



Goshen Public Library and Historical Society Board of Trustees

Regular Meeting of August 10, 2026 7:00 PM

(DRAFT until Accepted in meeting)

AGENDA

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented.

IV. Privilege of the floor

V. Approval of the Minutes.

a. [Action item] RESOLVED that the Board approve the Minutes of the July 13, 2026 Regular Meeting.

VI. Personnel

VII. Finances

a. Financial Report

[Action item] RESOLVED to approve the Financial Report for July 2026.

b. Warrant Schedule for July 2026

[Action item] RESOLVED to approve the July 2026 Warrant Schedule as presented.

VIII. Director's Report – Rose Chiocchi, Library Director

IX. Committee Reports

a. Standing Committees

i. Physical Resources Committee

ii. Community Resources Committee

iii. Human Resources Committee

- iv. Sunshine Committee
- b. Ad hoc Committees
 - i. Historical Society Committee

X. Reports from Partner Groups

- a. Friends
- b. Junior Friends

XI. Old Business

- a. GCSD tax certiorari repayment agreement

XII. New Business

XIII. Executive Session

[Action item] RESOLVED that the Board enter Executive Session

XIV. Report of Trustee Continuing Education Credits

XV. Adjournment

[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: September 14, 2026 at 7:00 PM.

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct. Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.



**Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of July 13, 2026**

Draft Minutes

- I. Call to order
A regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society (GPLHS) was called to order by President Emily Collado at 7:08 PM on July 13, 2026.
Attendance:
Board members present: Emily Collado, Tina Fortugno, Heather LaBruna, Julie Markey, Alison Newman, Michael Panzer, and Lynn Tabbott. Also in attendance: Library Director Rose Chiocchi and Clerk of the Board Meghan Boroden.
- II. Pledge of Allegiance
- III. Review and Approve Agenda
[Action item] RESOLVED that the Board approve the Agenda as amended.
*Addition of Reorganization Meeting Minutes for June 8, 2026 and Executive Session Minutes of June 8, 2026 added under V. Approval of the Minutes. Executive Session added after V. Approval of the Minutes. Bylaws Amendment under New Business to be discussed at future time.
Motion, Trustee Fortugno. Seconded by, Trustee LaBruna. (Approved 7-0-0)
- IV. Privilege of the floor – None.
- V. Approval of the Minutes.
 - a. [Action item] RESOLVED that the Board approve the Minutes of the Reorganization Meeting on June 8, 2026.
Motion, Trustee Panzer. Seconded by, Trustee Tabbott. (Approved 7-0-0)
 - b. [Action item] RESOLVED that the Board approve the Minutes of the Regular Meeting on June 8, 2026.
Motion, Trustee Markey. Seconded by, Trustee Fortugno. (Approved 7-0-0)
 - c. [Action item] RESOLVED that the Board approve the Minutes of the Executive Session on June 8, 2026.
Motion, Trustee Panzer. Seconded by, Trustee LaBruna. (Approved 7-0-0)

VI. Executive Session

[Action item] RESOLVED that the Board enter Executive Session at 7:13 PM for advice of counsel, attorney Dylan Harris of Osterman & Hanna LLP and to discuss the employment history of particular individuals.

Motion, Trustee Tabbott. Seconded by, Trustee Panzer. (Approved 7-0-0)

No action was taken.

[Action item] RESOLVED that the Board exit Executive Session at 8:09 PM.

Motion, Trustee Newman. Seconded by, Trustee Fortugno. (Approved 7-0-0)

VII. Personnel

a. [Action item] RESOLVED that the Board approve the ratification of the separation agreement with Employee #12.

Motion, Trustee Tabbott. Seconded by, Trustee LaBruna. (Approved 7-0-0)

VIII. Finances

Director Chiocchi delivered the Financial Report for June 2026, informing the Board that the Goshen Central School District has sent the very late third and final tax levy disbursement, yet withheld a portion in relation to the tax certiorari matter despite the Library Board's request that the District not garnish tax levy funds for separate matters.

Chiocchi reported to trustees that the fiscal year has concluded and the books are in the process of being closed out. Treasurer Linda Hannigan will attend an upcoming Board meeting after that process is completed. Chiocchi explained that the fiscal year concluded over budget due to unforeseen expenses, largely due to legal fees for multiple unexpected matters. Chiocchi has identified areas where potential cost savings can be found in the 2026-2027 fiscal year, largely in building and service contracts.

Chiocchi has negotiated the workers compensation policy, resulting in savings.

Employee raises took effect July 1, 2026. Employees are also now contributing 5 percent toward their health insurance coverage, a small increase, as per the CSEA agreement.

a. [Action item] RESOLVED that the Board approve the June 2026 Financial Report.

Motion, Trustee Markey. Seconded by, Trustee LaBruna. (Approved 7-0-0)

b. [Action item] RESOLVED that the Board approve the June 2026 Warrant Schedule

Motion, Trustee Newman. Seconded by, Trustee Panzer. (Approved 7-0-0)

IX. Director's Report – In her report, Director Chiocchi reported that the Summer Reading Program is in full swing and statistics reflect that, with increased visits, circulation, use of library spaces and reference questions.

The fallen tree from the neighboring Haight property has been removed. The cost was shared between the Library and the Haight property owner. Air conditioning

issues and a minor leak have been resolved.

The Library is partnering with the Goshen Food Pantry to collect toiletries and personal hygiene items for community members' need for such items. They will be made available to the public as they are donated. More necessary items will also be made available in the Library's restrooms and behind the circulation desk. Patrons will be able to use a code word/phrase to request products at the circulation desk. The Goshen Rotary Club is regularly using the Pomares Community Room. The club also recently made a donation to the Library.

Local primary elections were held on June 23rd at the Library. Employees Gustavo Lopez and Karen Golding were thanked for helping with the additional hours to accommodate the election.

Chiocchi continues to participate in educational seminars, most recently prevailing wage requirements and updates presented by the New York State Department of Labor at RCLS and the Great Giveback webinar.

The Library is the recipient of the first of two \$4,000 grant payments from Orange County Planning Commissioner Alan Sorenson, processed through the Orange County Library Association (OLA). The second disbursement is expected in December 2026 or January 2027. Senator Skoufis has informed Chiocchi that the Library has been awarded a grant in the amount of \$8,928 for youth programming through RCLS. It is expected to be received by the end of the calendar year. The long awaited, final generator grant disbursement from the Division of Library Development has been officially closed and final payment has been received. Chiocchi held six-month check-ins with department heads and staff members who directly report to her to ensure that they are on their way to a positive evaluation at the end of the year.

A summer intern has been welcomed to assist with social media and designing a library campaign before the conclusion of the summer.

