



Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of May 11, 2026 7:00 PM

(DRAFT until Accepted in meeting)

AGENDA

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented.

IV. Privilege of the floor

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the February 24, 2026 Special Meeting.

b. [Action item] RESOLVED that the Board approve the Minutes of the April 13, 2026 Regular Meeting.

VI. Personnel

VII. Finances

a. Financial report

[Action item] RESOLVED to approve the Financial Report for April 2026.

b. Warrant Schedule for April 2026

[Action item] RESOLVED to approve the April 2026 Warrant Schedule as presented.

VIII. Director's Report – Rose Chiocchi, Library Director

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee

- ii. Community Resources Committee
- iii. Human Resources Committee
- iv. Sunshine Committee
- b. Ad hoc Committees
 - i. Historical Society Committee

X. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XI. New Business

- a. Nominating Committee for Slate of Officers
[Action item] RESOLVED that the Board appoint the Nominating Committee for the Slate of Officers.

XII. Privilege of the floor

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: June 8, 2026 at 7:00 PM.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct. Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.



Goshen Public Library and Historical Society Board of Trustees

Special Meeting of February 24, 2026

Draft Minutes

I. Call to order

A special meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:03 PM on February 24, 2026.

Attendance:

Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiochi.

II. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 7:03 PM for the purpose of discussing personnel issues. Motion: Trustee Tabbott. Seconded by: Trustee Newman. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 8:06 PM. Motion: Trustee Tabbott. Seconded by: Trustee Panzer. (Approved 7-0-0)

III. Adjournment.

[Action item] RESOLVED that the Board adjourn at 8:07 PM. Motion: Trustee Fortugno. Seconded by: Trustee LaBruna. (Approved 7-0-0)

Next Regular Meeting: March 9, 2026 at 7:00 PM.

Submitted by: Julie Markey, Secretary of the Board



Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of April 13, 2026

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:09 PM on April 13, 2026.
Attendance:
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer (arrived at 7:23 PM), and Lynn Tabbott.
Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as amended.
The Board will vote on Minutes for the Special Meeting of March 31, 2026 not February 24, 2026. Under New Business the Board will approve the 2025 Annual Report.
Motion: Trustee Newman. Seconded by: Trustee Fortugno. (Approved 6-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.
 - a. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on March 9, 2026 as amended.
*Minutes amended to reflect that Trustee Panzer did not vote on resolutions.
Motion: Trustee Markey. Seconded by: Trustee LaBruna. (Approved 6-0-0)
 - b. [Action item] RESOLVED that the Board approve the Minutes of the Special Meeting on March 31, 2026.
Motion: Trustee Tabbott. Seconded by: Trustee LaBruna. (Approved 6-0-0)
- VI. Personnel - None
- VII. Finances
Director Chiocchi reported that she continues to work with the accountant to review

bookkeeping and together they are working to streamline processes for the upcoming fiscal year. She highlighted that the new credit card payment system is being utilized by patrons without issues. Museum passes, which are funded by donations to the Friends group, are frequently used. In March, health insurance costs increased.

[Action item] RESOLVED that the Board approve the March 2026 Financial Report.

Motion: Trustee Fortugno. Seconded by: Trustee Newman. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the January – March 2026 Warrant Schedule

Motion: Trustee Markey. Seconded by: Trustee Panzer. (Approved 7-0-0)

VIII. Director's Report – In her report, Director Chiocchi reported that circulation continues to grow both in the areas of e-content and physical materials. Four outdoor instruments, funded by a grant from Sen. Skoufis and donations from the Friends group, were ordered and will be shipped in 4-6 weeks. Quotes on installation are presently being sought. Spring cleanup of the grounds has been completed.

The annual budget vote and trustee election is Wednesday, April 15 from 8 AM to 7 PM. Absentee ballots went out and the annual newsletter was mailed.

Director Chiocchi attended the monthly Friends meeting and reported that the group is generously supporting the Summer Reading Program again this year with a \$4,000 donation. She also attended webinars about Bullet Aid, the New York State Retirement System, and Storytelling in Libraries.

She met with local high school senior Joshua Geller to discuss his Eagle Scout project to install a "bug hotel" on the grounds to provide bug species with nutrients and habitats to thrive and promote biodiversity and insect conservation.

Chiocchi reported that she attended the Monthly Directors Association meeting, RCLS Bylaws Committee meeting and an Annual Report Workshop through RCLS. She explained that due to the closure of Baker & Taylor, new software had to be utilized by all libraries to submit annual reports. Chiocchi had familiarity with the new software in her former role and was able to submit the annual report on time, with help from employees who provided the necessary statistics.

She reported that the Library now has a full access digital subscription to the New York Times and is available through the Library's website both onsite and at home. This service was purchased by RCLS for a discounted annual rate.

Chiocchi signed a letter of engagement with attorney Dylan Harris with Whiteman Osterman & Hanna LLP for tax certiorari matters.

Finally, she highlighted the work of Librarian Ruth Mallard who is working to improve the Library's home delivery service and is completing a bicycle borrowing project that will soon be available to patrons.

IX. Committee Reports

a. Standing Committees

- i. Physical Resources Committee – Parking lot striping will need to be redone.
- ii. Community Resources Committee – Trustees praised the letter written by Trustee Newman for the annual newsletter. An event is scheduled for May 28th 5 to 7 PM to recognize Director Chiocchi's first year at the Library and will feature tours, free prizes that highlight the technology in the Libratory, scavenger hunts and more.
- iii. Human Resources – None.
- iv. Sunshine Committee – None.

b. Ad Hoc Committees

- i. Historical Society Committee – Progress on the next volume of the Local History Journal continues to be made.

X. Reports from Partner Groups

- a. Friends of the GPL&HS will hold its spring book sale April 24th and 25th. Lectures continue to be well attended.
- b. Junior Friends' – Ideas for the future of the group for the next school year were discussed.

