



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of July 13, 2026**

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:08 PM on July 13, 2026.
Attendance:
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as amended.
*Addition of Reorganization Meeting Minutes for June 8, 2026 and Executive Session Minutes of June 8, 2026 added under V. Approval of the Minutes. Executive Session added after V. Approval of the Minutes. Bylaws Amendment under New Business to be discussed at future time.
Motion, Trustee Fortugno. Seconded by, Trustee LaBruna. (Approved 7-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.
 - a. [Action item] RESOLVED that the Board approve the Minutes of the Reorganization Meeting on June 8, 2026.
Motion, Trustee Panzer. Seconded by, Trustee Tabbott. (Approved 7-0-0)
 - b. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on June 8, 2026.
Motion, Trustee Markey. Seconded by, Trustee Fortugno. (Approved 7-0-0)
 - c. [Action item] RESOLVED that the Board approve the Minutes of the Executive Session on June 8, 2026.
Motion, Trustee Panzer. Seconded by, Trustee LaBruna. (Approved 7-0-0)

VI. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 7:13 PM for advice of counsel, attorney Dylan Harris of Osterman & Hanna LLP and to discuss the employment history of particular individuals.

Motion, Trustee Tabbott. Seconded by, Trustee Panzer. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 8:09 PM.

Motion, Trustee Newman. Seconded by, Trustee Fortugno. (Approved 7-0-0)

VII. Personnel

a. [Action item] RESOLVED that the Board approve the ratification of the separation agreement with Employee #12.

Motion, Trustee Tabbott. Seconded by, Trustee LaBruna. (Approved 7-0-0)

VIII. Finances

Director Chiocchi delivered the Financial Report for June 2026, informing the Board that the Goshen Central School District has sent the very late third and final tax levy disbursement, yet withheld a portion in relation to the tax certiorari matter despite the Library Board's request that the District not garnish tax levy funds for separate matters.

Chiocchi reported to trustees that the fiscal year has concluded and the books are in the process of being closed out. Treasurer Linda Hannigan will attend an upcoming Board meeting after that process is completed. Chiocchi explained that the fiscal year concluded over budget due to unforeseen expenses, largely due to legal fees for multiple unexpected matters. Chiocchi has identified areas where potential cost savings can be found in the 2026-2027 fiscal year, largely in building and service contracts.

Chiocchi has negotiated the workers compensation policy, resulting in savings.

Employee raises took effect July 1, 2026. Employees are also now contributing 5 percent toward their health insurance coverage, a small increase, as per the CSEA agreement.

a. [Action item] RESOLVED that the Board approve the June 2026 Financial Report.

Motion, Trustee Markey. Seconded by, Trustee LaBruna. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the June 2026 Warrant Schedule

Motion, Trustee Newman. Seconded by, Trustee Panzer. (Approved 7-0-0)

IX. Director's Report – In her report, Director Chiocchi reported that the Summer Reading Program is in full swing and statistics reflect that, with increased visits, circulation, use of library spaces and reference questions.

The fallen tree from the neighboring Haight property has been removed. The cost was shared between the Library and the Haight property owner. Air conditioning

issues and a minor leak have been resolved.

The Library is partnering with the Goshen Food Pantry to collect toiletries and personal hygiene items for community members' need for such items. They will be made available to the public as they are donated. More necessary items will also be made available in the Library's restrooms and behind the circulation desk. Patrons will be able to use a code word/phrase to request products at the circulation desk. The Goshen Rotary Club is regularly using the Pomares Community Room. The club also recently made a donation to the Library.

Local primary elections were held on June 23rd at the Library. Employees Gustavo Lopez and Karen Golding were thanked for helping with the additional hours to accommodate the election.

Chiocchi continues to participate in educational seminars, most recently prevailing wage requirements and updates presented by the New York State Department of Labor at RCLS and the Great Giveback webinar.

The Library is the recipient of the first of two \$4,000 grant payments from Orange County Planning Commissioner Alan Sorenson, processed through the Orange County Library Association (OLA). The second disbursement is expected in December 2026 or January 2027. Senator Skoufis has informed Chiocchi that the Library has been awarded a grant in the amount of \$8,928 for youth programming through RCLS. It is expected to be received by the end of the calendar year. The long awaited, final generator grant disbursement from the Division of Library Development has been officially closed and final payment has been received. Chiocchi held six-month check-ins with department heads and staff members who directly report to her to ensure that they are on their way to a positive evaluation at the end of the year.

A summer intern has been welcomed to assist with social media and designing a library campaign before the conclusion of the summer.

X. Committee Reports

a. Trustee Committee Assignments

- i. Physical Resources Committee – Julie Markey
- ii. Community Resources Committee – Alison Newman and Mike Panzer
- iii. Human Resources Committee – Tina Fortugno and Alison Newman
- iv. Sunshine Committee – Emily Collado
- v. Historical Society Committee – Heather LaBruna and Mike Panzer

Motion, Julie Markey. Seconded by, Tina Fortugno. (Approved 7-0-0)

b. Standing Committees

- i. Physical Resources Committee – Sun shade continues to be a project on the radar.

- ii. Community Resources Committee – None.
 - iii. Human Resources Committee – Committee will be meeting on an agreed upon date with Human Resources employee Erica Gati.
 - iv. Sunshine Committee – None.
- c. Ad-hoc Committees
 - Historical Society Committee – Mike Panzer reported the next edition of the Journal has yet to be printed because the printing company has been unresponsive.
- XI. Reports from Partner Groups
 - a. Friends of the GPL&HS raised over \$2,000 during its Great American Weekend used book sale.
 - b. Junior Friends – The Board and Director Chiocchi thanked Co-advisors Jim Tarvin and Elizabeth Tarvin for their years of dedication to the Junior Friends group with a round of applause. Chiocchi will be working with co-advisors to utilize Junior Friends’ funds toward a Library enhancement, possibly a television screen for Library programs. Junior Friends are welcome to volunteer again at the Big Band Concert on August 15th.
- XII. Old Business
 - a. School District tax certiorari repayment plan continues to be negotiated.
- XIII. New Business
- XIII. 2027-2031 RCLS Plan of Service
 - [Action item] RESOLVED that the Board approve the 2027-2031 RCLS Plan of Service.
 - Motion, Trustee Fortugno. Seconded by, Trustee LaBruna (Approved 7-0-0)
- b. 2027-2031 RCLS Direct Access Plan
 - [Action item] RESOLVED that the Board approve the 2027-2031 RCLS Direct Access Plan.
 - Motion, Trustee Panzer. Seconded by, Trustee Newman. (Approved 7-0-0)
- XIV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.
- XV. Adjournment
 - [Action item] RESOLVED that the Board adjourn at 9:15 PM.
 - Motion, Trustee Tabbott. Seconded by, Trustee Fortugno. (Approved 7-0-0)

Next Regular Meeting: August 10, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board