X. Committee Reports

a. Trustee Committee Assignments

- i. Physical Resources Committee – Julie Markey
- ii. Community Resources Committee – Alison Newman and Mike Panzer
- iii. Human Resources Committee – Tina Fortugno and Alison Newman
- iv. Sunshine Committee – Emily Collado
- v. Historical Society Committee – Heather LaBruna and Mike Panzer

Motion, Julie Markey. Seconded by, Tina Fortugno. (Approved 7-0-0)

b. Standing Committees

- i. Physical Resources Committee – Sun shade continues to be a project on the radar.

- ii. Community Resources Committee – None.
 - iii. Human Resources Committee – Committee will be meeting on an agreed upon date with Human Resources employee Erica Gati.
 - iv. Sunshine Committee – None.
- c. Ad-hoc Committees
 - Historical Society Committee – Mike Panzer reported the next edition of the Journal has yet to be printed because the printing company has been unresponsive.
- XI. Reports from Partner Groups
 - a. Friends of the GPL&HS raised over \$2,000 during its Great American Weekend used book sale.
 - b. Junior Friends – The Board and Director Chiocchi thanked Co-advisors Jim Tarvin and Elizabeth Tarvin for their years of dedication to the Junior Friends group with a round of applause. Chiocchi will be working with co-advisors to utilize Junior Friends’ funds toward a Library enhancement, possibly a television screen for Library programs. Junior Friends are welcome to volunteer again at the Big Band Concert on August 15th.
- XII. Old Business
 - a. School District tax certiorari repayment plan continues to be negotiated.
- XIII. New Business
- XIII. 2027-2031 RCLS Plan of Service
 - [Action item] RESOLVED that the Board approve the 2027-2031 RCLS Plan of Service.
 - Motion, Trustee Fortugno. Seconded by, Trustee LaBruna (Approved 7-0-0)
 - b. 2027-2031 RCLS Direct Access Plan
 - [Action item] RESOLVED that the Board approve the 2027-2031 RCLS Direct Access Plan.
 - Motion, Trustee Panzer. Seconded by, Trustee Newman. (Approved 7-0-0)
- XIV. Report of Continuing Education Credits – Trustees continue to participate in classes to fulfill the continuing education credits required by NYS law.
- XV. Adjournment
 - [Action item] RESOLVED that the Board adjourn at 9:15 PM.
 - Motion, Trustee Tabbott. Seconded by, Trustee Fortugno. (Approved 7-0-0)

Next Regular Meeting: August 10, 2026 at 7:00 PM.

Submitted by: Meghan Boroden, Clerk of the Board

Goshen Public Library and Historical Society
Balance Sheet
As of July 31, 2026

	Jul 31, 26	Jul 31, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Cash - Key - Checking	42,581.30	44,003.64	-1,422.34
NYCLASS	476,878.93	616,764.18	-139,885.25
Cash - Orange County Trust	5,440.37	5,408.88	31.49
Petty Cash	99.25	99.25	0.00
Total Checking/Savings	524,999.85	666,275.95	-141,276.10
Other Current Assets			
Prepaid Insurance	6,531.14	6,531.14	0.00
Grants Receivable	0.00	8,650.00	-8,650.00
Total Other Current Assets	6,531.14	15,181.14	-8,650.00
Total Current Assets	531,530.99	681,457.09	-149,926.10
TOTAL ASSETS	531,530.99	681,457.09	-149,926.10
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	7,626.96	26,983.65	-19,356.69
Total Accounts Payable	7,626.96	26,983.65	-19,356.69
Credit Cards			
Credit Cards			
American Express Card	5,079.30	5,704.21	-624.91
Total Credit Cards	5,079.30	5,704.21	-624.91
Total Credit Cards	5,079.30	5,704.21	-624.91
Other Current Liabilities			
ERS owed to Employees	0.00	207.26	-207.26
Accrued Expenses	0.00	54,473.25	-54,473.25
Payroll Liabilities			
Life Insurance	0.00	147.98	-147.98
Paid Family Leave	0.00	361.15	-361.15
ERS Withholding Payable	2,313.57	0.00	2,313.57
Unemployment Taxes Payable	0.00	399.83	-399.83
Due to AFLAC	-304.35	0.00	-304.35
Payroll Liabilities - Other	0.00	535.77	-535.77
Total Payroll Liabilities	2,009.22	1,444.73	564.49
Total Other Current Liabilities	2,009.22	56,125.24	-54,116.02
Total Current Liabilities	14,715.48	88,813.10	-74,097.62
Total Liabilities	14,715.48	88,813.10	-74,097.62
Equity			
Fund Balance - Appropriated	50,000.00	50,000.00	0.00
Fund Balance - Non-Spendable	6,531.14	6,531.14	0.00
Fund Balance - Assigned	1,015.32	1,015.32	0.00
Fund Balance - General Fund	617,464.88	669,226.96	-51,762.08
Net Income	-158,195.83	-134,129.43	-24,066.40
Total Equity	516,815.51	592,643.99	-75,828.48
TOTAL LIABILITIES & EQUITY	531,530.99	681,457.09	-149,926.10

Goshen Public Library and Historical Society
Profit & Loss Budget vs. Actual
July 2026

	Jul 26	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Real Property Taxes	0.00	2,604,060.96	-2,604,060.96
4010 - PILOT	0.00	75,000.00	-75,000.00
RCLS Grants	0.00	5,000.00	-5,000.00
Other Grants	0.00	1,000.00	-1,000.00
Library Charges	353.01	7,000.00	-6,646.99
Copier Charges	862.44		
Interest Income	1,520.65	35,000.00	-33,479.35
Donation Historical Room	20.00		
Donation - Friends of the GPLHS	250.00	10,000.00	-9,750.00
Appropriated Reserve	0.00	0.00	0.00
Appropriated Fund Balance	0.00	50,000.00	-50,000.00
Total Income	3,006.10	2,787,060.96	-2,784,054.86
Expense			
Salaries & Wages			
Librarian Salaries	35,294.85		
Other Salaries & Wages	62,535.34	1,160,865.00	-1,098,329.66
Salaries & Wages - Other	0.00	0.00	0.00
Total Salaries & Wages	97,830.19	1,160,865.00	-1,063,034.81
Employee Benefits			
FICA	5,962.29	71,502.00	-65,539.71
Medicare	1,394.39	16,722.34	-15,327.95
Worker's Compensation	0.00	8,000.00	-8,000.00
Unemployment Insurance	200.38	10,000.00	-9,799.62
Disability Insurance	-495.02	7,000.00	-7,495.02
Health Insurance	17,708.20	220,000.00	-202,291.80
Vision Care	9.78	0.00	9.78
State Retirement	0.00	150,000.00	-150,000.00
Direct Deposit Fees	430.00	9,000.00	-8,570.00
Total Employee Benefits	25,210.02	492,224.34	-467,014.32
Library Materials/Services			
Books - Adult	3,574.10	40,000.00	-36,425.90
Books - Teen	95.44	6,000.00	-5,904.56
Books - Juvenile	84.23	17,000.00	-16,915.77
AV-Audio Music	0.00	500.00	-500.00
Books - Reference	0.00	1,000.00	-1,000.00
Reference Databases	0.00	4,500.00	-4,500.00
Serials	0.00	6,500.00	-6,500.00
AV - Audio Books	150.37	2,000.00	-1,849.63
Library Materials-Memberships	1,200.00	0.00	1,200.00
AV	279.65	5,000.00	-4,720.35
E Content	0.00	23,000.00	-23,000.00
Tech Lab	0.00	1,500.00	-1,500.00
Total Library Materials/Services	5,383.79	107,000.00	-101,616.21
Building			
Equipment	0.00	2,500.00	-2,500.00
Building Repairs	0.00	25,000.00	-25,000.00
Utilities	3,734.96	65,000.00	-61,265.04
Insurance	396.50	43,000.00	-42,603.50
Building Services	1,201.87	50,000.00	-48,798.13
Custodial Services	574.53	7,500.00	-6,925.47
Total Building	5,907.86	193,000.00	-187,092.14