XI. New Business

a. Annual Report

[Action item] RESOLVED that the Board approve the 2025 Annual Report.
Motion: Trustee Panzer. Seconded by: Trustee Markey. (Approved 7-0-0)

XII. Privilege of the Floor – None.

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 8:34 PM to discuss the employment history of particular individuals.

Motion: Trustee Panzer. Seconded by: Trustee Fortugno. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 9:44 PM.

Motion: Trustee Tabbott. Seconded by: Trustee Fortugno. (Approved 7-0-0)

XIV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.

XVI. Adjournment

[Action item] RESOLVED that the Board adjourn at 9:47 PM.

Motion: Trustee Panzer. Seconded by: Trustee Tabbott. (Approved 7-0-0)

Next Regular Meeting: May 11, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board

DRAFT

Goshen Public Library and Historical Society
Profit & Loss Prev Year Comparison
 July 2025 through April 2026

	<u>Jul '25 - Apr 26</u>	<u>Jul '24 - Apr 25</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
Real Property Taxes	2,322,356.34	2,449,835.87	-127,479.53	-5.2%
4010 · PILOT	81,641.59	62,391.78	19,249.81	30.85%
RCLS Grants	6,085.00	12,576.14	-6,491.14	-51.62%
Other Grants	27,633.71	10,000.00	17,633.71	176.34%
Library Charges	7,103.59	4,673.00	2,430.59	52.01%
Copier Charges	1,233.01	0.00	1,233.01	100.0%
Interest Income	27,449.09	34,755.91	-7,306.82	-21.02%
Unrestricted Gifts & Donations	619.38	96.93	522.45	539.0%
Donation Historical Room	1,995.00	705.00	1,290.00	182.98%
Donation - Friends of the GPLHS	15,703.74	8,970.51	6,733.23	75.06%
Miscellaneous Income	61.00	0.00	61.00	100.0%
Total Income	<u>2,491,881.45</u>	<u>2,584,005.14</u>	<u>-92,123.69</u>	<u>-3.57%</u>
Expense				
Salaries & Wages				
Librarian Salaries	458,406.60	109,232.08	349,174.52	319.66%
Other Salaries & Wages	523,552.67	668,004.06	-144,451.39	-21.62%
Total Salaries & Wages	<u>981,959.27</u>	<u>777,236.14</u>	<u>204,723.13</u>	<u>26.34%</u>
Employee Benefits				
Direct Deposit Fees	7,108.39	7,095.85	12.54	0.18%
FICA	60,121.04	47,861.57	12,259.47	25.61%
Medicare	14,060.58	11,193.43	2,867.15	25.62%
Worker's Compensation	7,722.00	7,769.00	-47.00	-0.61%
Unemployment Insurance	7,362.03	6,350.44	1,011.59	15.93%
Disability Insurance	2,494.48	5,279.64	-2,785.16	-52.75%
Health Insurance	164,238.55	137,769.69	26,468.86	19.21%
Vision Care	942.07	962.58	-20.51	-2.13%
State Retirement	163,453.36	91,895.25	71,558.11	77.87%
Total Employee Benefits	<u>427,502.50</u>	<u>316,177.45</u>	<u>111,325.05</u>	<u>35.21%</u>
Library Materials/Services				
Books - Adult	30,078.37	43,935.31	-13,856.94	-31.54%
Books - Teen	1,951.01	1,352.15	598.86	44.29%
Books - Juvenile	6,684.50	11,155.61	-4,471.11	-40.08%
AV-Audio Music	0.00	58.44	-58.44	-100.0%
Books - Reference	1,358.00	824.99	533.01	64.61%
Reference Databases	2,456.48	1,825.51	630.97	34.56%
Serials	7,246.41	5,382.30	1,864.11	34.63%
AV - Audio Books	1,182.93	3,380.34	-2,197.41	-65.01%
Library Materials-Memberships	3,207.50	0.00	3,207.50	100.0%
AV	5,234.86	3,620.82	1,614.04	44.58%
E Content	<u>21,876.18</u>	<u>20,924.99</u>	<u>951.19</u>	<u>4.55%</u>

Goshen Public Library and Historical Society
Profit & Loss Prev Year Comparison
 July 2025 through April 2026

	<u>Jul '25 - Apr 26</u>	<u>Jul '24 - Apr 25</u>	<u>\$ Change</u>	<u>% Change</u>
Total Library Materials/Services	81,276.24	92,460.46	-11,184.22	-12.1%
Building				
Equipment	36,910.79	933.19	35,977.60	3,855.34%
Building Repairs	18,642.49	2,904.57	15,737.92	541.83%
Utilities	50,568.70	46,358.66	4,210.04	9.08%
Insurance	41,120.06	34,428.67	6,691.39	19.44%
Building Services	53,893.75	65,039.29	-11,145.54	-17.14%
Custodial Services	3,930.61	6,944.73	-3,014.12	-43.4%
Total Building	205,066.40	156,609.11	48,457.29	30.94%
Electronic Resources				
IT Services	48,629.41	48,769.75	-140.34	-0.29%
Computer Hardware	750.48	2,073.74	-1,323.26	-63.81%
Computer Software	9,867.69	6,537.42	3,330.27	50.94%
ILS	18,510.00	18,775.00	-265.00	-1.41%
Electronic Materials	1,268.00	2,687.00	-1,419.00	-52.81%
Total Electronic Resources	79,025.58	78,842.91	182.67	0.23%
Programs/Public Relations				
Local History	4,608.98	2,311.46	2,297.52	99.4%
Newsletter/Marketing	3,075.62	1,768.00	1,307.62	73.96%
Programs - Adult	19,076.75	16,829.13	2,247.62	13.36%
Programs-Community Dev	7,500.00	7,500.00	0.00	0.0%
Programs - Juvenile	15,513.68	7,657.30	7,856.38	102.6%
Programs - Teen	1,143.52	1,092.46	51.06	4.67%
Total Programs/Public Relations	50,918.55	37,158.35	13,760.20	37.03%
Administrative Expenses				
Human Resources	1,176.55	0.00	1,176.55	100.0%
Telephone	10,752.21	8,839.04	1,913.17	21.65%
Printing	716.88	2,211.52	-1,494.64	-67.58%
Postage	2,268.21	1,278.70	989.51	77.38%
Professional Services				
Contract Director	0.00	115,374.41	-115,374.41	-100.0%
Legal fees- HR	11,900.02	0.00	11,900.02	100.0%
Accounting	8,960.00	7,500.00	1,460.00	19.47%
Legal	1,477.50	15,816.04	-14,338.54	-90.66%
CSEA Matters	2,637.75	21,417.32	-18,779.57	-87.68%
CSEA Contract Negotiations	165.85	0.00	165.85	100.0%
Other Professional Services	4,665.00	33,081.70	-28,416.70	-85.9%
Total Professional Services	29,806.12	193,189.47	-163,383.35	-84.57%
Library Supplies	8,299.54	9,722.29	-1,422.75	-14.63%
Personnel	29.87	0.00	29.87	100.0%
Toshiba Lease	5,910.00	6,833.10	-923.10	-13.51%
Continuing Education	2,994.68	4,629.84	-1,635.16	-35.32%

