8
Comic Crash Course	1	14
Library Lab	1	15
Holi Magic	1	25

**Asynchronous :**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
Scavenger Hunt	1	70
Tiny Tales	1	8
Cozy Up with a Good Book	1	62
Spring Break Drop In	2	32

**Adult Programming**

**Clubs:**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
Cookbook Club	1	7
Midnight Society	1	7
Sweet Peppers Book Club	1	6
Murderous Mondays	1	17
Saturday Book Club	1	10
Herbal Hour	1	11



<b>Gentle Yoga</b>	<b>2</b>	<b>13</b>
<b>Gentle Zumba</b>	<b>2</b>	<b>9</b>
<b>Salute and Sip</b>	<b>2</b>	<b>8</b>
<b>Chess Club</b>	<b>1</b>	<b>10</b>
<b>Video Game Club</b>	<b>1</b>	<b>6</b>
<b>Second Helpings</b>	<b>1</b>	<b>7</b>
<b>Yarn Gang</b>	<b>4</b>	<b>27</b>
<b>Fiber Arts</b>	<b>1</b>	<b>13</b>

**Specials :**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
<b>Herstorically Speaking Trivia</b>	<b>1</b>	<b>15</b>
<b>Decoding Your Dreams</b>	<b>1</b>	<b>15</b>
<b>Clover Coasters</b>	<b>1</b>	<b>17</b>
<b>Hudson Valley Jazzwomen</b>	<b>1</b>	<b>25</b>
<b>Dangerous Minds : Women Who Write Crime</b>	<b>1</b>	<b>33</b>

**Outreach :**

<b>Program</b>	<b>Sessions</b>	<b>Total # of Patrons</b>
<b>Inspire - Doodle Lab</b>	<b>2</b>	<b>40</b>
<b>Inspire - Move and Groove</b>	<b>2</b>	<b>40</b>
<b>Community Housing</b>	<b>1</b>	<b>25</b>
<b>Chamber Music - GHS</b>	<b>1</b>	<b>52</b>



Meeting Date: April 13, 2026

Reporting Month: March 2026

Submitted by: Karen Golding

Department: Children's and Teen Services

Department Summary: We completed winter programming and prepared for spring programming to begin in April.

Accomplishments/Current Activities:

- We completed our winter programming in March and finalized our spring flyer.
- Lynn completed her sign language course and turned in her final project.
- Kathy and Virginia completed trainings on KOHA and Kathy began training to learn more about using Canva.
- Anne began her spring session of Homeschool Hubs. She has 2 different programs; one geared towards children and one for teens/tweens. These are both full and very in demand.
- Anne also continued offering the Dungeons and Dragons group for teens which continues to be very popular.
- Krystal held a Murder Mystery program for teens which had a very positive reception from the teens in attendance.
- Lynn, Kathy, Clarissa, Amber and I attended the in-person summer reading workshop held at RCLS where we had a chance to do some hands-on programming practice and exchange ideas with children's staff from other area libraries.
- I also attended an online workshop for teen summer programming put on by New York State.
- I attended a virtual training showcase on leadership skills offered by Learning Round Table. Topics including Workplace Culture, Team Building, Coaching Skills and Workplace Safety. It was a great opportunity to enhance my leadership skills.
- I attended Wellness in the Library: Supporting Staff Needs, a training offered by RCLS focusing on staff programming around wellness initiatives. It was a very informative training with lots of suggestions for methods of improving staff wellness.
- Kathy, Lynn and I began reworking the parenting collection to make it more usable for patrons. We also consulted with Anne on books to add to improve our collection for homeschool families.
- We had an uptick of volunteers coming in, they have been helping us with program prep, programming, tech services and general upkeep of the children's space.



#### Upcoming Events:

- Weeding will continue in the children's room until we complete the entire collection.
- We will continue to work on the parenting section of the collection and Lynn and I are planning to look at our easy and j fiction series to update them and assess missing volumes.
- We also be finalizing our summer reading plans in the spring.
- Spring programming will begin the second week of April.

#### Financial Impact:

- J book purchases: \$1,194.01
- YA book purchases \$51.32

#### Statistics:

- Chess Club: 1 session, 4 teen attendees
- Dungeons and Dragons: 2 sessions, 18 teen attendees
- Fetching Reads: 1 sessions, 2 teen attendees
- Homeschool Hub: 3 sessions, 37 attendees
- Murder Mystery: 1 session, 5 attendees
- Volunteers: 14 kids, 32 hours given