Goshen Public Library and Historical Society
Profit & Loss Budget vs. Actual
July 2026

	Jul 26	Budget	\$ Over Budget
Electronic Resources			
IT Services	11,670.50	46,500.00	-34,829.50
Computer Hardware	0.00	4,000.00	-4,000.00
Computer Software	379.24	5,500.00	-5,120.76
ILS	4,560.00	23,000.00	-18,440.00
Electronic Materials	1,484.00		
Total Electronic Resources	18,093.74	79,000.00	-60,906.26
Programs/Public Relations			
Local History	0.00	4,000.00	-4,000.00
Newsletter/Marketing	86.49	2,500.00	-2,413.51
Programs - Adult	1,288.59	18,000.00	-16,711.41
Programs - Juvenile	1,689.86	18,000.00	-16,310.14
Programs - Teen	750.18	4,500.00	-3,749.82
Programs-Community Dev	0.00	11,500.00	-11,500.00
Total Programs/Public Relations	3,815.12	58,500.00	-54,684.88
Administrative Expenses			
Human Resources	73.80	3,000.00	-2,926.20
Telephone	970.82	10,000.00	-9,029.18
Printing	10.80	6,000.00	-5,989.20
Postage	0.00	3,000.00	-3,000.00
Professional Services			
Legal fees- HR	950.00		
Accounting	0.00	34,000.00	-34,000.00
Legal	0.00	10,000.00	-10,000.00
CSEA Matters	0.00	10,000.00	-10,000.00
CSEA Contract Negotiations	0.00	0.00	0.00
Other Professional Services	220.00	2,500.00	-2,280.00
Total Professional Services	1,170.00	56,500.00	-55,330.00
Library Supplies	1,122.11	11,000.00	-9,877.89
Toshiba Lease	572.00	3,300.00	-2,728.00
Continuing Education	399.00	3,500.00	-3,101.00
Election	0.00	4,500.00	-4,500.00
Membership Dues	550.00	1,800.00	-1,250.00
Credit Card Fees	92.68		
Miscellaneous Expenses	0.00	2,000.00	-2,000.00
Total Administrative Expenses	4,961.21	104,600.00	-99,638.79
Judgements & Claims	0.00	101,277.62	-101,277.62
Debt Service			
Mortgage Principal	0.00	250,000.00	-250,000.00
Interest on Indebtedness	0.00	240,594.00	-240,594.00
Total Debt Service	0.00	490,594.00	-490,594.00
Total Expense	161,201.93	2,787,060.96	-2,625,859.03
Net Ordinary Income	-158,195.83	0.00	-158,195.83
Net Income	-158,195.83	0.00	-158,195.83

Goshen Public Library and Historical Society
Profit & Loss Prev Year Comparison
July 2026

	Jul 26	Jul 25	\$ Change
Ordinary Income/Expense			
Income			
Library Charges	353.01	926.00	-572.99
Copier Charges	862.44	0.00	862.44
Interest Income	1,520.65	2,400.87	-880.22
Donation Historical Room	20.00	1,150.00	-1,130.00
Donation - Friends of the GPLHS	250.00	1,780.00	-1,530.00
Total Income	3,006.10	6,256.87	-3,250.77
Expense			
Salaries & Wages			
Librarian Salaries	35,294.85	7,535.90	27,758.95
Other Salaries & Wages	62,535.34	55,543.22	6,992.12
Total Salaries & Wages	97,830.19	63,079.12	34,751.07
Employee Benefits			
FICA	5,962.29	3,867.78	2,094.51
Medicare	1,394.39	904.57	489.82
Worker's Compensation	0.00	1,825.00	-1,825.00
Unemployment Insurance	200.38	399.83	-199.45
Disability Insurance	-495.02	-89.59	-405.43
Health Insurance	17,708.20	16,278.97	1,429.23
Vision Care	9.78	101.68	-91.90
Direct Deposit Fees	430.00	395.00	35.00
Total Employee Benefits	25,210.02	23,683.24	1,526.78
Library Materials/Services			
Books - Adult	3,574.10	2,624.65	949.45
Books - Teen	95.44	179.16	-83.72
Books - Juvenile	84.23	767.64	-683.41
Serials	0.00	3,963.41	-3,963.41
AV - Audio Books	150.37	235.31	-84.94
Library Materials-Memberships	1,200.00	0.00	1,200.00
AV	279.65	313.96	-34.31
E Content	0.00	2,928.96	-2,928.96
Total Library Materials/Services	5,383.79	11,013.09	-5,629.30
Building			
Equipment	0.00	1,109.90	-1,109.90
Utilities	3,734.96	3,992.54	-257.58
Insurance	396.50	0.00	396.50
Building Services	1,201.87	2,832.41	-1,630.54
Custodial Services	574.53	307.82	266.71
Total Building	5,907.86	8,242.67	-2,334.81
Electronic Resources			
IT Services	11,670.50	12,492.25	-821.75
Computer Software	379.24	750.41	-371.17
ILS	4,560.00	4,695.00	-135.00
Electronic Materials	1,484.00	255.00	1,229.00
Total Electronic Resources	18,093.74	18,192.66	-98.92
Programs/Public Relations			
Local History	0.00	1,855.11	-1,855.11
Newsletter/Marketing	86.49	1,877.53	-1,791.04
Programs - Adult	1,288.59	2,130.96	-842.37
Programs - Juvenile	1,689.86	1,863.67	-173.81
Programs - Teen	750.18	231.00	519.18
Total Programs/Public Relations	3,815.12	7,958.27	-4,143.15