Goshen Public Library and Historical Society
Profit & Loss Prev Year Comparison
 July 2025 through April 2026

	Jul '25 - Apr 26	Jul '24 - Apr 25	\$ Change	% Change
Election	5,928.93	5,535.36	393.57	7.11%
Membership Dues	4,686.94	4,507.12	179.82	3.99%
Credit Card Fees	91.45	0.00	91.45	100.0%
Miscellaneous Expenses	0.00	0.00	0.00	0.0%
Total Administrative Expenses	<u>72,661.38</u>	<u>236,746.44</u>	<u>-164,085.06</u>	<u>-69.31%</u>
Debt Service				
Bond Principal Payment	245,000.00	240,000.00	5,000.00	2.08%
Bond Interest Payment	248,394.00	256,193.75	-7,799.75	-3.04%
Total Debt Service	<u>493,394.00</u>	<u>496,193.75</u>	<u>-2,799.75</u>	<u>-0.56%</u>
Total Expense	<u>2,391,803.92</u>	<u>2,191,424.61</u>	<u>200,379.31</u>	<u>9.14%</u>
Net Ordinary Income	<u>100,077.53</u>	<u>392,580.53</u>	<u>-292,503.00</u>	<u>-74.51%</u>
Net Income	<u><u>100,077.53</u></u>	<u><u>392,580.53</u></u>	<u><u>-292,503.00</u></u>	<u><u>-74.51%</u></u>

Goshen Public Library and Historical Society
Profit & Loss Budget vs. Actual
 July 2025 through April 2026

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Real Property Taxes	2,322,356.34	2,525,574.00	-203,217.66	91.95%
4010 · PILOT	81,641.59	60,000.00	21,641.59	136.07%
RCLS Grants	6,085.00	5,000.00	1,085.00	121.7%
Other Grants	27,633.71	1,000.00	26,633.71	2,763.37%
Library Charges	7,103.59	5,500.00	1,603.59	129.16%
Copier Charges	1,233.01			
Interest Income	27,449.09	35,000.00	-7,550.91	78.43%
Unrestricted Gifts & Donations	619.38			
Donation Historical Room	1,995.00			
Donation - Friends of the GPLHS	15,703.74	2,500.00	13,203.74	628.15%
Miscellaneous Income	61.00			
Appropriated Reserve	0.00	50,000.00	-50,000.00	0.0%
Total Income	2,491,881.45	2,684,574.00	-192,692.55	92.82%
Expense				
Salaries & Wages				
Librarian Salaries	458,406.60			
Other Salaries & Wages	523,552.67			
Salaries & Wages - Other	0.00	1,175,791.00	-1,175,791.00	0.0%
Total Salaries & Wages	981,959.27	1,175,791.00	-193,831.73	83.52%
Employee Benefits				
Direct Deposit Fees	7,108.39	2,400.00	4,708.39	296.18%
FICA	60,121.04	72,899.00	-12,777.96	82.47%
Medicare	14,060.58	17,049.00	-2,988.42	82.47%
Worker's Compensation	7,722.00	8,000.00	-278.00	96.53%
Unemployment Insurance	7,362.03	10,000.00	-2,637.97	73.62%
Disability Insurance	2,494.48	7,000.00	-4,505.52	35.64%
Health Insurance	164,238.55	217,000.00	-52,761.45	75.69%
Vision Care	942.07	1,500.00	-557.93	62.81%
State Retirement	163,453.36	173,000.00	-9,546.64	94.48%
Total Employee Benefits	427,502.50	508,848.00	-81,345.50	84.01%
Library Materials/Services				
Books - Adult	30,078.37	40,000.00	-9,921.63	75.2%
Books - Teen	1,951.01	7,000.00	-5,048.99	27.87%
Books - Juvenile	6,684.50	17,000.00	-10,315.50	39.32%
AV-Audio Music	0.00	500.00	-500.00	0.0%
Books - Reference	1,358.00	2,000.00	-642.00	67.9%
Reference Databases	2,456.48	4,500.00	-2,043.52	54.59%
Serials	7,246.41	8,000.00	-753.59	90.58%
AV - Audio Books	1,182.93	4,000.00	-2,817.07	29.57%
Library Materials-Memberships	3,207.50	2,000.00	1,207.50	160.38%

Goshen Public Library and Historical Society
Profit & Loss Budget vs. Actual
 July 2025 through April 2026