Goshen Public Library and Historical Society
Profit & Loss Prev Year Comparison
July 2026

	Jul 26	Jul 25	\$ Change
Administrative Expenses			
Human Resources	73.80	-30.00	103.80
Telephone	970.82	923.98	46.84
Printing	10.80	0.00	10.80
Postage	0.00	498.69	-498.69
Professional Services			
Legal fees- HR	950.00	0.00	950.00
Accounting	0.00	715.00	-715.00
CSEA Matters	0.00	2,637.75	-2,637.75
Other Professional Services	220.00	0.00	220.00
Total Professional Services	1,170.00	3,352.75	-2,182.75
Library Supplies	1,122.11	863.45	258.66
Toshiba Lease	572.00	582.80	-10.80
Continuing Education	399.00	1,510.58	-1,111.58
Membership Dues	550.00	515.00	35.00
Credit Card Fees	92.68	0.00	92.68
Miscellaneous Expenses	0.00	0.00	0.00
Total Administrative Expenses	4,961.21	8,217.25	-3,256.04
Total Expense	161,201.93	140,386.30	20,815.63
Net Ordinary Income	-158,195.83	-134,129.43	-24,066.40
Net Income	-158,195.83	-134,129.43	-24,066.40

Goshen Public Library and Historical Society
Warrant List
As of July 31, 2026

Type	Date	Num	Name	Split	Debit	Credit	Balance
Cash - Key - Checking							177,574.75
Deposit	07/01/2026		Deposit	Library Charges	26.15		177,600.90
Check	07/02/2026	ACH	Intermedia Cloud Communications	Telephone		533.24	177,067.66
Deposit	07/02/2026		Deposit	Lost Book	26.15		177,093.81
Deposit	07/02/2026		Deposit	Copier Charges	2.77		177,096.58
Deposit	07/02/2026		Deposit	Copier Charges	5.21		177,101.79
Deposit	07/02/2026		Deposit	Copier Charges	14.17		177,115.96
Deposit	07/03/2026		Deposit	Copier Charges	5.69		177,121.65
Check	07/05/2026		United Healthcare	Health Insurance		17,044.03	160,077.62
Deposit	07/06/2026		Deposit	Copier Charges	6.86		160,084.48
Check	07/07/2026	ACH	AFLAC New York	Due to AFLAC		283.33	159,801.15
Deposit	07/07/2026		Deposit	Grant/Donations/Charges	9,534.00		169,335.15
Bill Pmt -Check	07/07/2026	20138	Andrew P Donnelly	Adult Programs		95.00	169,240.15
Bill Pmt -Check	07/07/2026	20139	Billco Landscape Contractors	Building Services		530.00	168,710.15
Bill Pmt -Check	07/07/2026	20140	Blackstone Audiobooks	Audio Books		108.71	168,601.44
Bill Pmt -Check	07/07/2026	20141	Cengage Group	Books		29.60	168,571.84
Bill Pmt -Check	07/07/2026	20142	Cornerstone Theatre Arts	Community Development		2,500.00	166,071.84
Bill Pmt -Check	07/07/2026	20143	Daniel Pierce Library	Lost Bool		16.95	166,054.89
Bill Pmt -Check	07/07/2026	20144	Erica Gati	Human Reources		12.97	166,041.92
Bill Pmt -Check	07/07/2026	20145	Frontier Communications-NY	Telephone		80.45	165,961.47
Bill Pmt -Check	07/07/2026	20146	Hoopla	E-content		1,898.40	164,063.07
Bill Pmt -Check	07/07/2026	20147	Ingram Library Services	Books		1,976.86	162,086.21
Bill Pmt -Check	07/07/2026	20148	Janice Vilardo	Adult Programs		190.00	161,896.21
Bill Pmt -Check	07/07/2026	20149	Kayla Miller	Juvenile Programs		300.00	161,596.21
Bill Pmt -Check	07/07/2026	20150	Midwest Tape	AV		31.49	161,564.72
Bill Pmt -Check	07/07/2026	20151	OverDrive	E-content		48.20	161,516.52
Bill Pmt -Check	07/07/2026	20152	Rebecca Echevarria	Adult Programs		370.00	161,146.52
Bill Pmt -Check	07/07/2026	20153	Robert W. Schultz, CPA	Professional Fees		1,050.00	160,096.52
Bill Pmt -Check	07/07/2026	20154	SRS Inc.	Programs		87.15	160,009.37
Bill Pmt -Check	07/07/2026	20155	Tammy Quinn	Adult Programs		190.00	159,819.37
Bill Pmt -Check	07/07/2026	20156	The Davey Tree Expert Company	Building Services		294.00	159,525.37

Goshen Public Library and Historical Society

Warrant List

As of July 31, 2026

Type	Date	Num	Name	Split	Debit	Credit	Balance
Bill Pmt -Check	07/07/2026	20157	Toshiba Financial Services	Lease/Printing		1,210.44	158,314.93
Check	07/07/2026	ACH	TIAA-CREF	403(b) Withholding		1,850.00	156,464.93
Deposit	07/08/2026		Deposit	Copier Charges	3.16		156,468.09
Check	07/09/2026	ACH	Payday	Paychecks		45,024.23	111,443.86
Deposit	07/10/2026		Deposit	Copier Charges	2.77		111,446.63
Deposit	07/11/2026		Deposit	Library Charges	58.29		111,504.92
Deposit	07/11/2026		Deposit	Copier Charges	31.85		111,536.77
Deposit	07/13/2026		Deposit	Copier Charges	3.06		111,539.83
Deposit	07/13/2026		Deposit	Library/Copier Charges	284.00		111,823.83
Deposit	07/14/2026		Deposit	Copier Charges	2.77		111,826.60
Transfer	07/15/2026		Deposit	Transfer to NYCLASS		50,000.00	61,826.60
Check	07/15/2026	ACH	Allstate Life Insurance Company of NY	Health Insurance		9.60	61,817.00
Deposit	07/15/2026		Deposit	Copier Charges	16.07		61,833.07
Deposit	07/16/2026		Deposit	Library Charges	4.72		61,837.79
Deposit	07/16/2026		Deposit	Copier Charges	8.32		61,846.11
Deposit	07/20/2026		Deposit	Copier Charges	14.31		61,860.42
Check	07/20/2026	ACH	Hartford Insurance Company of the Midwest	Insurance		396.50	61,463.92
Check	07/20/2026	ACH	Sam's Club	Custodial Supplies/HR		129.10	61,334.82
Check	07/21/2026	20158	M & T Bank	M&T Bank CC/multiple		6,193.30	55,141.52
Bill Pmt -Check	07/21/2026	20159	Benedict Hudson	Teen Programs		650.00	54,491.52
Bill Pmt -Check	07/21/2026	20160	Blackstone Audiobooks	Audio Books		28.76	54,462.76
Bill Pmt -Check	07/21/2026	20161	Carlise Azmitia	Adult Programs		240.00	54,222.76
Bill Pmt -Check	07/21/2026	20162	Crystal Soveroski	Juvenile Programs		250.00	53,972.76
Bill Pmt -Check	07/21/2026	20163	CSEA, Inc.	CSEA Dues		590.94	53,381.82
Bill Pmt -Check	07/21/2026	20164	Deer Guys	Building Services		109.73	53,272.09
Bill Pmt -Check	07/21/2026	20165	Demco, Inc.	Library Supplies		393.94	52,878.15
Bill Pmt -Check	07/21/2026	20166	Ingram Library Services	Books		1,185.41	51,692.74
Bill Pmt -Check	07/21/2026	20167	J & G Law, LLP	Legal Fees		950.00	50,742.74
Bill Pmt -Check	07/21/2026	20168	Joseph Vento	Adult Programs		100.00	50,642.74
Bill Pmt -Check	07/21/2026	20169	Livia Kohn	Adult Programs		90.00	50,552.74
Bill Pmt -Check	07/21/2026	20170	Midwest Tape	AV		188.18	50,364.56