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
AV	5,234.86	4,000.00	1,234.86	130.87%
E Content	21,876.18	20,000.00	1,876.18	109.38%
Total Library Materials/Services	81,276.24	109,000.00	-27,723.76	74.57%
Building				
Equipment	36,910.79	2,400.00	34,510.79	1,537.95%
Building Repairs	18,642.49	10,000.00	8,642.49	186.43%
Utilities	50,568.70	50,000.00	568.70	101.14%
Insurance	41,120.06	42,000.00	-879.94	97.91%
Building Services	53,893.75	48,000.00	5,893.75	112.28%
Custodial Services	3,930.61	10,000.00	-6,069.39	39.31%
Total Building	205,066.40	162,400.00	42,666.40	126.27%
Electronic Resources				
IT Services	48,629.41	48,000.00	629.41	101.31%
Computer Hardware	750.48	4,000.00	-3,249.52	18.76%
Computer Software	9,867.69	5,500.00	4,367.69	179.41%
ILS	18,510.00	23,000.00	-4,490.00	80.48%
Electronic Materials	1,268.00	0.00	1,268.00	100.0%
Total Electronic Resources	79,025.58	80,500.00	-1,474.42	98.17%
Programs/Public Relations				
Local History	4,608.98	5,000.00	-391.02	92.18%
Newsletter/Marketing	3,075.62	4,000.00	-924.38	76.89%
Programs - Adult	19,076.75	18,000.00	1,076.75	105.98%
Programs-Community Dev	7,500.00	11,500.00	-4,000.00	65.22%
Programs - Juvenile	15,513.68	18,000.00	-2,486.32	86.19%
Programs - Teen	1,143.52	5,000.00	-3,856.48	22.87%
Total Programs/Public Relations	50,918.55	61,500.00	-10,581.45	82.79%
Administrative Expenses				
Human Resources	1,176.55	3,000.00	-1,823.45	39.22%
Telephone	10,752.21	10,000.00	752.21	107.52%
Printing	716.88	6,000.00	-5,283.12	11.95%
Postage	2,268.21	2,500.00	-231.79	90.73%
Professional Services				
Legal fees- HR	11,900.02			
Accounting	8,960.00	9,000.00	-40.00	99.56%
Legal	1,477.50	12,000.00	-10,522.50	12.31%
CSEA Matters	2,637.75	20,000.00	-17,362.25	13.19%
CSEA Contract Negotiations	165.85	0.00	165.85	100.0%
Other Professional Services	4,665.00	2,500.00	2,165.00	186.6%
Total Professional Services	29,806.12	43,500.00	-13,693.88	68.52%
Library Supplies	8,299.54	11,340.00	-3,040.46	73.19%
Personnel	29.87	0.00	29.87	100.0%
Toshiba Lease	5,910.00	3,300.00	2,610.00	179.09%

Goshen Public Library and Historical Society
Profit & Loss Budget vs. Actual
 July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
Continuing Education	2,994.68	5,000.00	-2,005.32	59.89%
Election	5,928.93	3,000.00	2,928.93	197.63%
Membership Dues	4,686.94	2,500.00	2,186.94	187.48%
Credit Card Fees	91.45	0.00	91.45	100.0%
Miscellaneous Expenses	0.00	3,000.00	-3,000.00	0.0%
Total Administrative Expenses	72,661.38	93,140.00	-20,478.62	78.01%
Debt Service				
Bond Principal Payment	245,000.00	245,000.00	0.00	100.0%
Bond Interest Payment	248,394.00	248,394.00	0.00	100.0%
Total Debt Service	493,394.00	493,394.00	0.00	100.0%
Total Expense	2,391,803.92	2,684,574.00	-292,770.08	89.09%
Net Ordinary Income	100,077.53	0.00	100,077.53	100.0%
Net Income	100,077.53	0.00	100,077.53	100.0%

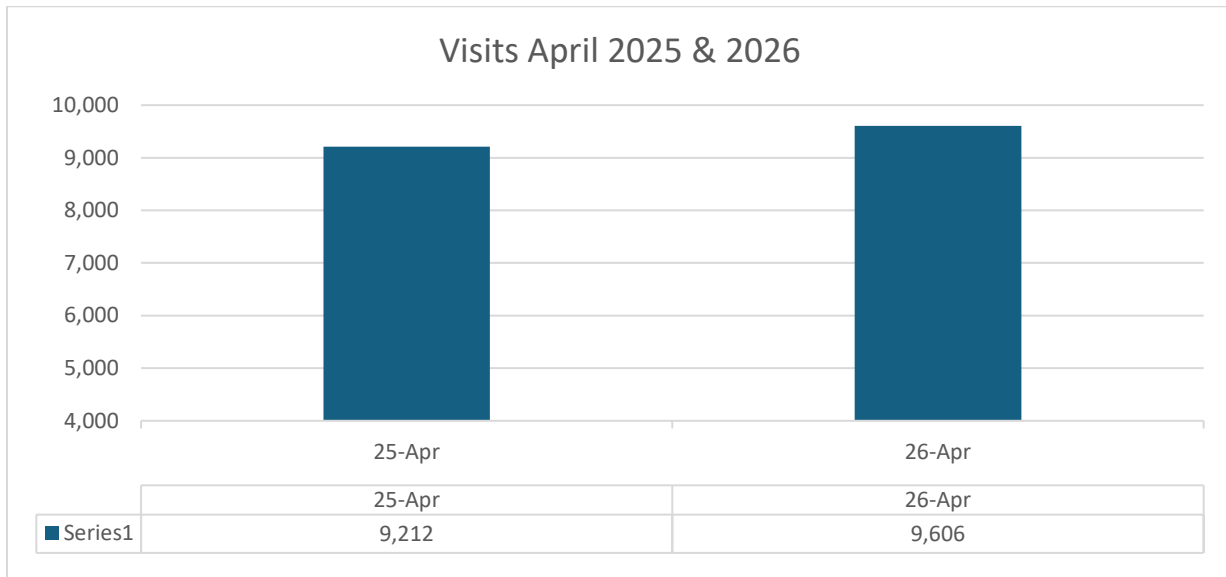
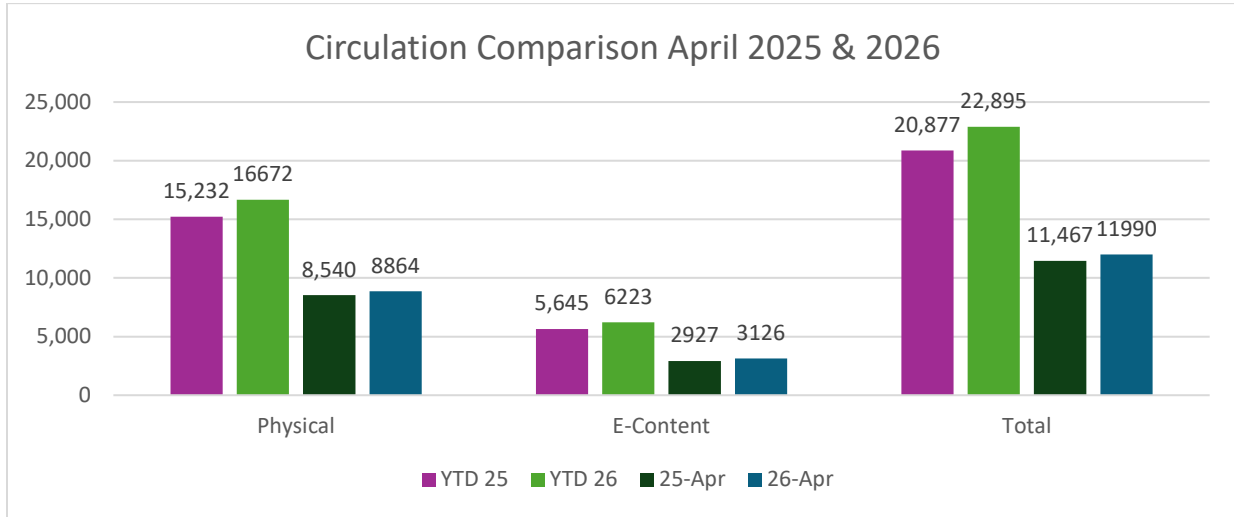
Goshen Public Library and Historical Society
Balance Sheet Prev Year Comparison
As of April 30, 2026

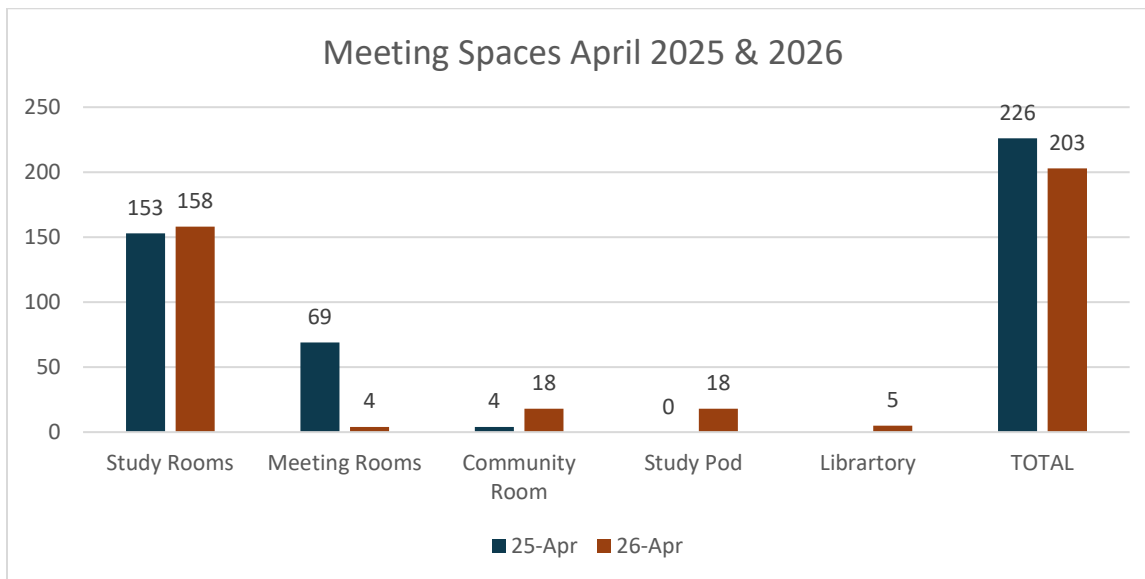
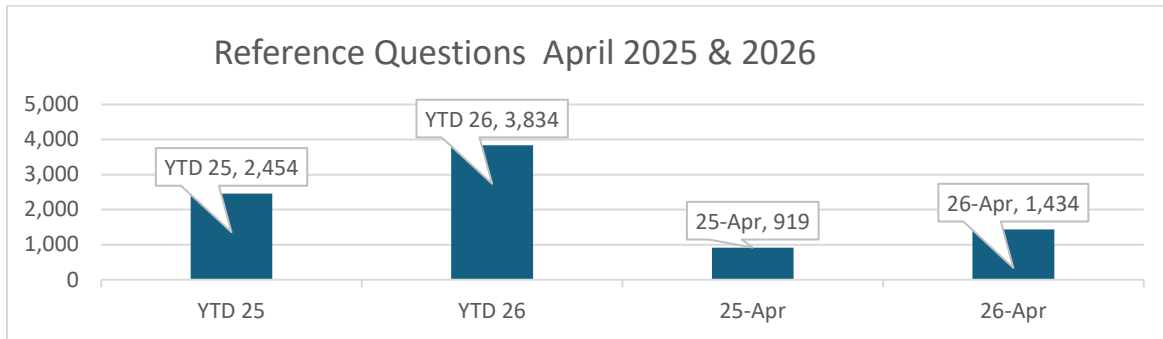
	<u>Apr 30, 26</u>	<u>Apr 30, 25</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Cash - Key - Checking	78,069.05	89,178.47	-11,109.42	-12.46%
NYCLASS	741,811.31	1,108,294.17	-366,482.86	-33.07%
Cash - Orange County Trust	5,439.97	5,408.47	31.50	0.58%
Petty Cash	99.25	99.25	0.00	0.0%
Total Checking/Savings	<u>825,419.58</u>	<u>1,202,980.36</u>	<u>-377,560.78</u>	<u>-31.39%</u>
Other Current Assets				
Prepaid Insurance	6,531.14	6,531.14	0.00	0.0%
Grants Receivable	8,650.00	23,650.00	-15,000.00	-63.43%
Total Other Current Assets	<u>15,181.14</u>	<u>30,181.14</u>	<u>-15,000.00</u>	<u>-49.7%</u>
Total Current Assets	<u>840,600.72</u>	<u>1,233,161.50</u>	<u>-392,560.78</u>	<u>-31.83%</u>
TOTAL ASSETS	<u>840,600.72</u>	<u>1,233,161.50</u>	<u>-392,560.78</u>	<u>-31.83%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	10,739.06	68,819.43	-58,080.37	-84.4%
Total Accounts Payable	<u>10,739.06</u>	<u>68,819.43</u>	<u>-58,080.37</u>	<u>-84.4%</u>
Other Current Liabilities				
2110 · Direct Deposit Liabilities	0.00	-27,077.18	27,077.18	100.0%
Payroll Liabilities				
Life Insurance	0.00	775.25	-775.25	-100.0%
Paid Family Leave	0.00	2,898.54	-2,898.54	-100.0%
CSEA Dues	-11.99	0.00	-11.99	-100.0%
ERS Withholding Payable	3,310.83	242.24	3,068.59	1,266.76%
Unemployment Taxes Payable	0.00	608.16	-608.16	-100.0%
Due to AFLAC	-288.13	0.00	-288.13	-100.0%
Total Payroll Liabilities	<u>3,010.71</u>	<u>4,524.19</u>	<u>-1,513.48</u>	<u>-33.45%</u>
Total Other Current Liabilities	<u>3,010.71</u>	<u>-22,552.99</u>	<u>25,563.70</u>	<u>113.35%</u>
Total Current Liabilities	<u>13,749.77</u>	<u>46,266.44</u>	<u>-32,516.67</u>	<u>-70.28%</u>
Total Liabilities	13,749.77	46,266.44	-32,516.67	-70.28%
Equity				
Fund Balance - Appropriated	50,000.00	40,000.00	10,000.00	25.0%
Fund Balance - Non-Spendable	6,531.14	6,241.52	289.62	4.64%
Fund Balance - Assigned	1,015.32	0.00	1,015.32	100.0%
Fund Balance - General Fund	669,226.96	748,073.01	-78,846.05	-10.54%
Net Income	100,077.53	392,580.53	-292,503.00	-74.51%
Total Equity	<u>826,850.95</u>	<u>1,186,895.06</u>	<u>-360,044.11</u>	<u>-30.34%</u>
TOTAL LIABILITIES & EQUITY	<u>840,600.72</u>	<u>1,233,161.50</u>	<u>-392,560.78</u>	<u>-31.83%</u>