Goshen Public Library and Historical Society

Warrant List

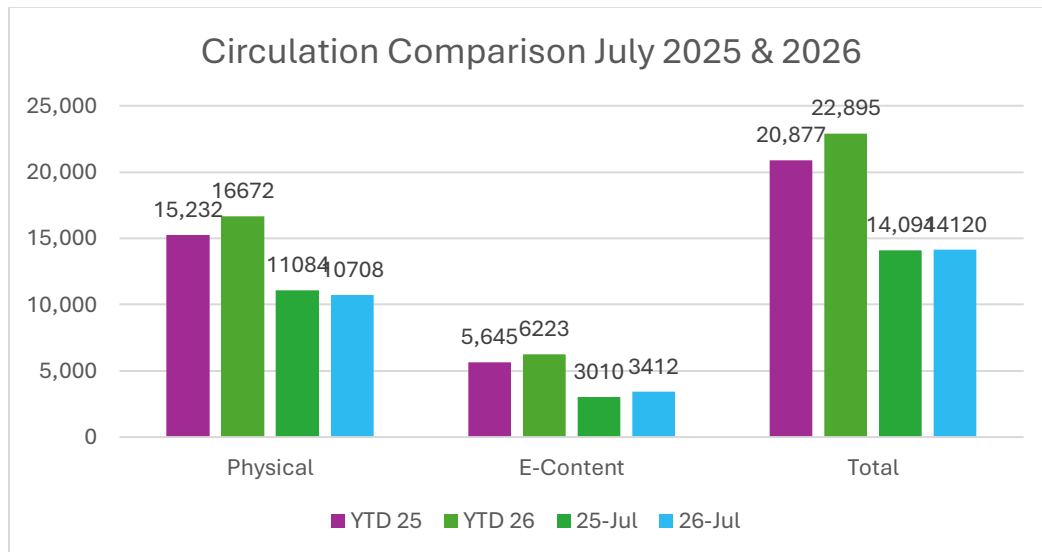
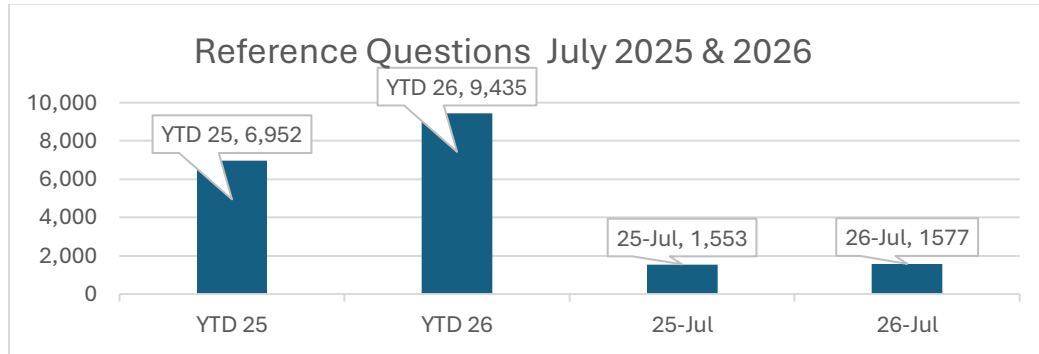
As of July 31, 2026

Type	Date	Num	Name	Split	Debit	Credit	Balance
Bill Pmt -Check	07/21/2026	20171	Museum Village	Museum Membership		150.00	50,214.56
Bill Pmt -Check	07/21/2026	20172	National September 11 Memorial & Museum	Museum Membership		250.00	49,964.56
Bill Pmt -Check	07/21/2026	20173	Norma Fives	Health Insurance		809.55	49,155.01
Bill Pmt -Check	07/21/2026	20174	Orange & Rockland	Utilities		3,696.29	45,458.72
Bill Pmt -Check	07/21/2026	20175	Quality Elevator Inspection	Building Services		775.00	44,683.72
Bill Pmt -Check	07/21/2026	20176	RCLS General	IT/ILS/Electronic Materials		17,864.74	26,818.98
Bill Pmt -Check	07/21/2026	20177	Rebecca Golgoski	Adult Programs		300.00	26,518.98
Bill Pmt -Check	07/21/2026	20178	Rose Chiochi	Telephone		107.52	26,411.46
Bill Pmt -Check	07/21/2026	20179	Science Heroes	Juvenile Programs		425.00	25,986.46
Bill Pmt -Check	07/21/2026	20180	ShelterPoint life	Vision Expense		108.88	25,877.58
Bill Pmt -Check	07/21/2026	20181	Solomon R. Guggenheim Foundation	Museum Membership		500.00	25,377.58
Bill Pmt -Check	07/21/2026	20182	The Davey Tree Expert Company	Building Services		286.00	25,091.58
Check	07/21/2026	ACH	AFLAC New York	Due to AFLAC		283.33	24,808.25
Check	07/21/2026	ACH	TIAA-CREF	403(b) Withholding		1,850.00	22,958.25
Deposit	07/21/2026		Deposit	Copier Charges	9.05		22,967.30
Deposit	07/21/2026		Deposit	Copier Charges	4.72		22,972.02
Check	07/22/2026	ACH	Payday	Paychecks		49,034.52	-26,062.50
Deposit	07/22/2026		Deposit	Copier Charges	7.45		-26,055.05
Check	07/23/2026	ACH	Allstate Life Insurance Company of NY	Health Insurance		9.60	-26,064.65
Deposit	07/23/2026		Deposit	Copier Charges	194.65		-25,870.00
Deposit	07/23/2026		Deposit	Library/Copier Charges	329.04		-25,540.96
Transfer	07/23/2026		Deposit	Transfer from NYCLASS	70,000.00		44,459.04
Deposit	07/25/2026		Deposit	Library Charges	5.69		44,464.73
Deposit	07/29/2026		Deposit	Library Charges	19.33		44,484.06
Check	07/30/2026	AH	Payday	Longevity Pay		2,186.76	42,297.30
Deposit	07/31/2026		Deposit	Library/Copier Charges	284.00		42,581.30
TOTAL					80,904.25	215,897.70	42,581.30