**Director's Report
May 11, 2026**

General Statistics





Election & Budget Vote

The Fiscal Year 2027 Budget passed on April 15 with 140 yes votes and 37 no votes. Both Alison Newman and Tina Fortugno were reelected for a three-year term as trustees. Thank you to our community for their support and to everyone who worked so hard to make the day move



smoothly. Special thank you goes to Meghan Boroden, Erica Gati, Sandra Delgado, and Kitty Ruberte-Smith.

Building

The outdoor instruments have been delivered and will be assembled and installed by Silver Fox Construction within the next week. Silver Fox is a local construction company located in Goshen.

We are waiting for a quote from plumbers to update and repair some bathroom features.

Friends of the Library

During the most recent Friends of the Library meeting, they agreed to pay \$1,500 for a new database called *Library Chef*. Patrons can stream cooking and wellness demonstrations and lessons with their library card. We will be able to use this for future programming, as well. Because we are the first in RCLS to acquire this database, we received a 15% discount.

The Friends Book Sale raised over \$2,100 over the weekend of April 24. Many thanks to all the volunteers for another successful sale!

RCLS

All sections of the Annual Report were reviewed by the appropriate staff members at RCLS, and everything was approved and submitted to New York State.

I attended the RCLS Bylaws Committee meeting on April 24.

Misc.

Lynn Tabbot and I met with the new attorney, Dylan Wallace, regarding the tax certiorari and he will reach out to the school to set up a payment plan.

Erica 's Director's Brunch went very well. We had about 20 directors from RCLS, and everyone was thrilled to get together, see the library, and discuss all the things that we face as directors of public libraries. Thank you for a wonderful event, Erica!

Respectfully submitted,

Rose Chiocchi



Meeting Date: 5/26
Submitted by: Ruth Mallard

Reporting Month: April 2025
Department: Adult Services

Current Activities:

- Displays:
 - *Staff Picks*
 - *Books About Books*
 - *Space Exploration*
- Reading Challenges:
 - Party Hard with Your Library Card - 2026 year-long adult reading challenge.
 - 22 registered
 - 3 completed the April challenge
- Collection maintenance:
 - Weeding Biographies is finally complete. It took longer than expected due to having to put it on hold at various points to make sure the desk had coverage.

Financials:

- Books (\$42000) [*does not include vendor discounts or processing charges*]:
 - \$ 6068
 - 37% remaining
- Ebooks (\$20000):
 - Hoopla: \$1769
 - Libby/Overdrive: \$
 - 18% remaining
- Audiobooks (\$4000):
 - \$165
 - 67% remaining
- A/V Materials (\$4000)
 - \$387
 - 12% remaining
- Music (~~\$1000~~ 500):
 - 47
 - 0% remaining

Statistics:

- Reference/ Readers' Advisory interactions: 856
- Study Rooms:
 - Unique users: 91
 - Bookings: 158
 - Study Room 1: 76
 - Study Room 2: 64
 - The Pod: 18
- E-content

- Libby
 - Unique users: 541
 - New Users: 26
- Hoopla
 - Unique users: 281
 - New users: 15

Select Adult Collections Circulation	2026	2025
New Fiction	554	550
New Nonfiction	187	216
Fiction	913	942
Nonfiction	622	684
Large Print	346	368
Audiobook	56	94
DVDs	463	380
Videogames	146	82
Library of Things	32	33
Museum Passes	15	7

Digital Circulation	2026	2025
Libby (Overdrive)	2378	2276
<i>e-book</i>	962	956
<i>audio</i>	1081	1022
Hoopla	748	651
<i>e-book</i>	179	160
<i>audio</i>	466	372
Total	3126	3042



Meeting Date: May 11, 2026

Reporting Month: April 2026

Submitted by: Kitty Ruberte-Smith

Department: Marketing & Communications

Department Summary:

April focused on marketing centered around the annual budget vote, increasing community engagement through creative programming, and promotional content in recognition of National Library Week

Accomplishments & Current Activities:

- Marketing for the Library Board Election and Budget vote, included the creation of bookmarks, posters, social media content, raffles, and contests designed to drive awareness and participation.
- Launched and managed the “Cappy Hour @ the Library” mystery book program for adult patrons. The program received an enthusiastic response, with 12 participants completing the experience and providing positive feedback, including requests for similar programs in the future.
- Developed and published promotional content in recognition of National Library Week, helping to highlight library resources, services, and staff while increasing visibility across digital platforms.

Upcoming Events / Promotions

- Marketing and promotions for May include Mental Health Awareness Month.
- Campaign development for Military Appreciation Month.
- Promotion of Mother’s Day themed programs.
- Collaboration with RCLS on “Library of Things” promotion.
- Planning and development of additional adult engagement programs inspired by the success of “Cappy Hour @ the Library.”



Financial Impact:

\$229.57 - Promotional program supplies and promotional Display Materials

Statistics: Facebook Analysis; April 2026

- **3,778 followers**
- **54.6k views**
- **720 content interaction**
- **1.9k Visits**
- **13.1k viewers**
- **70 Follows**

Statistics: Instagram Analysis; April 2026

- **1,593 followers**
- **12.9k views**
- **428 content interaction**
- **167 Visits**
- **1.6 k Reach**
- **23 Follows**



Meeting Date: 5/11/2026

Reporting Month: April 2026

Submitted by: Charles DeYoe

Department: IT/Adult Services

Department Summary: April has been a busy month with both attending to our technological needs, watching the reference desk, and helping patrons with the Libratory.

Accomplishments/Current Activities: My attentions have been focused on a wide number of library services through the month of April. Interest in the Libratory seems strong, particularly with both the inkjet and 3D printers. A highlight was helping the parents of a child who, as part of the National Junior Honor Society organized a fundraiser to help a local animal shelter and they used our inkjet printer and heat press to make T-shirts for the event volunteers to wear. I have also been working on making the 3D printed objects that were requested for the Library Open House happening later this month. I was also able to make changes to our website to host the monthly newsletter online, have a link to the Friends directly on the main menu, and post news stories related to the budget. In addition, this month I was able to renew my NY State Public Librarian Certificate for another five years.

Upcoming Events: 5/14 – The Midnight Society horror book club (*Bag of Bones* by Stephen King)

Financial Impact:

Libratory expenses: \$ (approximately \$1,499 remaining in budget)

March Libratory revenue from materials: \$18.45

[Total Libratory revenue to date: \$138.35]

Statistics:

- Libratory appointments: 5
- 1-on-1 tech help sessions: 1
- Total public PC users: 554
- Total time spent on public PCs: 398 hours, 11 minutes
- Average PC session length: 43.125 minutes
- Total monthly Wi-Fi users: 7672
- Average Wi-Fi users per day: 255.73

Notes:



Meeting Date: May 11, 2026

Reporting Month: April, 2026

Submitted by: Ann M. Roche

Department: Local History

Department Summary:

Genealogy, house and land history, Cemetery records, yearbooks, city directories, Maps, History of Goshen, Historic Track, Photos of Goshen, Little Britain Church, Birth Records, Death notices, and more.

Accomplishments/Current Activities:

Shelf reading, obituary indexing (up to date), accessioning artifact. (Total to date 456). The microfilm reader printer has been used many times this month. (Chester New York history, Racing at Historic Track) Storeroom is being organized (portraits and painting being accessioned or deaccessioned).

The "History Journal" is still being edited.

Showcases: " Important men of Goshen". Display of Winnie the Pooh (Joey & Diane Vento)

Financial Impact:

Statistics: Phone calls 10; Emails 4 ; Visitors 14+

Notes:

The room was open after the Friends lecture on April 11..

The exhibit for the Woodbury Historical Society. "Orange County's 250th" April 26th was well received. Our presentation was Revolutionary War Smith sword, the surveyors compass and some documents. We are looking forward to doing this again with the Woodbury Historical Society next year.

Thank you to my faithful volunteers Don, Liz,



Meeting Date: May 11th, 2026

Reporting Month: April 2026

Submitted by: Amber Kirkwood

Department: Head of Programming

Department Summary: April Highlights and Upcoming Programming

Accomplishments/Current Activities:

Spring session started officially mid-April, and we have some new programs! With our collaboration with Inspire, Anne is leading “Boardom Busters”, a board game focused program in which participants enjoy playing and learning classics like Trouble and newer games like Pass the Panda. Krystal's new monthly Creative Writing Workshop was well attended, and she had fun teaching patrons' different techniques to improve their character and story building. My favorite program was The Art of Fig Trees with Evan Panagiotopoulos, The Fig Tree Guy. Whether patrons were seasoned fig tree owners or novice, he had amazing knowledge of how to properly care and succeed at producing Figs. Patrons went home with our own seedling!