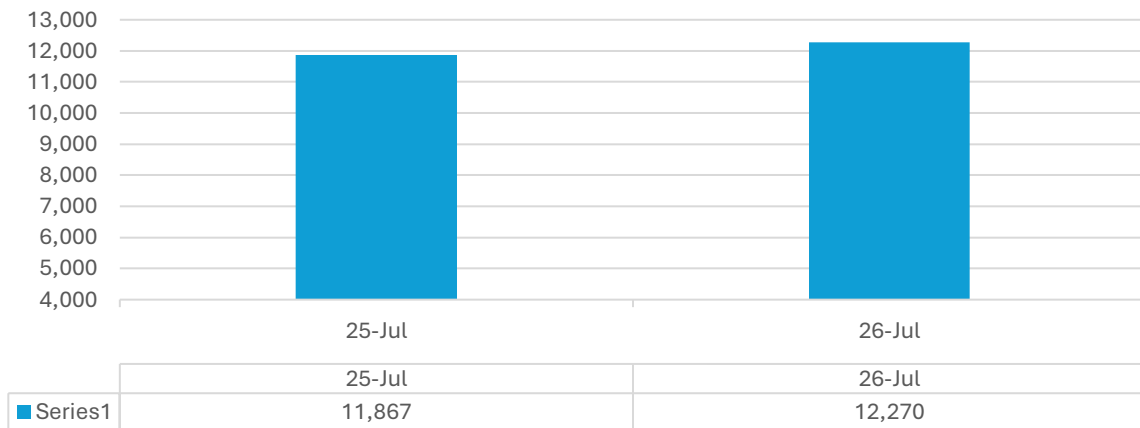
Director's Report August 10, 2026

General Statistics

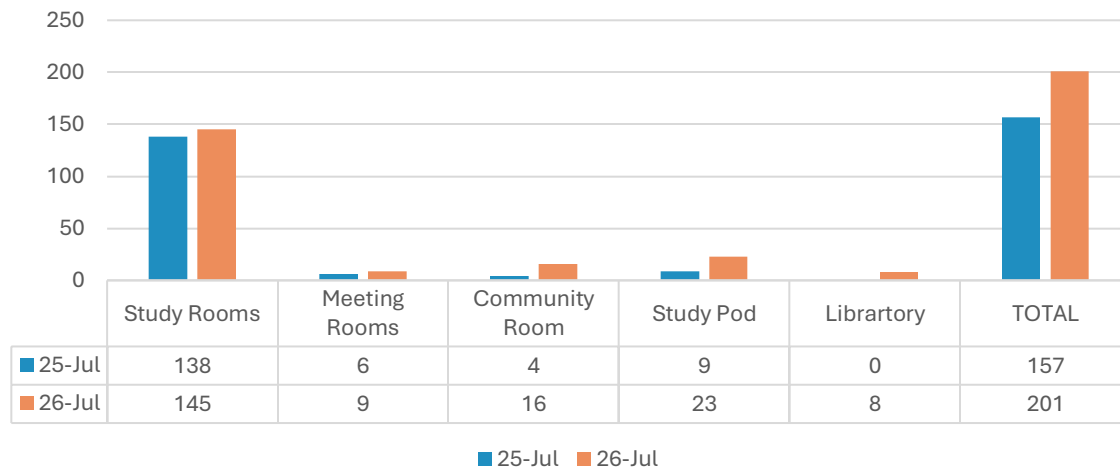




Visits July 2025 & 2026



Meeting Spaces July 2025 & 2026



Programs & Outreach

Summer Reading is just about wrapped up for the year, and I want to thank the incredible staff for putting all their effort into another very successful year. Special thanks to department heads, Karen Golding, Amber Kirkwood and Ruth Mallard, as well as staff members Lynn Banghart, Krystal Coleman, Clarisa Rosario-DeGroate, Kathy LaRocca, and Anne Tichy. Please read the department reports for a more thorough review.

The hygiene drive is going well, but we are waiting to collect more items before we distribute everything. We were able to help a local woman who could not afford the basics



to take with her to college. Thanks to Erica Gati and other donors, she left with bags full of personal care items that will probably last her two semesters or more.

Personnel

Employee Number 12 retired on July 17, 2026.

Misc.

This summer has been extremely busy in the circulation and reference departments. Everyone has worked together to manage the summer reading influx, help visiting patrons, and to cover vacations and last-minute schedule changes. Big round of applause for the staff!

Respectfully submitted,
Rose Chiocchi



Meeting Date: 8/26
Submitted by: Ruth Mallard

Reporting Month: July 2025
Department: Adult Services

Current Activities:

- Displays:
 - *Homer Sweet Homer-The Odyssey & other classics*
 - *Unearth a Story*
- Reading Challenges:
 - Party Hard with Your Library Card - 2026 year-long adult reading challenge.
 - 47 Registered
 - 7 new registrations
 - 10 completed the July challenge
 - Unearth a Story – Adult Summer Reading (July 1 – August 9)
 - 56 Registered
- Collection maintenance:
 - Weeding nonfiction: 500s – math & science
 - Audiobooks were weeded which allowed a shift in videos and the removal of the particle board dvd shelf
- A while back a patron was trying to deal with an identity theft situation. We got her the information for the state Division of Consumer Protection and FTC's identity theft resources so she had some guidance for what steps to take next. In July she stopped by to thank the Reference staff because she was able to get the situation resolved and got her money back.