Upcoming Events:

Spring session ends the week of May 11th for children and May 18th for adults. June will be a busy prep month for Summer Reading. The Children's Dept will start the first two weeks by going to Scotchtown and Goshen Intermediate for Summer Reading school visits, getting the kids pumped for reading and programming. We are starting a bimonthly Tai Chi program starting on June 22nd. I've had a handful of patrons request this class, so it seems to be in high demand! I am currently working with Anne Roche to put together a program for the 250th anniversary of America which will be on June 25th.

Financial Impact:

We have used 70% of the Children's Programming budget and 87% of the Adult Programming budget thus far. We used a bit more than normal in Adult Programming due to our seasonal partnership with Music for Humanity.



Children's Programming:

Storytimes:

Program	Sessions	Total # of Patrons
Fetching Reads	3	46
Bilingual Storytime	3	21
ToddleTime	3	47
Fun Friday Storytime	2	46
Circle Time	2	4
Wee Read	3	68
Sunset Crafts	3	13
Nature Wonders	3	98

Specials:

Program	Sessions	Total # of Patrons
Pokemon : 30th Anniversary	3	24
Sensory Playgroup	1	6
Manga Madness	2	22
Nature Makers	3	46
Gnome of the Brave	1	17
Plant Party	1	26
Soil Art	1	28
Spring Break Storybook	1	11

Asynchronous:

Program	Sessions	Total # of Patrons
Scavenger Hunt	1	107
Zoetrope	1	3
Cute as a Button (Capy Ed.)	1	11
Spring Break Drop In	5	99



Adult Programming

Clubs:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Cookbook Club	1	12
Midnight Society	1	9
Sweet Peppers Book Club	1	Postponed
Murderous Mondays	1	Postponed
Saturday Book Club	1	10
Herbal Hour	1	16
Gentle Yoga	2	14
Gentle Zumba	2	15
Salute and Sip	2	10
Chess Club	1	10
Video Game Club	1	8
Second Helpings	1	9
Yarn Gang	5	36
Fiber Arts	1	12
Creative Writing Workshop	1	3

Specials:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Music for Humanity	1	28
How to Make Words Dance	1	13
Cornerstone Theater	1	62
The Art of Growing Fig Trees	1	25
Felted Fungi	1	19

Outreach:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Inspire - Doodle Lab	2	32
Inspire - Boredom Busters	2	30



Meeting Date: May 11, 2026

Reporting Month: April 2026

Submitted by: Karen Golding

Department: Children's and Teen Services

Department Summary: We are in the middle of our spring programming and have laid out plans for summer programming

Accomplishments/Current Activities:

- Spring programs began the second week of April and will run through the second week of May.
- Lynn created and set up a Nature Learning Cart in the children's room that features a rotating display of nature related items; including a magnifying glass with preserved insects, insect life cycle graphics, nature fact quizzes and relevant books. The cart contents will change from week to week.
- Lynn also set up a caterpillar station where visitors can observe caterpillars becoming butterflies. We anticipate the butterflies emerging sometime in mid-May.
- Clarisa and I were each selected to receive a donation of toys and games from MESH Helps (Mental, Emotional and Social Health) as part of their Play for Resilience Campaign for Mental Health Awareness Month. These toys and games will be available for us to use in programming and for us to share with kids in the library to support kids mental health through play. Clarisa attended a webinar which gave ideas on how to use the items and we will be using them in programming going forward.
- Krystal continues to offer creative scavenger hunts for kids each month, they are very popular with kids of all ages. She also held a button contest in April that the kids were excited to participate in, the winner's design will be made into an actual button. The winner will be announced later in May.
- Anne finished her spring session of Homeschool Hubs. They were very successful. We are also working with her to improve our collection for homeschooling families as homeschooling becomes more prevalent.
- Lynn attended a training at RCLS on how to use their new Dino Bones and the Foam Cannon. We will be using both of these resources in our summer programming.
- I took the Cooking Club on a field trip to the Culinary Institute of America where we had lunch at the Ristorante Caterina de' Medici. This trip was thoroughly enjoyed by all members in attendance.
- I met with a representative from Library Chef, an online platform that provides live (virtual) cooking demonstrations for libraries nationwide. Patrons have access to live demos as well as recorded videos on cooking, nutrition and wellness. The platform provides 5 live demonstrations per month; 3 for adults and 2 for kids and teens as well as access to an extensive catalog of previously shown demonstrations. The Friends of the Goshen Public



Library have generously donated the funds for us to subscribe to this platform so that our patrons will have access to their service. This should be up and running in early May. We are also exploring using the Library Chef company for in person cooking programs in the future. Thank you to the Friends for their support in providing this new service to our patrons.

- I am currently a judge in the mystery category of the 2025 INDIES Book of the Year Awards. This award, given by Foreward Reviews, honors the best of Indie publishing each year and is judged by Librarians and Booksellers. This is an excellent way to honor and support Indie authors. Winners will be announced in June.
- I am editing the questions for this years Battle of the Books. The Battle of the Books is a quiz bowl style competition between RCLS libraries for kids in grades 6-12. The Battle will take place in August and I am currently editing the questions for each of the 8 books included for this year.
- I was chosen to be a presenter for the Fall Into Books conference in October. I will be facilitating a book discussion group on Dark Academia books for teens at the conference.
- We held a children's department planning meeting for summer reading that was attended by the entire department. We finalized the schedule and everyone is working on their programming plans.

Upcoming Events:

- Spring programming will wrap up the second week of May.
- Summer planning will be finalized and summer flyers will be completed.
- Planning for school visits will be completed.

Financial Impact:

- J book purchases: \$692.55
- YA book purchases: \$705.92
- YA programming purchases: \$82.56

Statistics:

- Chess Club: 1 session, 2 teen attendees
- Dungeons and Dragons: 2 sessions, 16 teen attendees
- Fetching Reads: 2 sessions, 4 teen attendees
- Homeschool Hub: 3 sessions, 44 attendees
- Volunteers: 10 kids, 28 hours given