Financials:

- Books (\$40000) [*does not include vendor discounts or processing charges*]:
 - \$9260
 - Includes the yearly McNaughton subscription
 - 77% remaining
- Ebooks (\$23000):
 - Hoopla: \$2028
 - Libby/Overdrive: \$19
 - 91% remaining
- Audiobooks (\$2000):
 - \$190
 - 90% remaining
- A/V Materials (\$4000)
 - \$360
 - 91% remaining
- Videogames (\$1000)
 - 100% remaining
- Music (\$500):
 - \$51
 - 90% remaining

- Library of Things (\$1000)
 - 100% remaining

Statistics:

- Reference/ Readers' Advisory interactions: 986
- Study Rooms:
 - Unique users: 94
 - Bookings: 168
 - Study Room 1: 80
 - Study Room 2: 65
 - The Pod: 23
- E-content
 - Libby
 - Unique users: 546
 - New Users: 39
 - Hoopla
 - Unique users: 307
 - New users: 12

Select Adult Collections Circulation	2026	2025
New Fiction	608	723
New Nonfiction	211	248
Fiction	1266	1222
Nonfiction	695	798
Large Print	425	498
Audiobook	70	97
DVDs	452	392
Videogames	167	181
Puzzles & Board Games	49	42
Museum Passes	38	32

Digital Circulation	2026	2025
Libby (Overdrive)	2617	2379
<i>e-book</i>	1038	979
<i>audio</i>	1212	1140
Hoopla	795	631
<i>e-book</i>	188	153
<i>audio</i>	506	354
Total	3412	3010



Meeting Date: 8/10/2026

Reporting Month: July 2026

Submitted by: Charles DeYoe

Department: IT/Adult Services

Department Summary: July saw a less hectic Libratory schedule

Accomplishments/Current Activities: July had fewer Libratory appointments than June, but still more than in months past. Most of the activity has been from patrons using our equipment to digitize home movies on both 8mm film and VHS. The library continues to be extremely busy, as evidenced by a strong increase in PC and Wi-Fi use. I've been working with a teen volunteer on some projects that will ensure the long-term use of some of our equipment, as well as enhancing our offerings for GoCon in September.

Due to a water main break on July 9, the horror book club had to be rescheduled for the following week and was held in the local history room. Members of the club commented on preferring the comfortable feel of the local history room compared to community room.

Upcoming Events: 8/13 – The Midnight Society horror book club (*A House with Good Bones* by T. Kingfisher)

Financial Impact:

Libratory expenses: \$0.00 (approximately \$1,500 remaining in budget)

July Libratory revenue from materials: \$26.35

[Total Libratory revenue for fiscal year: \$26.35]

Statistics:

- Libratory appointments: 8
- 1-on-1 tech help sessions: 1
- Total public PC users: 726
- Total time spent on public PCs: 469 hours, 16 minutes
- Average PC session length: 38.782 minutes
- Total monthly Wi-Fi users: 9488
- Average Wi-Fi users per day: 306.064

Notes:



Meeting Date: August 10, 2026

Reporting Month: July, 2026

Submitted by: Ann M. Roche

Department: Local History

Department Summary:

Genealogy, house and land history, railroads, Charles Everett Monument, cemetery records, Maps, Histories of Goshen, Historic Track, Church records, Birth Records, Death notices, the Interpines, John Wood and the American Revolution era, the Bull Family. Much researching was done using the telephone directories and yearbooks. Local residents exploring our room.

Accomplishments/Current Activities:

Shelf reading, obituary indexing (up to date), accessioning artifact. (Total to date 472). The storeroom is still being organized (portraits and painting being accessioned or deaccessioned). The map drawers have been reorganized and catalogued. The "History Journal". The proofs should be in our hands the week of the tenth of August. Showcases: World War 1 and 2

Financial Impact: Less than \$1,000 in our budget.
\$20 Donation

Statistics: Phone calls 825+; Emails 4; Visitors 26+ (Michigan, New Jersey, Pennsylvania, North Carolina, local).

Notes:

Thank you to my volunteers Don and Liz.

And a special thanks to Hilde Quinn and Mary Kay Jankowski for all their hard work cataloging and copying our important map collection.



Meeting Date: August 10, 2026

Reporting Month: July 2026

Submitted by: Kitty Ruberte-Smith

Department: Marketing & Communications

Department Summary:

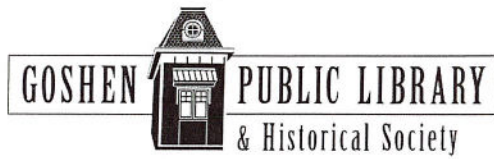
July's efforts remained focused on promoting the Library's Summer Reading Program, professional development, development of new recurring communication tools, and supervision of the marketing intern.

Accomplishments & Current Activities:

- Continued marketing and promotion of Summer Reading events.
- Attended the webinar "**Path to Belonging: Social Media and Marketing**," which focused on creating accessible, inclusive library communications.
- Participated in the workshop "**How to Create Paid Social Campaigns (Without Breaking the Bank!)**," gaining strategies for developing cost-effective paid social media campaigns that can increase community reach.
- Development of a new monthly Book Club Newsletter to better connect readers with book discussion groups, featured titles, and related programming.
- Created a monthly Wellness Programs post highlighting all library wellness offerings, designed to consolidate recurring wellness-related information and reduce repetitive social media posts.
- Continued working with the marketing intern on ongoing projects.
- Continued collaboration with the Ramapo Catskill Library System (RCLS) on the Library of Things marketing campaign. Final campaign results included.

Upcoming Events / Promotions

- Continue promotion of Summer Reading finale events and August programming.
- Launch the monthly Book Club Newsletter.
- Begin marketing fall programs, services, and special events.



Financial Impact:

\$122.31 - Promotional program supplies and promotional Display Materials

Statistics: Facebook Analysis; July 2026

- **3,948 followers**
- **58.2k views**
- **681 content interaction**
- **3.1k Visits**
- **12.4k viewers**
- **77 Follows**

Statistics: Instagram Analysis; July 2026

- **1,653 followers**
- **17.4k views**
- **449 content interaction**
- **268 Visits**
- **2.2k Reach**
- **48 Follows**

[illegible]



Outlook

Goshen Library of Things Campaign Results

From Dave Cosco - RCLS <dcosco@rcls.org>

Date Sat 7/11/2026 11:10 AM

To Kathlynn Ruberte-Smith - GOS <kruberte-smith@rcls.org>

Hi Kitty

I hope your summer is going well. My apologies. I should have sent these campaign results sooner. Below is a summary of how the Goshen Library of Things campaign performed.

The campaign helped introduce the Library of Things to thousands of potential patrons and drove hundreds of visitors to the Goshen Library of Things webpage.

Campaign Highlights

- **8,742 people reached** – The number of individual people who saw the ad.
- **20,345 impressions** – The ad was displayed more than 20,000 times. Since many people saw it more than once, this number is higher than the total reach.
- **488 link clicks** – People clicked the ad to learn more about the Library of Things.
- **348 landing page views** – People successfully loaded and viewed the Library of Things webpage after clicking the ad.

Video Performance

- **14,860 video plays** – The video started playing nearly 15,000 times.
- **1,746 ThruPlays** – People watched at least 15 seconds of the video, or the entire video if it was shorter.

Audience

The ad reached a broad audience but was especially popular with:

- Women (81% of viewers)
- Adults ages 35 and older, with the strongest response from those ages 35 to 44, 55 to 64, and 65+

Overall, the campaign successfully introduced the Library of Things to **8,742 people**, generated **488 website clicks**, and brought **348 visitors** directly to the Library of Things webpage.

Please let me know if you have any questions. Have a great rest of the summer!



Meeting Date: August 10th, 2026

Reporting Month: July 2026

Submitted by: Amber Kirkwood

Department: Head of Programming

Department Summary: July Highlights and Upcoming Programming

Accomplishments/Current Activities:

July is the peak month for Summer Reading, with many daily programs for Children and Adults. Some highlights were Lynn's Snackologists program where kids often left with food and smiles on their faces. Lynn offered me her sample from her Fossil Foodies week where kids made chocolate pudding "soil" cups with dino gummies, and Amber Jello insects, and it was delicious. Kayla Miller, author and illustrator of the New York Times bestselling *Click* graphic novel series, came by the library and taught children how to draw their own characters. It was really cool, and a few kids were able to get their own copies of her books signed. Cornerstone Theatre was here for two weekends with a production of Macbeth with 389 attendees enjoying an amazing classic. I don't normally write about teen programs, but I want to mention that Anne's Tuesday Teen program was a huge hit. I believe that opening it up and catering to preteens was a very smart move, and the kids really enjoyed her and the programs, especially the Soap Workshop and Chomp Saw weeks.

Upcoming Events:

We're slowing down in August but still have some amazing programs. Krystal hosted a Dino Might Obstacle Course, and the kids had a blast! We rented an inflatable obstacle course for the day. Our last adult program for the season is a collaboration with the Haunted Barn and we'll be having a movie night watching "The Beast from 20,000 Fathoms", a 1953 American indie monster film. After the movie, they will discuss the production aspect with actual props from the film. The Big Band Concert is also coming up on August 15th and GoCon, which we're having on September 19th, is coming together very nicely.

Financial Impact:

We have used 12% of the Children's Programming budget and 10% of the Adult Programming budget thus far. A good portion of the used Children's budget is a rollover from June 2026.

Children's Programming:



Storytimes:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Wee Read	4	90
Tiny Trekkers	4	153
Bilingual Storytime	3	27
Friday Fun Storytime	4	192
Fetching Reads	4	21

Specials:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Dig In : STEM	4	51
Monday Night Mesh	4	30
Fossil Finders	4	86
Pokemon 30th Anniversary	4	45
Snackologists	4	53
Protoceratops Plant Panel	1	24
Moonlight Terrarium	1	31
Character Creation	1	31
Build a Dino	1	26
Young Artists	4	30
Dinoriffic Drawing	2	21
Physical Fridays	2	26
Sensory Playgroup	1	4

Outreach:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
O&R : Wetlands	1	26
O&R : Unearthing History	1	15
Market Tales	1	22

Asynchronous:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Scavenger Hunt	1	160
Summer Reading Program	3	326 Total Tiny Trekkers - 10 (24 including June) Fossil Finders - 58 (128 including June) Snackologists - 59 (174 including June)



Adult Programming:

Clubs:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Tai Chi	2	39
Meditation	1	12
Cookbook Club	1	7
Midnight Society	1	6
Romance Book Club	1	3
Murderous Mondays	1	11
Saturday Book Club	1	11
Herbal Hour	1	Library Closed
Gentle Yoga	2	24
Gentle Zumba	2	15
Salute and Sip	2	11
Chess Club	1	Library Closed
Video Game Club	1	7
Second Helpings	1	7
Yarn Gang	4	34
Fiber Arts	1	12
Creative Writing Workshop	1	7

Specials:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Legacy. My Life. My Story	1	6
Shakespeare in the Park	4	389
Our Universe	1	14
Foundations of Fermentation	1	15
Crystals 101	1	14
Petals and Pottery	1	21



Outreach:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Forensic Mock Trial	1	40
Inspire - Boredom Busters	2	39
Inspire - Doodle Lab	2	28

Asynchronous:

<u>Program</u>	<u>Sessions</u>	<u>Total # of Patrons</u>
Library Chef	60	45
Summer Reading Program	1	22 (55 including June)



Meeting Date: August 10, 2026

Reporting Month: July 2026

Submitted by: Karen Golding

Department: Children's and Teen Services

Department Summary: We completed 4 out of 5 weeks of the Summer Reading Club this month.

Accomplishments/Current Activities:

- This month has been very busy with summer reading activities. Our weekly programs have been well attended and our summer readers have cashed in their prize tickets at our summer reading store for many different prizes.
- The children's room has been noticeably busy this month. Families are taking advantage of the numerous programs we are offering as well as using the playroom when it is available. They are also using the AWE computers to play early literacy games and making use of our puppet theater for imaginative play. Circulation has been brisk in the children's room as kids are eagerly reading as much as they can to earn prize tickets.
- We have gotten many compliments on the decorations in the children's room, kids and parents both love the large dinosaurs and the dinosaur skeletons that decorate the room. Thanks to Lynn for bringing our summer theme to life.
- Clarisa had a very successful tween book box program this month and received rave reviews from participants; including Mason who "loved his books and started reading right away". And Ellie and Isla who had an "unboxing party" when they opened the boxes. Clarisa will be offering another round of book boxes in the fall.
- Our teen programs, run by Anne Tichy, have been very popular this summer. She has had great attendance for candle making, soap making, slime and using the chop-saw to make cardboard creations. We have also had great attendance at our special 4-week Dungeon's and Dragons series run by Ben Hudson.
- Our volunteer program has been going very well. We have over 100 volunteers this summer who are working upstairs to help with summer reading as well as helping in tech services and at circulation. The teen volunteers have been working hard at making our summer reading program successful and we are very grateful to have their help.
- All of our children's staff members have been pitching in to help each other this summer. Our service desk has been especially busy and everyone has taken turns manning the desk to make sure that no one is overwhelmed. I am extremely grateful for everyone's flexibility this summer; our overall teamwork has been amazing.
- I'm happy to say that we've renewed our subscription to the Scholastic Teachables database based on consistent usage throughout the year. This is a great resource for parents as it provides ready to use resources for children in areas like literacy, math, science and history. We are happy to be able to provide this resource for parents and children.



Upcoming Events:

- We finish up our summer reading the first week of August and then planning for fall will begin.

Financial Impact:

- J book purchases: \$1,001.59
- YA book purchases: \$209.78
- YA Programming: \$805.23 (supplies + performer fee)

Statistics:

- Dungeons and Dragons: 3 session, 21 teen attendees
- Fetching Reads: 2 sessions, 5 teen attendees
- Teen Tuesdays: 4 sessions, 54 teen attendees
- Volunteers: 19 registered (103 total)
- Summer Reading Club: 26 registered (67 total)